



**Detroit Wayne
Integrated Health Network**

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**Finance Committee Meeting
Hotel St. Regis
3071 W. Grand Blvd.
Detroit, MI 48202
Wednesday, February 7, 2024
1:00 p.m.
AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Committee Member Remarks**
- IV. Approval of Agenda**
- V. Follow-Up Items**
- VI. Approval of Minutes – January 16, 2023**
- VII. Presentation of the Monthly Finance Report**
- VIII. Unfinished Business:**
Staff Recommendations:
 - a. Board Action #24-07(Revision 3) – FY 2023-2024 DWIHN Operating Budget
- IX. New Business:**
Staff Recommendations:
 - a. Board Action #24-52 – LAZ Karp Parking
 - b. Board Action #24-53 – Efficient Office Solutions
- X. Good and Welfare/Public Comment**
Members of the public are welcome to address the Board during this time for no more than two minutes. (The Board Liaison will notify the Chair when the time limit has been met.) Individuals are encouraged to identify themselves and fill out a comment card to leave with the Board liaison; however, those

Board of Directors

Kenya Ruth, Chairperson
Karima Bentounsi
Angelo Glenn

Dr. Cynthia Taueg, Vice Chairperson
Angela Bullock
Jonathan C. Kinloch

Dora Brown, Treasurer
Lynne F. Carter, M.D.
Kevin McNamara

William Phillips, Secretary
Eva Garza Dewaelache
Bernard Parker

Eric W. Doeh, President and CEO



individuals that do not want to identify themselves may still address the Board. Issues raised during Good and Welfare/Public Comment that are of concern to the general public and may initiate an inquiry and follow-up will be responded to and may be posted to the website. Feedback will be posted within a reasonable timeframe (information that is HIPAA related or of a confidential nature will not be posted but rather responded to on an individual basis).

XI. Adjournment

FINANCE COMMITTEE

MINUTES

JANUARY 16, 2024

2:00 P.M.

**3071 W. GRAND BLVD.
DETROIT, MI 48202
(HYBRID/ZOOM)**

**MEETING
CALLED BY**

Ms. Dora Brown, Chair called the meeting to order at 2:09 p.m.

**TYPE OF
MEETING**

Finance Committee Meeting

FACILITATOR

Ms. Dora Brown, Chair

NOTE TAKER

Ms. Nicole Smith, Finance Management Assistant

Finance Committee Members Present:

Ms. Dora Brown, Chair
Mr. Kevin McNamara, Vice Chair
Ms. Eva Garza Dewaelsche

Committee Members Excused:

Ms. Karima Bentounsi
Mr. Angelo Glenn

Board Members Present:

Ms. Kenya Ruth, Board Chair

Substance Use Disorder Oversight Policy Board Members Present:

Mr. Thomas Adams, SUD Oversight Policy Board Chair

ATTENDEES

Board Members Excused: None

Staff: Ms. Stacie Durant, VP of Finance; Mr. Eric Doeh, CEO and President; Mr. Manny Singla, Executive VP of Operations; Dr. Shama Faheem, Chief Medical Officer; Ms. Monifa Gray, Associate VP of Legal Affairs; Ms. Sheree Jackson, VP of Corporate Compliance; Ms. Brooke Blackwell, VP of Governmental Affairs and Chief of Staff; Mr. Keith Frambro, VP of IT Services; Mr. Jody Connally, VP of Human Resources, Mike Maskey, Director of Facilities

Staff Attending Virtually: Jean Mira, Procurement Administrator

Guests: None

AGENDA TOPICS

I. Roll Call Ms. Lillian Blackshire, Board Liaison

II. Roll Call

Roll Call was taken by Ms. Lillian M. Blackshire, Board Liaison and a quorum was present.

III. Committee Member Remarks

Ms. Brown, Chair called for Committee member remarks. There were no committee remarks.

IV. Approval of Agenda

The Chair, Ms. Brown, called for a motion on the agenda. There were no changes or modifications requested to the agenda. **Motion:** It was moved by Ms. Ruth and supported by Mr. McNamara approval of the agenda. **Motion carried.**

V. Follow-up Items:

The Chair called for any follow-up items, it was noted by the Board Liaison Ms. Blackshire that there were two follow-up items.

