



Detroit Wayne Integrated Health Network

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**Finance Committee Meeting
Hotel St. Regis
3071 W. Grand Blvd.
Detroit, MI 48202
Tuesday, January 16, 2024
2:00 p.m.
AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Committee Member Remarks**
- IV. Approval of Agenda**
- V. Follow-Up Items**
- VI. Approval of Minutes – November 1, 2023**
- VII. Presentation of the Monthly Finance Report**
- VIII. FY 23 4th Quarter Purchasing Non-Competitive & Cooperative Report**
- IX. Unfinished Business:**
Staff Recommendations:
 - a. Board Action #23-60(Revision 2) – Sterling Security
 - b. Board Action #24-07(Revision 2) – FY 2023-2024 DWIHN Operating Budget
 - c. Board Action #24-37(Revised) – MMRMR Insurance
- X. New Business:**
Staff Recommendations:
 - a. Board Action #24-48 – American Society of Employers (ASE)
- XI. Good and Welfare/Public Comment**
Members of the public are welcome to address the Board during this time for no more than two minutes. (The Board Liaison will notify the Chair when the Board of Directors

Kenya Ruth, Chairperson
Karima Bentounsi
Angelo Glenn

Dr. Cynthia Tauег, Vice Chairperson
Angela Bullock
Jonathan C. Kinloch

Dora Brown, Treasurer
Lynne F. Carter, M.D.
Kevin McNamara

William Phillips, Secretary
Eva Garza Dewaelache
Bernard Parker

Eric W. Doeh, President and CEO



time limit has been met.) Individuals are encouraged to identify themselves and fill out a comment card to leave with the Board liaison; however, those individuals that do not want to identify themselves may still address the Board. Issues raised during Good and Welfare/Public Comment that are of concern to the general public and may initiate an inquiry and follow-up will be responded to and may be posted to the website. Feedback will be posted within a reasonable timeframe (information that is HIPAA related or of a confidential nature will not be posted but rather responded to on an individual basis).

XII. Adjournment

FINANCE COMMITTEE

MINUTES

NOVEMBER 1, 2023

1:00 P.M.

**3071 W. GRAND BLVD.
DETROIT, MI 48202
(HYBRID/ZOOM)**

MEETING CALLED BY	I. Mr. Kevin McNamara, Vice Chair called the meeting to order at 1:05 p.m.
TYPE OF MEETING	Finance Committee Meeting
FACILITATOR	Mr. Kevin McNamara, Vice Chair
NOTE TAKER	Ms. Nicole Smith, Finance Management Assistant
ATTENDEES	<p>Finance Committee Members Present: Ms. Dora Brown, Chair Mr. Kevin McNamara, Vice Chair Ms. Karima Bentounsi Ms. Eva Garza Dewaelsche Mr. Angelo Glenn</p> <p>Committee Members Excused: None</p> <p>Board Members Present: Ms. Kenya Ruth, Board Chair</p> <p>Board Members Excused: None</p> <p>Staff: Ms. Stacie Durant, VP of Finance; Mr. Eric Doeh, President; Mr. Manny Singla, Executive VP of Operations; Dr. Shama Faheem, Chief Medical Officer; Ms. Monifa Gray, Associate VP of Legal Affairs; Ms. Sheree Jackson, VP of Corporate Compliance; Ms. Brooke Blackwell, VP of Governmental Affairs and Chief of Staff; Mr. Keith Frambro, Associate VP of IT Services; Mr. Jody Connally, VP of Human Resources, Mike Maskey, Director of Facilities, Margaret Keys-Howard, Customer Service Coordinator</p> <p>Staff Attending Virtually:</p> <p>Guests: None</p>

AGENDA TOPICS

I. Roll Call Ms. Lillian Blackshire, Board Liaison

II. Roll Call	
Roll Call was taken by Ms. Lillian M. Blackshire, Board Liaison and a quorum was present.	
III. Committee Member Remarks	
Mr. McNamara, Vice Chair called for Committee member remarks. There were no committee remarks.	

IV. Approval of Agenda

The Vice Chair, Mr. McNamara called for a motion on the agenda. There were no changes or modifications requested to the agenda. **Motion:** It was moved by Mr. Glenn and supported by Ms. Garza Dewaelsche approval of the agenda. **Motion carried.**

V. Follow-up Items:

The Vice Chair called for any follow-up items, it was noted by the Board Liaison Ms. Blackshire that there were two follow-up items.

The Committee requested confirmation prior to the Full Board October 2023 meeting that BA #24-31-Accuform Printing contract amount of \$707,348.51 reported for previous fiscal year in the board action is for multiple years. This information was confirmed and presented at the Full Board meeting.

Jody Connally, VP of Human Resources to provide information on healthcare prevention and Wellness Programs and information on brokerage services. Mr. Connally reported BCBS of Michigan does offer such a plan; however, DWIHN does not qualify; the HMO and Wellness plan cannot coexist due to the size of the organization.

The record reflects the Ms. Brown, Committee Chair and Treasurer and Ms. Ruth joined the meeting at 1:07 p.m. At that time Ms. Brown assumed the role of Committee Chair.

VI. Approval of the Meeting Minutes

The Chair, Ms. Brown joined the meeting and called for a motion on the Finance Committee minutes from the meeting of Wednesday, October 4, 2023. **Motion:** It was moved by Mr. Glenn and supported by Ms. Garza Dewaelsche approval of the Finance Committee minutes from the meeting of Wednesday, October 4, 2023. There were no corrections to the minutes. **Motion carried.** Minutes accepted as presented.

VII. Presentation of the Monthly Finance Report

S. Durant, VP of Finance presented the Monthly Finance report. A written report for the twelve months ended September 30, 2023, was provided for the record. The DWIHN Finance accomplishments and noteworthy items to report were:

DWIHN analyzed data to determine which providers will receive provider stability letters. A total of twenty (20) providers across children, adults, substance use disorders, and clubhouses lines of business received a letter. DWIHN will issue \$16.6 million in provider stability payments to sixteen (16) providers. This amount includes \$5.2 million previously paid to several providers earlier in the year.

