



**Detroit Wayne
Integrated Health Network**
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CLINICALLY RESPONSIBLE SERVICE PROVIDER VACCINATION PROCESS FLOW

1. CRSP Supports Coordinator / Case Manager meets with consumer/guardian.
 - a. CRSP may share the CDC Frequently Asked Questions with consumer/guardian for their records.
 - b. CRSP will ask if consumer/guardian is consenting to the vaccine or declining the vaccine.
 - c. CRSP documents consumer/guardian's decision in chart including date and time of their decision.
 - d. Send the information in a message through MHWIN. Staff will copy to the Chart Note in the consumer's chart.

2. If consumer/guardian has consented to the vaccine, CRSP will obtain the name of the pharmacy from the residential facility and document in the record.
3. CRSP Supports Coordinator/ Case Manager will document consumer's health/well-being following receipt of vaccine.
 - a. CRSP documents consumer's adverse reaction to the vaccine if known.
 - b. Include the following in the consumer's chart.
 - i. *Date and location vaccine was administered*
 - ii. *If consumer received one or both vaccines*
 - iii. *Any adverse reactions to vaccine and if consumer required medical attention*

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