The Committee requested the names of the five (5) Counties that contributed to the transfer of funds to the DWIHN general fund. The report was provided to the Committee members in the agenda packet of today's meeting by Stacie Durant, VP of Finance. Item resolved.

Mr. McNamara requested a copy of the Cash Investment Policy. The policy document was provided to Mr. McNamara by Stacie Durant, VP of Finance. Item resolved. Mr. McNamara remarked he reviewed the policy and the state laws it references, and it's a good policy.

VI. Approval of the Meeting Minutes

The Chair, Ms. Brown called for a motion on the Finance Committee minutes from the meeting on Wednesday, November 1, 2023. **Motion:** It was moved by Ms. Garza Dewaelsche and supported by Mr. McNamara approval of the Finance Committee minutes from the meeting of Wednesday, November 1, 2023. There were no corrections to the minutes. **Motion carried.** Minutes accepted as presented.

VII. Presentation of the Monthly Finance Report

S. Durant, VP of Finance presented the Monthly Finance report. A written report for the twelve months ended November 30, 2023, was provided for the record. The DWIHN Finance accomplishments and noteworthy items to report were:

On December 5, 2023, DWIHN issued \$20.7 million in retention payments to approximately 15,854 employees in the Wayne County provider network and DWIHN. Full-time and part-time staff received \$1,400 and \$700, respectively. Approximately 94% (300/319) of the DWIHN provider network completed the survey. DWIHN excludes universities, hospitals, governments, school districts, and non-Wayne County based providers.

Cash and Investments – comprise of funds held by three (3) investment managers, First Independence CDARS, Comerica, and Flagstar accounts. This amount includes the \$21.3 million cash held in collateral for the two building loans.

Due from other governments – comprise various local, state and federal amounts due to DWIHN. Approximately \$7.9 million in SUD and MH block grant due from MDHHS. Approximately \$5.3 million for October and November 2023 pass-through HRA revenue.

Accounts receivable/Allowance - Accounts receivable consist of approximately \$1.1 million and \$4.4 million due from Wayne County for actual 4th quarter PA2 and three local match payments respectively. In addition, approximately \$3.8 million is due from ICO's for reimbursement of state facility costs paid by DWIHN. Finally, DWIHN recorded \$73,000 in an allowance for a SUD provider due to length of amount owed and likelihood of

collections. Another SUD provider balance was determined to be uncollectible, and the allowance account was reduced at 9/30/23 to reflect the amount owed.

IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through November 30, 2023 was approximately \$146.6 million however actual payments were approximately \$88.0 million. The difference represents claims incurred but not reported and paid of \$58.6 million.

Due to other governments – includes \$8 million due to MDHHS for death recoupment; \$1.8 million due to MDHHS for FY20 general fund carryover in excess of 5%. In addition, there is approximately \$3.0 million payable to MDHHS for state hospitals and October and November 2023 IPA tax payment.

Federal grants and contracts– The combined \$11.7 million variance relate primarily to Medicaid funding received in excess of budget however refer to letter H as expenses are \$9.3 million higher than budget. The overall expenses are within budget. CFO will review in a few months to determine the necessary budget adjustments needed.

SUD, Autism, Children, Adults and IDD services - \$9.3 million variance in excess of budget is due to timing. The CFO will review in a few months to determine the necessary budget adjustments needed.

The fiscal year September 30, 2023 account balances will affect the amounts reported in the balance sheet and income statements; amounts will change based on the continued closing of the books.

Discussion ensued regarding the uncollectable amounts, the IBNR (Incurred But Not reported) and the Income Statement. VP Durant noted the income statement is being monitored to determine if a budget adjustment needs to come forward and there were no concerns at this time. There was no further discussion. The Chair, Ms. Brown noted the Finance Monthly Report ending November 30, 2023, was received, and filed by the committee.