Due to Section 236 transfer request made to MDHHS for fiscal year 2023, DWIHN will receive \$1,275,000 in additional General Fund to cover a projected deficit for the fiscal year 2023. Discussion ensued regarding the general fund deficit and carryover. Mr. Doeh gave accolades to VP Durant and provided an explanation of the request. It was noted that funds came from five (5) CMHSP's. It was noted that the report wanted to reflect the deficit. The Committee requested the names of the five (5) Counties that contributed to the transfer. **(Action)** Discussion ensued regarding the investment policies and our activity with Flagstar Bank. **(Action)** Mr. McNamara requested a copy of the Cash Investment Policy.

Consistent with prior years, Finance will present financial statements through November 30, 2023, at the January 2024 board meeting. No financial statements will be available in December 2023 as staff will be preparing for the annual audit. It was noted that if there are no Board or committee meetings in December the month of January will be a catch-up meeting.

Bank balances as of September 30, 2023 were presented for the following: Huntington bank, Comerica bank, Flagstar bank, Investment Managers and First Independence bank.

There was no further discussion. The Chair, Ms. Brown noted the Finance Monthly Report ending September 30, 2023, was received, and filed by the committee.

VIII. Unfinished Business – Staff Recommendations:

Board Action #23-60 (Revised) – Sterling Security LLC. Presented by Mike Maskey, Director of Facilities Department. DWIHN Facilities is requesting board approval to modify a previously approved contract with Sterling Security, LLC to provide additional security services at 707 W. Milwaukee in preparation for DWIHN's Mobile Crisis services. Sterling will be required to provide security services on a 24-hr./7 day per week basis to ensure the safety and well-being of our staff as they will be operating temporarily out of the mobile offices. In addition, their security services will expand to DWIHN's Woodward facility for December's anticipated opening. Once the Milwaukee Care Center construction is complete, these services will fall under a forthcoming RFP for permanent security services. Facilities is recommending an additional \$80,000, with a (3) month extension ending January 31, 2024. The contract total is not to exceed \$148,022.00. The Chair called for a motion. **Motion:** It was moved by Mr. Glenn and supported by Ms. Ruth approval of BA #23-60 (Revised) to Full Board. Discussion ensued regarding services to be provided by security staff and services inside of the building. The Crisis Now Model is the one that will be used. Mr. Doeh provided an overview of security inside of the Facility with the Wayne County Sheriff and DPD working with us. There was no further discussion. **Motion carried.**

IX. New Business – Staff Recommendations:

a. Board Action #24-38 ECHO Survey – Adults & Children Presented by M. Keys-Howard, Customer Service Coordinator. This contract is for Wayne State University (WSU) Center for Urban Studies to administer the ECHO survey one for adults and one for children for a total of \$162,764. Staff is requesting continued purchase of services for FY 23/24 with the Comparable Source WSU Center for Urban Studies a not-for-profit organization for terms December 1, 2023-July 31, 2024. The Chair called for a motion. **Motion:** It was moved by Ms. Ruth and supported by Ms. Garza Dewaelsche approval of BA #24-38 to Full Board. An overview of the work to be performed and other vendors that were considered was presented. There was no further discussion. **Motion carried.**

b. Board Action #24-39 – Employee Healthcare FY 23/24 Presented by Jody Connally, VP of Human Resources. DWIHN Administration is requesting approval of a one-year contract, effective January 1, 2024 through December 31, 2024, for an estimated amount of \$7,498,927 for the provision of comprehensive health benefits (medical - BCBS, dental - Delta Dental/Golden Dental, and optical - EyeMed) for three hundred fifty-one (351) enrolled DWIHN employees. The amount will vary based on the number of enrolled employees and their plan selections. This amount includes a 17% increase in BCBS, with no increase in Delta Dental or Golden Dental, and a 16% decrease in short/long term disability insurance. Current labor agreements require that DWIHN provide healthcare coverage to all of its qualifying, active employees. Providers were selected through a bid process conducted by Lockton. The amount is estimated based on the staff count of approximately three hundred fifty-one (351) employees. The Chair called for a motion. **Motion:** It was moved by Mr. Glenn and supported by Ms. Ruth approval of BA #24-39 to Full Board. No further discussion. **Motion carried.**

XI. Good and Welfare/Public Comment – The Chair read the Good and Welfare/Public Comment statement. There were no members of the public requesting to address the committee. A brief discussion ensued regarding the scheduling of next year's meeting due to the Presidential Election.

<p>XII. Adjournment – There being no further business; The Chair, Ms. Brown called for a motion to adjourn. Motion: It was moved by Mr. Glenn and supported by Ms. Dewaelsche to adjourn the meeting. Motion carried. The meeting was adjourned at 1:41 p.m.</p>	
<p>FOLLOW-UP ITEMS</p>	
<ol style="list-style-type: none"> 1. The Committee requested the names of the five (5) Counties that contributed to the transfer of funds to the DWIHN general fund. 2. Send a copy of the Cash Investment Policy to Mr. McNamara. 	<p>S. Durant</p>

**DWIHN Division of Management and Budget
Monthly Finance Report
For the two months ended November 30, 2023**

DWIHN Finance accomplishments and noteworthy items:

1. On December 5, 2023, DWIHN issued \$20.7 million in retention payments to approximately 15,854 employees in the Wayne County provider network and DWIHN. Full-time and part-time staff received \$1,400 and \$700, respectively. Approximately 94% (300/319) of the DWIHN provider network completed the survey. DWIHN excludes universities, hospitals, governments, school districts, and non-Wayne County based providers.

