



Detroit Wayne Integrated Health Network

707 W. Milwaukee St.
Detroit, MI 48202-2943
Phone: (313) 833-2500
www.dwihn.org

FAX: (313) 833-2156
TDD: (800) 630-1044 RR/TDD: (888) 339-5588

DWIHN Contract Provider Close Out Plan

What is the Purpose?

The Contract Provider Close Out Plan is to be used when a provider is closing a program, contract home, site location, or terminating a contract. The Close Out Plan asks:

- Who (Provider or DWIHN Department) is responsible for the task to be completed?
- What is the task(s) timeline requirement to be completed?
- What is the target date the task will be completed?
- Who is the person(s) identified to complete the task(s)?
- Are the task(s) completed or NA?

Where is it located?

The Contract Provider Close Out Plan can be found on the DWIHN Website at:
<https://www.dwihn.org/Provider-Close-Out-Plan-and-Required-Change-Forms.id.2119.htm>

*Please go to the website for the most current Contract Provider Close Out Plan.
Revisions occur as needed to ensure the most effective process.

What to do if contemplating a closure?

If you are thinking about or considering closing a program, contract home, site location, or terminating a contract, please contact your assigned DWIHN Provider Network Manager (PNM). The PNM will answer your questions and guide you through the Close Out Plan if your organization decides to provide a 30-Day Termination Notice. Working together ahead of time will be beneficial for everyone and more effective in the process.

When will there be trainings available for providers to attend?

9-9:30am on: **3/15/22, 4/19/22, 5/17/22, 6/21/22, and 7/19/22** via Zoom

Join Zoom Meeting

<https://dwihn-org.zoom.us/j/82182511340?pwd=RWVrNXB3dGtsSEdNNUlwTGc3aHhBQT09>

Meeting ID: 821 8251 1340

Passcode: 101416

By phone dial Toll-free: 1-833 548 0276 US or 833 548 0282 US Toll-free