VIII. 4th Quarter FY23 Board Report for Procurement Non-Competitive under \$50,000K and all Cooperative Purchasing

The 4th Quarter Procurement Report was presented by Ms. J. Mira, Procurement Administrator. The written report was provided to the Finance Committee and was included in the agenda packet for informational purposes. Noteworthy information includes purchasing percentages: Contract Percentage for Wayne County is 4.35% and Out of County is 95.654%; Funding Percentage w/o IT for Wayne County is 6.50% and Out of County is 93.50%. Amounts include Total under 50K or Cooperative purchasing total is \$1,834,223.62 Wayne County is \$79,812.74 IT total is \$606,733.68. Discussion ensued regarding the legal retainer with external counsel. There was no further discussion. The FY23 4th Quarter Procurement Report was received and filed.

IX. Unfinished Business – Staff Recommendations:

a. Board Action #23-60 (Revision 2) – Sterling Security LLC. Presented by Mike Maskey, Director of Facilities Department. DWIHN Facilities is requesting board approval modification to the previously approved board action for Sterling Security, LLC to increase their contract term an additional (3) months, with no change in contract amount, bringing the expiration to April 30, 2024. This will extend security services for DWIHN facilities and provide the additional time needed to finalize the RFP selection process. The Chair called for a motion. **Motion:** It was moved by Ms. Ruth and supported by Ms. Garza Dewaelache approval of BA #23-60 (Revision 2) to Full Board. There was no further discussion. **Motion carried.**

b. Board Action #24-07 (Revision 2) – FY 2023-2024 DWIHN Operating Budget. Presented by Stacie Durant, VP of Finance. Board Approval is requested to certify additional revenues of \$995,787 and authorize expenditures of a like amount and decertify revenues of \$159,331 and deauthorize expenditures of a like amount in the FY 2024 budget. Discussion ensued regarding the \$448,747 of salaries/benefits for two (2) new administrative positions (Associate VP of Operations - \$175K, Legal Counsel - \$126K, and employee promotions - \$11K). M. Singla, VP of Operations provided a detailed explanation for the need of the new position, and the duties the positions would handle and noted that as we expand into direct services, we wanted to ensure there was adequate coverage. Y. Turner, VP of Legal Affairs provided an explanation of the duties of the position and the need for the additional position. The Chair called for a motion. **Motion:** It was moved by Mr. McNamara and supported by Ms. Garza Dewaelsche approval of BA #24-07 (Revision 2) to Full Board. There was no further discussion. **Motion carried.**

c. Board Action #24-37 (Revised) – MMRMA Insurance. M. Grey, Associate VP of Legal Affairs reporting. This Board Action is to revise and add additional funds to the current Michigan Municipal Risk Management Authority ("MMRMA") insurance policy increasing the total amount to cover DWIHN's recently acquired twelve (12) Mobile Crisis Services Vans. As a reminder, this policy is DWIHN's comprehensive liability, casualty, and property insurance. The premium is increasing by an amount not to exceed \$11,429.00 which brings the total premium to \$309,657.00 for FY 2023-2024. The policy end date remains unchanged however it should note the costs will be charged to the Mobile Crisis BU (64972). MMRMA is a public entity self-insurance pool that provides property and liability coverage to local governmental entities in the state of Michigan. DWIHN has been a member of MMRMA since FY 2014-2015. As a member, DWIHN has access to the risk management program and risk control services, which assists members to identify, prevent, and mitigate losses. The Chair called for a motion. **Motion:** It was moved by Mr. McNamara and supported by Ms. Garza Dewaelsche approval of BA #24-37 (Revised) to Full Board. Mr. McNamara thanked Ms. Blackwell and her team for the Mobile Crisis presentation that was made in Western Wayne. He noted the communities are excited about the program. There was no further discussion. **Motion carried.**

X. New Business – Staff Recommendations:

a. Board Action #24-48 – American Society of Employers (ASE). Presented by J. Connally, VP of Human Resources. The Detroit Wayne Integrated Health Network ("Network") is requesting a new agreement with the American Society of Employers (ASE) (former contract approved on Board Action 21-71) for leadership training services and pre-employment services, in the amount not to exceed \$120,000 for a period of February 1, 2024-January 31, 2025. This board action would be a continuation of the previous agreement and services with ASE, to allow ASE to continue to provide supervision training for executive leadership, directors, and managers at DWIHN, as well as providing pre-employment services such as drug-screens and background checks. The previous contract amount was \$334,505.00 for a term 10/1/19 through 9/30/23. The Chair called for a motion. **Motion:** It was moved by Ms. Ruth and supported by Ms. Garza Dewaelsche approval of BA #24-48 to Full Board. Discussion ensued regarding the services that new hires may require being based on the requirements of the position and the training component offered by ASE. There was no further discussion. **Motion carried.**