Financial analysis- (refer to Authority balance sheet and income statement)

- Cash flow is very stable and should continue to remain strong throughout the year as liquidity ratio = 2.44.

	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
DWIHN	2.65	2.58	2.36	2.54	2.66	2.72	3.07	2.56	2.53	2.53	2.44	2.44

- (A) Cash and Investments – comprise of funds held by three (3) investment managers, First Independence CDARS, Comerica, and Flagstar accounts. This amount includes the \$21.3 million cash held in collateral for the two building loans.
- (B) Due from other governments – comprise various local, state and federal amounts due to DWIHN. Approximately \$7.9 million in SUD and MH block grant due from MDHHS. Approximately \$5.3 million for October and November 2023 pass- through HRA revenue.
- (C) Accounts receivable/Allowance - Accounts receivable consist of approximately \$1.1 million and \$4.4 million due from Wayne County for actual 4th quarter PA2 and three local match payments respectively. In addition, approximately \$3.8 million is due from ICO’s for reimbursement of state facility costs paid by DWIHN. Finally, DWIHN recorded \$73,000 in an allowance for a SUD provider due to length of amount owed and likelihood of collections. Another SUD provider balance was determined to be uncollectible, and the allowance account was reduced at 9/30/23 to reflect the amount owed.
- (D) IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through November 30, 2023 was approximately \$146.6 million however actual payments were approximately \$88.0 million. The difference represents claims incurred but not reported and paid of \$58.6 million.
- (E) Due to other governments – includes \$8 million due to MDHHS for death recoupment; \$1.8 million due to MDHHS for FY20 general fund carryover in excess of 5%. In addition, there is approximately \$3.0 million payable to MDHHS for state hospitals and October and November 2023 IPA tax payment.
- (F) Federal grants and contracts– The combined \$11.7 million variance relate primarily to Medicaid funding received in excess of budget however refer to letter H as expenses are \$9.3 million higher than budget. The overall expenses are within budget. CFO will review in a few months to determine the necessary budget adjustments needed.
- (G) SUD, Autism, Children, Adults and IDD services - \$9.3 million variance in excess of budget is due to timing. CFO will review in a few months to determine the necessary budget adjustments needed.

Note – the fiscal year September 30, 2023 account balances will affect the amounts reported in the balance sheet and income statements; amounts will change based on the continued closing of the books.

DETROIT WAYNE INTEGRATED HEALTH NETWORK

Statement of Net Position

As of November 30, 2023

Assets

Cash and investments	\$ 215,121,649	A
Investments in Internal Service Fund	62,817,289	A
Other cash and investments	-	
Receivables		
Due from other governmental units	14,989,580	B
Accounts receivable	10,209,960	C
Less: allowance for uncollectible	(73,424)	C
Prepayments and deposits	369,098	
Total current assets	<u>303,434,152</u>	
Capital assets, net of accumulated depreciation	<u>50,224,732</u>	
Total Assets	<u><u>\$ 353,658,884</u></u>	

Liabilities and Net Position

Liabilities

Accounts payable	\$ 37,201,021	
IBNR Payable	58,548,578	D
Due to Wayne County	552,933	
Due to other governments	12,877,173	E
Accrued wages and benefits	2,082,724	
Unearned revenue	655,558	
Accrued compensated balances	2,119,980	
Total current liabilities	<u>114,037,967</u>	
Notes Payable	<u>12,679,294</u>	
Total Liabilities	<u>126,717,261</u>	
Net Position		
Net investment in capital assets	34,148,433	
Unrestricted - PA2 funds	7,833,972	
Restricted Cash Collateral	21,001,929	
Internal Service Fund	62,817,289	
Unrestricted	<u>101,140,000</u>	
Total Net Position	<u>226,941,623</u>	
Liabilities and Net Position	<u><u>\$ 353,658,884</u></u>	

DETROIT WAYNE INTEGRATED HEALTH NETWORK
Statement of Revenues, Expenses and Changes to Net Position
For the Two Months Ending November 30, 2023

	Nov-23			Year to Date			
	Budget	Actual	Variance	Budget	Actual	Variance	
Operating Revenues							
Federal grants	\$ 2,406,570	\$ 809,953	\$ (1,596,617)	\$ 4,813,140	\$ 2,104,988	\$ (2,708,152)	F
State grants and contracts	78,216,060	87,557,124	9,341,064	156,432,120	170,885,042	14,452,922	F
MI Health Link	1,024,161	1,172,870	148,709	2,048,322	1,298,049	(750,273)	
Local grants and contracts	2,375,831	2,952,940	577,109	4,751,662	2,958,129	(1,793,533)	
Other charges for services	3,333	15,149	11,816	6,666	16,460	9,794	
Total Operating Revenues	\$ 84,025,955	\$ 92,508,036	\$ 8,482,081	\$ 168,051,910	\$ 177,262,668	\$ 9,210,758	
Operating Expenses							
Salaries	\$ 2,367,382	\$ 2,109,032	\$ 258,350	\$ 4,734,764	\$ 4,143,298	\$ 591,466	
Fringe benefits	919,643	727,605	192,038	1,839,286	1,462,685	376,601	
Substance abuse services	5,153,770	8,127,704	(2,973,934)	10,307,540	9,040,993	1,266,547	G
Autism Services	5,905,014	13,015,601	(7,110,587)	11,810,028	15,828,170	(4,018,142)	G
MI HealthLink	1,023,328	1,741,202	(717,874)	2,046,656	1,881,578	165,078	
Adult Services	27,001,802	48,443,798	(21,441,996)	54,163,686	54,433,927	(270,241)	G
Children Services	5,631,415	11,140,928	(5,509,513)	11,262,830	11,750,490	(487,660)	G
Care Center	1,826,308	289,418	1,536,890	3,652,616	502,539	3,150,077	
Direct Services (Outpatient)	238,652	238,652	-	317,222	317,222	-	
Intellectual Developmental Disabled	29,973,334	63,417,189	(33,443,855)	59,946,668	66,086,627	(6,139,959)	G
Grant Programs	785,610	262,453	523,157	1,571,220	463,967	1,107,253	
State of Michigan	1,723,533	3,035,315	(1,311,782)	3,447,066	3,532,931	(85,865)	
Depreciation	147,233		147,233	294,466		294,466	
Other operating	1,283,250	679,055	604,195	2,566,500	946,893	1,619,607	
Total Operating Expenses	83,980,274	153,227,952	(69,247,678)	167,960,548	170,391,320	(2,430,772)	
Operating Revenues over (under) Expenses	45,681	(60,719,916)	77,729,759	91,362	6,871,348	6,779,986	
Non-operating Revenues (Expenses)							
Investment Earnings	416,667	(56,693)	(473,360)	833,334	599,068	(234,266)	
Total Non-operating Revenues (Expenses)	416,667	(56,693)	473,360	833,334	599,068	234,266	
Change in Net Position	462,348	(60,776,609)	78,203,119	924,696	7,470,416	7,014,252	
Net Position - Beginning of year					219,471,207	219,471,207	
Net Position - End of Year	\$ 462,348	\$ (60,776,609)	\$ 78,203,119	\$ 924,696	\$ 226,941,623	\$ 226,485,459	

