



Detroit Wayne Integrated Health Network

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DWIHN Contract Provider Close Out Plan

What is the Purpose?

The Contract Provider Close Out Plan is to be used when a provider is closing a program, contract home, site location, or terminating a contract. The Close Out Plan asks:

- Who (Provider or DWIHN Department) is responsible for the task to be completed?
- What is the task(s) timeline requirement to be completed?
- What is the target date the task will be completed?
- Who is the person(s) identified to complete the task(s)?
- Are the task(s) completed or NA?

Where is the form/process located?

The Contract Provider Close Out Plan can be found on the DWIHN Website at:
<https://www.dwihn.org/Provider-Close-Out-Plan-and-Required-Change-Forms.id.2119.htm>

*Please visit the website for the most current Contract Provider Close Out Plan. Revisions occur as needed to ensure the most effective process.

What to do if contemplating a closure?

If you are considering closing a program, contract home, site location, or terminating a contract, please contact your assigned DWIHN Provider Network Manager (PNM/Contract Manager). The PNM / Contract Manager will answer your questions and guide you through the Close Out Plan if your organization decides to provide a 30-Day Termination Notice. Working together ahead of time will be beneficial for everyone and more effective in the process.

Will there be trainings available for providers to attend?

All trainings are scheduled from 9:00-10:00AM at the below dates via the Blue Jeans app. Click or copy and paste the link into your browser to join the meeting:

THURSDAY, DECEMBER 3, 2020 9:00-10:00AM

<https://bluejeans.com/873604039?src=calendarLink>

Phone Dial-in

[+1.408.419.1715](tel:+14084191715) (United States(San Jose))

[+1.408.915.6290](tel:+14089156290) (United States(San Jose))

([Global Numbers](#))

Meeting ID: 873 604 039

THURSDAY, JANUARY 14, 2021 9:00-10:00AM
<https://bluejeans.com/795849738?src=calendarLink>

Phone Dial-in

[+1.408.419.1715](tel:+14084191715) (United States(San Jose))

[+1.408.915.6290](tel:+14089156290) (United States(San Jose))

([Global Numbers](#))

Meeting ID: 795 849 7

TUESDAY, FEBRUARY 9, 2021 9:00-10:00AM
<https://bluejeans.com/648004469?src=calendarLink>

Phone Dial-in

[+1.408.419.1715](tel:+14084191715) (United States(San Jose))

[+1.408.915.6290](tel:+14089156290) (United States(San Jose))

([Global Numbers](#))

Meeting ID: 648 004 469

TUESDAY, MARCH 9, 2021 9:00-10:00AM
<https://bluejeans.com/459207068?src=calendarLink>

Phone Dial-in

[+1.408.419.1715](tel:+14084191715) (United States(San Jose))

[+1.408.915.6290](tel:+14089156290) (United States(San Jose))

([Global Numbers](#))

Meeting ID: 459 207 068