XI. Good and Welfare/Public Comment – The Chair read the Good and Welfare/Public Comment statement. There were no members of the public requesting to address the committee.

XII. Adjournment – There being no further business; The Chair, Ms. Brown called for a motion to adjourn. **Motion:** It was moved by Mr. McNamara and supported by Ms. Garza Dewaelsche to adjourn the meeting. **Motion carried.** The meeting was adjourned at 2:48 p.m.

FOLLOW-UP ITEMS

None.

**DWIHN Division of Management and Budget
Monthly Finance Report
For the three months ended December 31, 2023**

DWIHN Finance accomplishments and noteworthy items:

1. Nothing to report.

Financial analysis- (refer to Authority balance sheet and income statement)

- Cash flow is very stable and should continue to remain strong throughout the year as liquidity ratio = 2.44.

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
DWIHN	2.58	2.36	2.54	2.66	2.72	3.07	2.56	2.53	2.53	2.44	2.44	2.35

- (A) Cash and Investments – comprise of funds held by three (3) investment managers, First Independence CDARS, Comerica, Huntington Bank, and Flagstar accounts. This amount includes the \$21.3 million cash held in collateral for the two building loans.
- (B) Due from other governments – comprise various local, state and federal amounts due to DWIHN. Approximately \$4.0 million in SUD-and MII block-grant due from MDHHS. Approximately \$7.9 million for 1st quarter pass- through HRA revenue.
- (C) Accounts receivable/Allowance - Accounts receivable consist of approximately \$3.6 million in year end 2023 cost settlements with the fiscal intermediators. In addition, approximately \$3.8 million is due from ICO’s for reimbursement of state facility costs paid by DWIHN. The remaining balance represents various amounts owed by providers for year-end PMPM cost settlements (\$1.3mm), Wayne County 4th quarter PA2 and 1st quarter estimate (\$1.7mm),
- (D) IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through December 31, 2023, was approximately \$218.6 million however actual payments were approximately \$134.9 million. The difference represents claims incurred but not reported and paid of \$83.7 million.
- (E) Due to other governments – includes \$8 million due to MDHHS for death recoupment; \$1.8 million due to MDHHS for FY20 general fund carryover in excess of 5%. In addition, there is approximately \$4.0 million payable to MDHHS for state hospitals and 1st quarter 2023 IPA tax payment.
- (F) Federal grants and contracts– The combined \$16.7 million variance relate primarily to Medicaid funding received in excess of budget (\$21mm) however refer to letter G as expenses are \$19 million higher than budget. The overall expenses are within budget. CFO will review in a few months to determine the necessary budget adjustments needed.
- (G) SUD, Autism, Children, Adults and IDD services - \$19 million variance in excess of budget is due to timing. CFO will review in a few months to determine the necessary budget adjustments needed.

Note – the fiscal year September 30, 2023 account balances will affect the amounts reported in the balance sheet and income statements; amounts will change based on the continued closing of the books.

DETROIT WAYNE INTEGRATED HEALTH NETWORK

Statement of Net Position

As of December 31, 2023

Assets

Cash and investments	\$ 225,364,641	A
Investments in Internal Service Fund	63,546,724	A
Other cash and investments	-	
Receivables		
Due from other governmental units	13,587,514	B
Accounts receivable	12,780,869	C
Less: allowance for uncollectible	(73,424)	
Prepayments and deposits	409,098	
Total current assets	<u>315,615,422</u>	
Capital assets, net of accumulated depreciation	<u>49,988,103</u>	
Total Assets	<u><u>\$ 365,603,525</u></u>	

