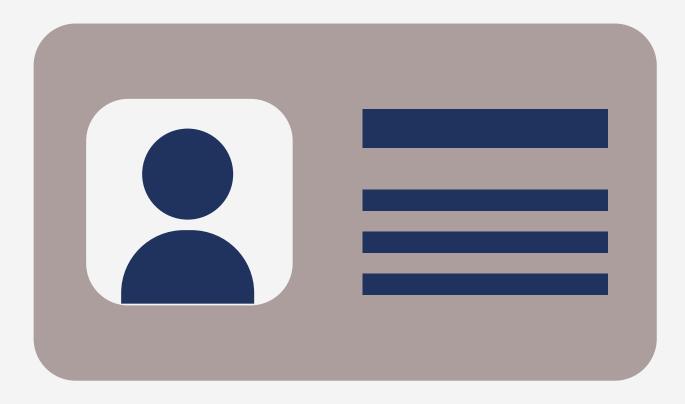


State of Michigan Secretary of State



Do you need a state ID?

Appointments available with the Secretary of State on Jan 25 at the Center for the Works of Mercy

Please see the front desk or call (313) 335-3261 ext. 1 to make an appointment.

Located at 8642 Woodward, Detroit, MI 48202

In order to make an appointment, you must have ALL required documents! See reverse side for details



1 Proof of Social Security Number



3 Proof of legal presence



4 Proof of Michigan Residency (x2)

Other documents/services available include converting to REAL ID, transferring vehicle title, vehicle registration, disability placard/license, and voter registration.

Please visit michigan.gov/sos or call the front desk for associated fees. You may be eligible for a fee exemption.

Catholic Charities will cover the fee *for basic ID services* for the first 20 people!



Applying for a license or ID card?

these instructions. To ensure a smooth application process, follow

Original documents only – no faxes or photocopies

Documents must be originals. Faxes and photocopies won't be accepted.

Foreign documents

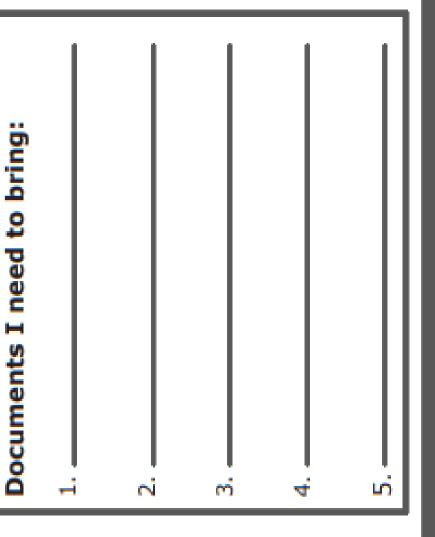
Foreign documents must be translated.

Foreign driver's licenses

- driving experience only and can't be used An International Driving Permit or an English translation must be provided. Foreign driver's licenses are proof of
 - as proof of legal presence or identity.

3. Proof of identity

Present at least one document



Present at least **two** documents 4. Proof of Michigan Residency

- Valid, unexpired U.S. passport or passport card Out-of-state, U.S. territories, or Canadian Out-of-state, U.S. territories, or Canadian driver's license or ID card. (Cards expired less than four years are accepted)
 - Marriage license issued in the U.S.
- .S. court order for a name change Divorce decree issued in the U.S.
- Employee photo ID issued by a federal or Michigan government agency
- Traveler Card (Global Entry, SENTRI or NEXUS) U.S. Customs and Border Protection Trusted
- U.S. military ID with photo (DD-2, DD-1173 or CAC card)
- U.S. military discharge or separation document, such as a DD-214
 - Photo ID from a federally recognized Native American tribe
- Michigan Department of Corrections prisoner ID. Two of the following also are accepted: Foreign
 - passport, I-94, Employment Authorization Card, Refugee Travel Document I-571 or immigrant visa
- Arrival/Departure form, U.S. State Department Documents, including immigration documents with or without an entry stamp, (such as I-94
 - bio-data form and court-ordered supervision Michigan driver education certificate documents) legal presence and/or ability to work in the WB and WT visa stamps aren't acceptable Other immigration documents that show
- S. school records (photo ID, transcripts, Parents or guardians may present their Government issued adoption record U.S., including Form I-94, State Department Form I-797 (Notice of Action) showing that Expired immigration documents along with bio-data form, and supervision documents (other documents may be accepted)
- diplomas, yearbooks or attendance records
- driver's license or ID and sign for their minor G

new documents have been applied for

- Utility bill or credit card bill issued within the last 90 days (Electronic copies are
 - accepted)
- financial institution issued within the last 90 days (Electronic copies are accepted) Account statement from a bank or other
- Michigan high school, college or university report cards or transcripts
- (Lease and rental agreements must include Mortgage, lease or rental agreement landlord's telephone number)
 - Pay stub or earnings statement issued with the name and address of the employee
 - Life, health, auto or home insurance policy Federal, state or local government
- Michigan title and registration (Registration documents, such as receipts, licenses or assessments
 - Other documents containing your name must show current residential address)
 - and address may be accepted with manager approval

residency must include your name and home Note: Documents used to show Michigan address.

Ø Michigan P.O. boxes aren't accepted as "residence address"

documents before visiting a Secretary of Department of State Information Center Do you have the correct documents? State office. If you have any questions Make sure you have the correct about what is required, call the at 888-SOS-MICH (767-6424).

retain images or copies of any document All documents are subject to review and may require more than one day may be required. The department may for approvals. Additional information Documents will be reviewed presented.

1. Proof of Social Security Number Present one document

Social Security card

- W-2 Form
- Pay stub containing your name and Social SSA 1099 form or non-SSA 1099 form
- more than 60 days old will not be accepted. Social Security Administration. These must be presented with USCIS documents that show non-work authorized status. Letters SSA-L676 letter of ineligibility from the Security number

your Social Security number may be presented but will require review by the branch manager. Social Security number information will be Security number, other documents that show the above documents as proof of your Social Note: If you are unable to provide one of verified. You may be required to correct your information your driver's license or ID card application can be processed. with the Social Security Administration before

birth on your legal presence and identity Your first and last name and date of Name changes and date of birth documents should match.

certified divorce decree or a court order. what is on your birth certificate or legal official proof of the name change, such as an original marriage certificate, a presence document, you must show If your legal name is different from

document may be required if your name Note: More than one name-change has changed more than once.

Present at least one document 2. Proof of legal presence

Valid, unexpired U.S. passport or passport card Certified birth certificate with stamp or raised Certified birth certificate with stamp or raised seal issued by a U.S. government unit or U. territory government office. (Note: Puerto Rican birth certificates are accepted only if

s

- Michigan enhanced driver's license or ID card Consular Report of Birth Abroad issued by the issued on or after July 1, 2010)
 - U.S. State Department (FS-240, DS-1350 or FS-545)

(The following may be verified by the Systematic Alien Verification for Entitlements System)

- Certificate of Citizenship (N-560 or N-561)
 Certificate of Naturalization (N-550, N-570 or N-578)
 Valid, unexpired Permanent Resident Card (I-551)
 - or other evidence of permanent residency (I-551 visa/stamp in passport or on I-94)
- Valid Employment Authorization Document (I-766) Valid, unexpired foreign passport with U.S. visa, along with evidence of entry (I-94 stamp or printout):
 - J-visa holders must present Form DS-2019
 A F-visa holders must present Form I-20 B1 and B2 visas aren't acceptable

SOS-428 (rev. 12/2020)