DETROIT WAYNE INTEGRATED HEALTH NETWORK
Statement of Cash Flows
For the Two Months Ending November 30, 2023

Cash flows from operating activities	
Cash receipts from the state and federal governments	\$ 187,490,583
Cash receipts from local sources and customers	2,974,589
Payments to suppliers	(191,239,671)
Payments to employees	(7,220,511)
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Net cash provided by (used in) operating activities	(7,995,010)
Cash flows from capital and related financing activities	
Acquisition of capital assets	(1,471,761)
Proceeds from notes payable	379,441
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Net cash provided by (used in) capital and related financing activities	(1,092,320)
Cash flows from investing activities	
Interest received on investments	599,068
Proceeds from sale of assets	-
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Net cash provided by investing activities	599,068
Net increase (decrease) in cash and cash equivalents	(8,488,262)
Cash and investments - beginning of period	286,427,200
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Cash and investments - end of period	\$ 277,938,938
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Reconciliation of operating income (loss) to net cash provided by (used in) operating activities	
Operating income (loss)	\$ 6,871,347
Adjustments to reconcile operating income (loss) to net cash used in operating activities:	
Depreciation	
Decreases (increases) in current assets:	
Accounts receivable	4,127,185
Prepayments and deposits	512,645
Due from other governmental units	8,815,395
Due from Wayne County	421,366
Other assets	(421,366)
Increases (decreases) in current liabilities:	
Accounts and contracts payable	(87,370,303)
IBNR Payable	58,548,578
Accrued wages	(386,911)
Due to Wayne County	552,933
Due to other governmental units	74,196
Unearned revenue	259,924
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Net cash provided by (used in) operating activities	\$ (7,995,010)
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MEMO

Date: December 6, 2023

To: Ms. Dora Brown, Chair
Finance Committee

From: Jean Mira
Procurement Administrator

Re: 4th Quarter FY23 – Board Report for Procurements
Non-Competitive Under \$50,000, Emergency, and all Cooperative
Purchasing

In accordance with DWIHN Procurement Policy (Article 2.B.1 (b) Article 2.B.2 (c) and Article 2.B.7 (g)) the attached report is being submitted for all non-competitive procurements under \$50,000 for the 4th Quarter FY 2023 (July, August, September, 2023,). This report includes all cooperative purchases, including those over \$50,000 and the total of all non-competitive procurements made in this quarter.

Contracts over \$50,000 are not included individually, as those procurements were previously approved by the Board via a Board Action, nor any other procurements previously approved by an approved Board Action. Additionally, the report shows “PO” (Purchase Orders) and “BO” (Blanket Orders). A “PO” is a one-year contract that expires at the end of the fiscal year, whereas a “BO” is a multi-year or crossing fiscal years contract.

Please feel free to contact me if you have any questions.