Liabilities and Net Position

Liabilities		
Accounts payable	\$ 20,348,175	
IBNR Payable	83,694,594	D
Due to Wayne County	1,008,956	
Due to other governments	13,734,922	E
Accrued wages and benefits	1,421,587	
Unearned revenue	730,558	
Accrued compensated balances	2,119,980	
Total current liabilities	<u>123,058,772</u>	
Notes Payable	<u>12,906,952</u>	
Total Liabilities	<u><u>135,965,724</u></u>	
Net Position		
Net investment in capital assets	33,684,142	
Unrestricted - PA2 funds	7,833,972	
Restricted Cash Collateral	21,001,929	
Internal Service Fund	63,546,724	
Unrestricted	<u>103,571,034</u>	
Total Net Position	<u><u>229,637,801</u></u>	
Liabilities and Net Position	<u><u>\$ 365,603,525</u></u>	

DETROIT WAYNE INTEGRATED HEALTH NETWORK
Statement of Revenues, Expenses and Changes to Net Position
For the Three Months Ending December 31, 2023

Dec-23

Year to Date

	Budget	Actual	Variance	Budget	Actual	Variance	
Operating Revenues							
Federal grants	\$ 2,473,111	\$ 1,886,157	\$ (586,954)	\$ 7,419,333	\$ 4,090,376	\$ (3,328,957)	F
State grants and contracts	78,212,823	83,809,298	5,596,475	234,638,469	254,694,340	20,055,871	F
MI Health Link	1,024,161	781,995	(242,166)	3,072,483	2,080,043	(992,440)	
Local grants and contracts	2,384,231	2,175,097	(209,134)	7,152,693	5,133,226	(2,019,467)	
Other charges for services	3,333	365	(2,968)	9,999	16,825	6,826	
Total Operating Revenues	84,097,659	88,652,912	4,555,253	252,292,977	266,014,810	13,721,833	
Operating Expenses							
Salaries	2,337,145	3,048,378	(711,233)	7,011,435	7,191,677	(180,242)	
Fringe benefits	892,072	918,641	(26,569)	2,676,216	2,381,326	294,890	
Substance abuse services	5,156,855	5,578,119	(421,264)	15,470,565	14,619,112	851,453	G
Autism Services	5,905,014	8,045,483	(2,140,469)	17,715,042	23,873,654	(6,158,612)	G
MI HealthLink	1,023,328	1,113,049	(89,721)	3,069,984	2,994,627	75,357	
Adult Services	26,796,020	30,686,679	(3,890,659)	80,388,060	85,120,606	(4,732,546)	G
Children Services	5,631,415	6,223,809	(592,394)	16,894,245	17,974,298	(1,080,053)	G
Care Center	1,905,175	546,538	1,358,637	5,715,525	1,049,077	4,666,448	
Direct Services	405,925	414,206	(8,281)	1,217,775	731,427	486,348	
Intellectual Developmental Disabled	29,973,334	31,982,716	(2,009,382)	89,920,002	98,069,343	(8,149,341)	G
Grant Programs	862,108	496,560	365,548	2,586,324	960,527	1,625,797	
State of Michigan	1,723,533	857,750	865,783	5,170,599	4,390,680	779,919	
Depreciation	147,233	147,233		441,699	441,699		
Other operating	1,298,655	697,665	600,990	3,895,965	1,651,086	2,244,879	
Total Operating Expenses	84,057,812	90,609,593	(6,551,781)	252,173,436	261,007,440	(8,834,004)	
Operating Revenues over (under) Expenses	39,847	(1,956,681)	11,107,034	119,541	5,007,370	4,887,829	
Non-operating Revenues (Expenses)							
Investment Earnings	416,667	307,237	(109,430)	1,250,001	1,977,643	727,642	
Total Non-operating Revenues (Expenses)	416,667	307,237	(109,430)	1,250,001	1,977,643	727,642	
Change in Net Position	456,514	(1,649,444)	10,997,604	1,369,542	6,985,013	5,615,471	
Net Position - Beginning of Year					222,652,788		
Net Position - End of Year	\$ 456,514	\$ (1,649,444)	\$ 10,997,604	\$ 1,369,542	\$ 229,637,801	\$ 228,268,259	

