



Detroit Wayne Integrated Health Network

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MEMO

To: Clinically Responsible Service Providers (CRSP)
From: Jacquelyn Davis, Director of Crisis Services
CC: Eric Doeh, Manny Singla, Melissa Moody, Ebony Reynolds, June White, Andrea Smith, Julie Black, Kristina Morgan, Judge Freddie Burton, Sojourner Jones
Date: June 24, 2022
Re: Assisted Outpatient Treatment (AOT) Orders

This memo is to inform CRSP Providers that DWIHN and the Wayne County Probate Court Behavioral Health Unit (BHU) has started to closely monitor and coordinate all DWIHN Assisted Outpatient Treatment (AOT) orders. It had been noted that AOT orders were being filed with Probate Court but were not forwarded to the CRSP.

There are three types of AOTs:

1. Hospitalization only (the member is sent to inpatient only);or
2. A combination of hospitalization and assisted outpatient treatment (usually 60 days inpatient/180 days in the community receiving mental health treatment (CMH)or
3. Assisted outpatient treatment without hospitalization (Community mental health only no inpatient hospitalization).

In an effort to ensure coordination, effective, March 23, 2022, Judge Burton has begun hearing ALL Behavioral Health cases. Therefore, the BHU has started forwarding all combined AOT orders and orders for AOT only to DWIHN. These orders are being sent to: AOTorders@dwihn.org. DWIHN clinical staff reviews, tracks and forwards the AOT orders to the assigned CRSP via email. ***Each CRSP was requested to submit a contact person(s) to receive the AOT orders. If you have not done so, please submit the name, job title, email address and phone number for the person(s) by Friday, July 8, 2022 to: AOTorders@dwihn.org.***

The orders are being uploaded into MH-WIN in the Legal/Correspondence section, which was added to MH-WIN in August 2021. The BHU is requiring a treatment plan be developed and/or amended to reflect the AOT order. A notification form (please see attached form: WCPC 366) reflecting the plan has been developed and needs to be emailed to mentalhealth@wcpc.us **within 30 days of the member's discharge from inpatient hospitalization for combined AOT orders or within 30 days of the date the order was signed for AOT only orders.** All orders will be monitored by the BHU until the expiration of the order.

The CRSP will be responsible for the following:

1. Each CRSP is responsible for clicking on the "Court Services Activities" section to enter a case note acknowledging receipt of the AOT **within seven business days of receiving the order.**

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2. Once uploaded, a banner will highlight (in red) that the individual has an AOT order in place; including the date of the order, the filing date if a continuation order is needed and the expiration date of the order.
3. Upon receipt of the AOT order, the expectation is for the CRSP to ensure the individual is engaged in treatment and receiving appropriate services based on assessments/evaluations.
4. For those members who are on a combined order, if the member does not show for their appointment, an email should be sent to both AOTorders@dwihh.org and BHUMgr@wcpc.us.
5. For those members who are on a combined order who refuses or fails to comply with the order, a Notice of Non-Compliance (PCM 230) should be sent to email should be sent to both AOTorders@dwihh.org and mentalhealth@wcpc.us

If you determine that a patient is not complying with the court ordered treatment, you are required to notify the Court immediately. MCL 330.1475(3). Notification must be in writing. MCR 5.744(B). PCM 230, Notification of Noncompliance/Request for Modified Order, must be filed with the Court. This allows for swift action to be taken to compel compliance, including the possible rehospitalization of the individual. Ensuring a prompt response dramatically increases the likelihood of successful treatment, which helps to break the cycle of repeated involuntary orders and promotes the patient's recovery and ability to become a productive member of society.

There will be times that WCPC will require that CRSPs provide sworn testimony regarding the Transport Order and/ or to present a treatment and/or engagement plan for the member with services in court. All court hearings are virtual and begin at 8:15am. Zoom information and instructions will be sent prior to the hearings. Please make sure staff has reviewed the member's case and can answer and/or offer insight for treatment engagement. Staff will give the Judge clinical feedback. Please have staff dress appropriately for court. No eating and/or drinking while in court.

As part of the AOT process, members have the right to a deferral conference, meaning an order is not entered, however they agree to adhere to treatment. All parties must meet to develop a treatment plan while the member is still inpatient. The inpatient hospital must notify the CRSP of the date and time of the deferral conference which must be held within 72 hours of the member requesting a deferral. A CRSP representative must be present at the deferral conference. *See attached Deferral Conference Process for Inpatient Hospitals & CRSPs.*

Individuals new to DWIHN, will be screened by the Access Center, have an appointment scheduled and the AOT order will be uploaded in their MH-WIN file.

This is a new process and DWIHN is working to ensure procedures are in place. Wayne State University's Center for Behavioral Health and Justice, the BHU and DWIHN held their first AOT training at the end of March. Ongoing trainings will take place in the near future. These trainings will further explain the Probate Court & the AOT processes and protocols, i.e., what do they mean, how providers can file them, who needs to testify in court, etc. You will be updated as more information is received. Please send any questions to: AOTorders@dwihh.org

Thank you for all you do to address behavioral health in Wayne County!

*Attachments: WCPC 366
Deferral Conference Process*