Attachment

Board of Directors

Kenya Ruth, Chairperson
Karima Bentounsi
Angelo Glenn

Dr. Cynthia Tauieg, Vice Chairperson
Angela Bullock
Jonathan C. Kinloch

Dora Brown, Treasurer
Lynne F. Carter, MD
Kevin McNamara

William Phillips, Secretary
Eva Garza Dewaelsche
Bernard Parker

Eric W. Doeh, President and CEO



<u>Vendor Name</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>	<u>Document Date</u>	<u>PO Number</u>	<u>Subtotal</u>	<u>Item Description</u>	<u>Comment ID</u>	<u>Comment[1]</u>	<u>PolicyId</u>	<u>Description</u>
123.Net	Southfield	MI	48075	9/13/2023	BO22390071	\$ 37,980.00	YR3 - Internet - Wireless & Equipment Term: 09/13/2023 to 09/12/2026	CS	Comparative Source	TECH	Internet Services - Woodward Bldg
4 Imprint	Oshkosh	WI	54901	8/25/2023	PO22300380	\$ 9,236.81	50 - Medium : Purple, Purple Term: Spot Buy	MODIFICATION	--NOTICE-- THIS IS NOT THE ORIGINAL PURCHASE	64914	Walk a Mile in my shoes Rally-Polo Shirts
Amazon Capital Services, Inc.	Seattle	WA	98109	7/7/2023	PO22300339	\$ 4,367.94	Microsoft Surface Pro 9 (2022), 13" 2-in-1 Tablet & Laptop, Thin & Lightweight, Intel Term: SpoBuy	SM PUR	Small Purchase under 10k Non Competitive	TECH	Laptops, Docks, & Keyboards
Amazon Capital Services, Inc.	Seattle	WA	98109	7/10/2023	PO22300345	\$ 61.94	HERSHEY'S S'mores Kit – Complete Movie Night Supplies – Contains Marshmallows, Her Term Spot buy	SM PUR	Small Purchase under 10k Non Competitive	CHILDREN	Wrap Around Conference
Amazon Capital Services, Inc.	Seattle	WA	98109	7/13/2023	PO22300350	\$ 599.80	FOR DELL Genuine Dell 65W 20V 3.25A USB C for Dell LA65NM170, 2YKOF, 02YKOF, Dell XPS 12 9250, Dell	SM PUR	Small Purchase under 10k Non Competitive	TECH	DELL Genuine Dell 65W Power Adapters
Amazon Capital Services, Inc.	Seattle	WA	98109	7/14/2023	PO22300351	\$ 12.00	Wheelchair Seat Belt,Breathable Adjustable Wheelchair Seat Belt Cushion Safety Harness Straps Lap S	SM PUR	Small Purchase under 10k Non Competitive	UTILMGMT	Durable Medical Equipment
Amazon Capital Services, Inc.	Seattle	WA	98109	7/20/2023	PO22300359	\$ 47.96	EBL Pack of 8 AA Batteries 2800mAh High Capacity Precharged Ni-MH AA Rechargeable Batteries Term: Sp	SM PUR	Small Purchase under 10k Non Competitive	TECH	Rechargeable Batteries
Amazon Capital Services, Inc.	Seattle	WA	98109	7/26/2023	PO22300363	\$ 15.63	Wheelchair Seat Belt,Breathable Adjustable Straps Lap S	SM PUR		UTILMGMT	Durable Medical Equipment
Amazon Capital Services, Inc.	Seattle	WA	98109	8/2/2023	PO22300365	\$ 199.99	Anker Prime 240W USB C Charger, Anker GaN Charger, 4-Port Fast Compact GaN Charger for MacBook Pro/A	SM PUR	Small Purchase under 10k Non Competitive	TECH	4-Port Charger
Amazon Capital Services, Inc.	Seattle	WA	98109	8/8/2023	PO22300366	\$ 1,734.59	Technology purchases	SM PUR	Small Purchase under 10k Non Competitive	TECH	Monitor Stands, Cables, Storage containers
Amazon Capital Services, Inc.	Seattle	WA	98109	8/14/2023	PO22300370	\$ 724.75	SightPro 14 Inch 16:9 Laptop Privacy Screen Filter - Computer Monitor Privacy Shield and Anti-Glare	SM PUR	Small Purchase under 10k Non Competitive	TECH	Laptop Privacy Screens
Amazon Capital Services, Inc.	Seattle	WA	98109	8/24/2023	PO22300378	\$ 92.66	Safco Products Onyx Mesh 8-Tier Vertical Desktop Organizer 3258BL, Black Powder Coat Finish, Durable	SM PUR	Small Purchase under 10k Non Competitive	TECH	Desktop Organizers
Amazon Capital Services, Inc.	Seattle	WA	98109	9/11/2023	PO22300387	\$ 169.99	Anker Power Bank, 60,000mAh Portable Charger 60W with Smart Digital Display, Retractable Term: Spotb	SM PUR	Small Purchase under 10k Non Competitive	TECH	Power Bank Portable Charger
Amazon Capital Services, Inc.	Seattle	WA	98109	9/14/2023	PO22300389	\$ 170.00	Stand Up Desk Store Mobile Adjustable Height Rolling Lectern Podium with Heavy Duty Steel Frame (Bla	SM PUR	Small Purchase under 10k Non Competitive	ADMIN	Podium for Comm/Bd Meetings
Amazon Capital Services, Inc.	Seattle	WA	98109	9/25/2023	PO22300396	\$ 2,210.74	Yealink UH34 USB Wired Headset with Microphone - Stereo Headphones with Noise Cancelling,Professiona	SM PUR	Small Purchase under 10k Non Competitive	TECH	Computer Equipment: Headsets / Charger
Amazon Capital Services, Inc.	Seattle	WA	98109	9/27/2023	PO22300400	\$ 189.67	The Twelve Universal Laws of Success Term: Spot Buy	SS	Sole Source	ADMIN	The Twelve Universal Laws of Success
Beasley Media Group LLC	Ferndale	MI	48220	7/7/2023	PO22300340	\$ 2,856.00	Carryover Outreach funds To pay Sept Invoices FY 22	CS	Comparative Source	INTEG	FY 22 Oct.-Dec. Beasley Media Group
Bianco Tours	Taylor	MI	48180	8/30/2023	PO22300381	\$ 1,394.00	ADA (48 passenger) coach Term: Spot Buy	SM PUR	Small Purchase under 10k Non Competitive	64914	Bianco Tour Service- Walk A Mile In My Shoes Rally
BLAC Inc	Detroit	MI	48202	8/10/2023	BO22390062	\$ 23,000.00	FY 23 BLAC additional funds request Term: 10/01/2022 to 09/30/2023	CS		INTEG	FY23 BLAC
BSB Communications Inc	Sterling Heights	MI	48314	8/22/2023	BO22390064	\$ 2,500.00	Pre-Paid Labor \$2500 TERM: 04/25/2023 to 04/11/2024	C	Cooperative Purchase	TECH	Prepaid Labor: Remote Technical Support
BSB Communications Inc	Sterling Heights	MI	48314	9/12/2023	BO22390069	\$ 8,164.00	Mitel Pro Services Project Management Term: Spot Buy	C	Cooperative Purchase	TECH	Mitel Export Call Recording Software & Service
BSB Communications Inc	Sterling Heights	MI	48314	9/12/2023	BO22390070	\$ 13,825.23	CC Premium 24/7 Software Assurance Term: 08/28/2023 to 02/29/2024	C	Cooperative Purchase	TECH	BSB Mitel Software Assurance - Service extension
Butzel Long, a professional corporation	Detroit	MI	48226	7/12/2023	BO22390054	\$ 19,999.99	Retainer Term: 06/15/2023 to 12/15/2024	CS	Comparative Source	SUD	Butzel Long Retainer

Canon Solutions America, Inc.	Novi	MI	48375	9/11/2023	BO22390067	\$	1,128.88	Uniflow Online Implementation Services – 4 hours of Local Analyst Term: 10/01/2023 to 02/28/2024	MODIFICATION	--NOTICE-- THIS IS NOT THE ORIGINAL PURCHASE	TECH	Uniflow Online Subscription (DWIHN Trailers A&B)
CDW Government LLC	Vernon Hills	IL	60061	7/11/2023	PO22300346	\$	1,370.00	Ergotron StyleView cart - light-duty - for notebook barcode scanner - whi	C	Cooperative Purchase	TECH	Crash Cart - Woodward Bldg
CDW Government LLC	Vernon Hills	IL	60061	7/19/2023	BO22390057	\$	594.30	VNC Connect Enterprise - subscription license (1 year) - unlimite Term: 07/19/2023 to 07/18/2024	C	Cooperative Purchase	TECH	VNC License, Software, Support
CDW Government LLC	Vernon Hills	IL	60061	7/20/2023	BO22390058	\$	1,162.95	Adobe Acrobat Pro for enterprise - Subscription New - 1 user Term: 07/20/2023 to 02/19/2024	C	Cooperative Purchase	TECH	Adobe Acrobat License Subscription
CDW Government LLC	Vernon Hills	IL	60061	7/25/2023	PO22300361	\$	719.52	Fujitsu fi-7030 - document scanner - desktop - USB 2.0 Term: Spot Buy	C	Cooperative Purchase	TECH	Crisis Center POC Equipment
CDW Government LLC	Vernon Hills	IL	60061	7/25/2023	PO22300362	\$	2,415.00	Technology purchases	C	Cooperative Purchase	TECH	Milwaukee bldg - APC Equipment
CDW Government LLC	Vernon Hills	IL	60061	8/23/2023	BO22390066	\$	1,197.00	ZOHO MANAGEENGINE OPMGR ADD LIC Term: 08/22/2023 to 08/21/2024	C	Cooperative Purchase	TECH	OpUtils - ME OPMGR License/Supp
Chase Creative Group Inc	Wyoming	MI	49548	7/17/2023	PO22300357	\$	7,363.74	Audio Visual Equipment for Annual Board Meeting Term: Spot Buy	SS	Sole Source	ADMIN	Audio Visual Services for Annual Board Meeting
Cobblestone Systems Corp.	Lindenwold	NJ	08021	7/17/2023	BO22390055	\$	2,266.09	Additional CobbleStone licenses - 5 Standard User, 5 Super User Term: SpotBuy	C	Cooperative Purchase	FINANCE	Additional CobbleStone Licenses
Crisis Prevention Institute, Inc.	Milwaukee	WI	53224	9/20/2023	PO22300392	\$	2,225.26	CPI Training Books Term: Spot Buy	SM PUR	Small Purchase under 10k Non Competitive	ADMIN	CPI Training Books
Dell Marketing LP	Dallas	TX	75267	8/10/2023	PO22300368	\$	323.64	Dell 1.2TB 10K RPM SAS 12Gbps 2.5in Hot-plug Drive Term: Spot Buy	C	Cooperative Purchase	TECH	Dell Server Hard Disk
Dell Marketing LP	Dallas	TX	75267	8/10/2023	PO22300369	\$	68,530.00	OptiPlex Micro (Plus 7010) Term: Spot Buy	C	Cooperative Purchase	TECH	Desk Top Systems - Crisis Center
Dell Marketing LP	Dallas	TX	75267	8/16/2023	PO22300375	\$	66,750.00	Dell Latitude 7440 Term: Spot Buy	C	Cooperative Purchase	TECH	Dell 7440 Laptops
Everybody-VS-Stigma	Plymouth	MI	48170	7/17/2023	PO22300356	\$	6,056.25	T-Shirts for DWIHN Employee Appreciation Event (S) Term: Spot Buy	SM PUR	Small Purchase under 10k Non Competitive	ADMIN	T-Shirts for DWIHN Employee Appreciation Event
Everybody-VS-Stigma	Plymouth	MI	48170	9/19/2023	PO22300390	\$	2,812.50	T-Shirts Term: Spot Buy	SM PUR	Small Purchase under 10k Non Competitive	ADMIN	Tee Shirts for Employee Appreciation
Fox Press LLC	Hammond	LA	70403	7/14/2023	PO22300352	\$	7,007.97	po22300371	CS	Comparative Source	SUD	pamphlets, and educational items
Hall, Cynthia	Farmington Hills	MI	48334	8/22/2023	PO22300376	\$	4,400.00	300 Turkey Sandwiches Term: Spot Buy	SM PUR	Small Purchase under 10k Non Competitive	64914	Food Setup- Walk A Mile In My Shoes Rally
Hall, Cynthia	Farmington Hills	MI	48334	9/25/2023	PO22300397	\$	330.00	Taco Bar Term: Spot Buy	SM PUR	Small Purchase under 10k Non Competitive	64914	Peer Training Food Set-up
Healthcare Durable Medical Equipment	Ann Arbor	MI	48108	7/19/2023	PO22300358	\$	3,495.00	Durable Medical Equipment Term: 10/01/2022 to 09/30/2023	SM PUR	Small Purchase under 10k Non Competitive	UTILMGMT	Durable Medical Equipment
Healthcare Durable Medical Equipment	Ann Arbor	MI	48108	8/23/2023	PO22300377	\$	2,945.00	Durable Medical Equipment Term: 10/01/2022 to 09/30/2023	SM PUR	Small Purchase under 10k Non Competitive	FINANCE	Durable Medical Equipment
Hoekstra Transportation Inc	Grand Rapids	MI	49548	8/9/2023	BO22390061	\$	805,467.56	FY 23 Hoekstra Term: Spot Buy BA 23-36	C	Cooperative Purchase	INTEG	FY 23 Hoekstra - Mobile Crisis Vehicles
Integral Enterprise LLC	Lathrup Village	MI	48076	7/17/2023	PO22300355	\$	400.00	DJ Services for DWIHN Staff Appreciation Event Term: SpotBuy	SM PUR	Small Purchase under 10k Non Competitive	ADMIN	DJ Services for DWIHN Staff Appreciation Event
Interior Environments Inc.	Novi	MI	48374	7/17/2023	BO22390056	\$	277,229.00	Furniture for Care Center(707 W. Milwaukee) Term: 06/22/2023 to 12/30/2023	C	Cooperative Purchase	FACILITIES	Care Center Furniture
Jenkins, Adrian M.	Detroit	MI	48227	9/11/2023	PO22300386	\$	2,650.00	Food Set-up- DCT Luncheon Term: Spottbuy	SM PUR	Small Purchase under 10k Non Competitive	64914	Dreams Come True Luncheon

Marco Technologies LLC	Saint Cloud	MN	56301	8/1/2023	BO22390059	\$ 47,982.27	Hardware - Meraki MS355-L3 Stck Cld-Mngd 48GE, 24xmG UPOE Switch Term: Spotbuy	C	Cooperative Purchase	TECH	Woodward Bldg - Additional Switches - hardware, software, support & Installation
Michigan Consortium for Healthcare Excellence	Ann Arbor	MI	48197	9/11/2023	BO22390068	\$ 25,471.11	Wakely Project 1 & 2 Cost Share at 28.3% Term: 05/01/2023 to 12/31/2023	CS	Comparative Source	FINANCE	MCHE - Wakely Project
Multi-Health Systems, Inc.	North Tonawonda	NY	48120-0950	9/22/2023	PO22300394	\$ 5,098.89	CAFAS Materials Term: Spot Buy	SS	Sole Source	CHILDREN	CAFAS Materials
Premier Group Associates, LC	Detroit	MI	48226-3410	8/15/2023	PO22300371	\$ 23,900.00	Landscape services for Woodward and 7 Mile Term: 06/12/2023 to 08/31/2023	MODIFICATION	--NOTICE-- THIS IS NOT THE ORIGINAL PURCHASE	FACILITIES	Landscape Services for Woodward&7 Mile
Questica Ltd	Los Angeles	CA	90017-2513	8/22/2023	BO22390065	\$ 333,378.00	Year 1 - Annual Software Subscription Term: 08/08/2023 to 07/31/2024	C	Cooperative Purchase	FINANCE	Questica Budget System

Contract Percentage		Total	\$ 1,834,223.62
Wayne County - 4.35		WC	\$ 79,812.74
Out County - 95.65		IT	\$ 606,733.68
Funding Percentage w/o IT			
Wayne County - 6.50			
Out County - 93.50			

**DETROIT WAYNE INTEGRATED HEALTH NETWORK
BOARD ACTION**

Board Action Number: 23-60R2 Revised: Y Requisition Number:

Presented to Full Board at its Meeting on: 1/17/2024

Name of Provider: Sterling Security LLC

Contract Title: Security Services at 707 W. Milwaukee

Address where services are provided: None

Presented to Finance Committee at its meeting on: 1/16/2024

Proposed Contract Term: 2/1/2024 to 4/30/2024

Amount of Contract: \$ 148,022.00 Previous Fiscal Year: \$ 68,022.00

Program Type: Modification

Projected Number Served- Year 1: Persons Served (previous fiscal year):

Date Contract First Initiated: 2/1/2023

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

DWIHN Facilities is requesting board approval modification to the previously approved board action for Sterling Security, LLC to increase their contract term an additional (3) months, with **no change in contract amount, bringing the expiration to April 30, 2024**. This will extend security services for DWIHN facilities and provide the additional time needed to finalize the RFP selection process.

Outstanding Quality Issues (Y/N)? If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 23/24	Annualized
Multiple	\$ 148,022.00	\$ 148,022.00
	\$	\$
Total Revenue	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Modify

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64922.817040.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, President/CEO

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

Eric Doeh

Stacie Durant

Signed: Tuesday, January 9, 2024

Signed: Tuesday, January 9, 2024

DETROIT WAYNE INTEGRATED HEALTH NETWORK BOARD ACTION

Board Action Number: 24-07R2 Revised: Y Requisition Number:

Presented to Full Board at its Meeting on: 1/17/2024

Name of Provider: Detroit Wayne Integrated Health Network

Contract Title: FY 2023-2024 Operating Budget

Address where services are provided: None

Presented to Finance Committee at its meeting on: 1/16/2024

Proposed Contract Term: 10/1/2023 to 9/30/2024

Amount of Contract: \$ 1,032,809,138.00 Previous Fiscal Year: \$ 1,056,528,326.69

Program Type: Modification

Projected Number Served- Year 1: Persons Served (previous fiscal year):

Date Contract First Initiated: 10/1/2023

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

Board Approval is requested to certify additional revenues of \$995,787 and authorize expenditures of a like amount, and decertify revenues of \$159,331 and deauthorize expenditures of a like amount in the FY 2024 budget as noted below:

1. Certify grant revenue totaling \$995,787, as follows:
 - \$37,018 of additional Block Grant funds for gambling prevention;
 - \$400,000 of federal SAMSHA grant funds for zero suicide initiatives;
 - \$76,800 of local grant funds for youth suicide prevention (\$12,000) and Crisis Intervention Team (CIT) training initiatives (\$64,800); and
 - \$481,969 of PASARR funds to cover positions mistakenly excluded from the FY24 Board approved budget. These positions were included in the Board approved position list but were not allocated funding.
2. Decertify \$159,331 of Crisis Care Center revenue, resulting from the elimination of the Adult Crisis Residential Unit and expansion of Children's Crisis Stabilization Unit at the 707 Milwaukee location.

The board action also includes the use of \$4,261,230 of Medicaid Reserve funds as follows:

- \$795,618 of filled administrative positions included in the FY24 Board approved position list yet mistakenly not allocated funding. Please note that the costs were included in FY23 therefore does not result in an increase to the administrative budget;
- \$1,158,265 of direct services positions included in the FY24 Board approved position list yet mistakenly not allocated funding;

- \$90,500 of miscellaneous administrative (\$50K) and direct services (\$40.5K) operating costs mistakenly excluded from the FY24 Board approved budget due to formula errors in budgeting worksheets;
- \$448,747 of salaries/benefits for two (2) new administrative positions (Associate VP of Operations - \$175K, Legal Counsel -\$126K, and employee promotions - \$11K);
- \$1,448,937 for new CCBHC direct service positions (Outpatient Services - \$712K, Psych Services - \$503K, Case Management Services - \$147K, and Peer Services - \$86K); and
- \$319,163 for ten (10) contingent Call Center positions to fill staffing gaps.

The revised FY 2024 Operating Budget of \$1,032,809,138 consists of the following revenue:

- \$21,629,681 (State General Funds, CCBHC General Funds);
- \$768,133,911 (Medicaid, DHS Incentive, Medicaid-Autism, Children's/ SED Waiver, HAB, CCBHC Supplemental);
- \$154,399,894 (HMP and Substance Abuse);
- \$12,289,936 (MI Health Link);
- \$23,486,447 (Wayne County Local Match Funds);
- \$4,723,521 (PA2 Funds);
- \$13,051,601 (State Grant Portion of OBRA, SUD);
- \$29,677,347 (Federal Grants/ Federal Block Grants/ SUD);
- \$376,800 (Local Grants);
- \$5,000,000 (Interest Income); and
- \$40,000 (Miscellaneous Revenue).

Outstanding Quality Issues (Y/N)? _ If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 23/24	Annualized
MULTIPLE	\$ 1,032,809,138.00	\$ 1,032,809,138.00
	\$	\$
Total Revenue	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Modify

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: MULTIPLE

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, President/CEO

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

Eric Doeh

Stacie Durant

Signed: Thursday, January 4, 2024

Signed: Thursday, January 4, 2024

**DETROIT WAYNE INTEGRATED HEALTH NETWORK
BOARD ACTION**

Board Action Number: 24-37R Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 1/17/2024

Name of Provider: Michigan Municipal Risk Management Authority

Contract Title: MMRMA Insurance Renewal

Address where services are provided: 'None'

Presented to Finance Committee at its meeting on: 1/16/2024

Proposed Contract Term: 10/1/2023 to 10/1/2024

Amount of Contract: \$ 309,657.00 Previous Fiscal Year: \$ 229,607.00

Program Type: Continuation

Projected Number Served- Year 1: 0 Persons Served (previous fiscal year): 0

Date Contract First Initiated: 10/1/2014

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

This Board Action is to revise and add additional funds to the current Michigan Municipal Risk Management Authority (“MMRMA”) insurance policy increasing the total amount to cover DWIHN's recently acquired twelve (12) Mobile Crisis Services Vans. As a reminder, this policy is DWIHN's comprehensive liability, casualty and property insurance. **The premium is increasing by an amount not to exceed \$11,429.00** which brings the total premium to \$309,657.00 for FY 2023-2024. **The policy end date remains unchanged however it should noted the costs will be charged to the Mobile Crisis BU (64972).**

MMRMA is a public entity self-insurance pool that provides property and liability coverage to local governmental entities in the state of Michigan.

DWIHN has been a member of MMRMA since FY 2014-15. As a member of MMRMA, DWIHN has access to MMRMA's risk management program and risk control services, which assists members to identify, prevent, and mitigate losses.

Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N): N

Revenue	FY 23/24	Annualized
Multiple	\$ 309,657.00	\$ 309,657.00
	\$	\$
Total Revenue	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64910.911000.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, President/CEO

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

Eric Doeh

Stacie Durant

Signed: Monday, December 25, 2023

Signed: Thursday, December 21, 2023

Board Action #: 24-37R

**DETROIT WAYNE INTEGRATED HEALTH NETWORK
BOARD ACTION**

Board Action Number: 24-48 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 1/17/2024

Name of Provider: American Society of Employees, Inc.

Contract Title: ASE Leadership Training/Pre-Employment Services

Address where services are provided: None

Presented to Finance Committee at its meeting on: 1/16/2024

Proposed Contract Term: 2/1/2024 to 1/31/2025

Amount of Contract: \$ 120,000.00 Previous Fiscal Year: \$ 334,505.00

Program Type: Continuation

Projected Number Served- Year 1: Persons Served (previous fiscal year):

Date Contract First Initiated: 2/1/2024

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

The Detroit Wayne Integrated Health Network (“Network”) is requesting a new agreement with the American Society of Employers (ASE) (former contract approved on Board Action 21-71) for leadership training services and pre-employment services, **in the amount not to exceed \$120,000 for a period of February 1, 2024-January 31, 2025.**

This board action would be a continuation of the previous agreement and services with ASE, to allow ASE to continue to provide supervision training for executive leadership, directors, and managers at DWIHN, as well as providing pre-employment services such as drug screens and background checks.

The previous contract amount was \$334,505.00 for a term 10/1/19 through 9/30/23.

Outstanding Quality Issues (Y/N)? If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 23/24	Annualized
MULTIPLE	\$ 120,000.00	\$ 120,000.00
	\$	\$
Total Revenue	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64925.817000.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, President/CEO

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

Eric Doeh

Stacie Durant

Signed: Tuesday, January 9, 2024

Signed: Tuesday, January 9, 2024