DETROIT WAYNE INTEGRATED HEALTH NETWORK
Statement of Cash Flows
For the Three Months Ending December 31, 2023

Cash flows from operating activities	
Cash receipts from the state and federal governments	\$ 277,775,765
Cash receipts from local sources and customers	5,150,050
Payments to suppliers	(268,360,120)
Payments to employees	<u>(13,133,984)</u>
Net cash provided by (used in) operating activities	<u>1,431,711</u>
Cash flows from capital and related financing activities	
Acquisition of capital assets	(1,532,288)
Principle and interest paid on capital debt	<u>607,099</u>
Net cash provided by (used in) capital and related financing activities	(925,189)
Cash flows from investing activities	
Interest received on investments	1,977,643
Proceeds from sale of assets	<u>-</u>
Net cash provided by investing activities	<u>1,977,643</u>
Net increase (decrease) in cash and cash equivalents	2,484,165
Cash and investments - beginning of period	<u>286,427,200</u>
Cash and investments - end of period	<u><u>\$ 288,911,365</u></u>
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities	
Operating income (loss)	\$ 5,007,369
Adjustments to reconcile operating income (loss) to net cash used in operating activities:	
Depreciation	
Decreases (increases) in current assets:	
Accounts receivable	6,023,543
Prepayments and deposits	472,645
Due from other governmental units	10,552,539
Due from Wayne County	421,366
Other assets	(421,366)
Increases (decreases) in current liabilities:	
Accounts and contracts payable	(105,466,425)
IBNR Payable	83,694,594
Accrued wages	(1,128,378)
Due to Wayne County	1,008,956
Due to other governmental units	931,945
Unearned revenue	<u>334,924</u>
Net cash provided by (used in) operating activities	<u><u>\$ 1,431,711</u></u>

**DETROIT WAYNE INTEGRATED HEALTH NETWORK
BOARD ACTION**

Board Action Number: 24-07R3 Revised: Y Requisition Number:

Presented to Full Board at its Meeting on: 2/21/2024

Name of Provider: Detroit Wayne Integrated Health Network

Contract Title: FY 2023-2024 Operating Budget

Address where services are provided: None

Presented to Finance Committee at its meeting on: 2/7/2024

Proposed Contract Term: 10/1/2023 to 9/30/2024

Amount of Contract: \$ 1,015,212,530.00 Previous Fiscal Year: \$ 1,056,528,326.69

Program Type: Modification

Projected Number Served- Year 1: Persons Served (previous fiscal year):

Date Contract First Initiated: 10/1/2023

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

Board approval is requested to certify additional Federal Block Grant revenues totaling \$1,064,622 and authorize expenditures of a like amount as noted below:

- \$458,340 of Mental Health COVID-19 Supplemental Carryover funds;
- \$68,000 for Behavioral Health Workforce Stabilization Support; and
- \$538,282 for ACT and DUAL ACT/ IDDT Team Financial Incentive.

The board action also includes the use of \$1,354,406 of Medicaid Reserve funds to support the following:

1. Twenty-two (22) new Mobile Crisis Dispatch Coordinator positions totaling \$1,262,909 in salaries and fringes. These positions are necessary to bring the crisis call center in-house. The contract is currently with ProtoCall:

- 10 full-time positions with salaries and fringe benefits totaling \$858,435
- 4 part-time positions with wages and fringes totaling \$179,565
- 8 contingent positions with wages and fringes totaling \$222,909

2. Upgrades to three (3) positions in Facilities Management } totaling \$93,497 including salaries and fringes:

- Upgrade Facilities Director position to Vice President of Facilities - \$73,359
- Upgrade Custodian 1 position to Facilities Maintenance Technician - \$10,069
- Upgrade Clerical Support position to Facilities Service Technician - \$10,069

Board Action #: 24-07R3

The revised FY 2024 Operating Budget of \$1,015,212,530 consists of the following revenue:

- \$21,629,681 (State General Funds, CCBHC General Funds);
- \$749,472,681 (Medicaid, DHS Incentive, Medicaid-Autism, Children's/ SED Waiver, HAB, CCBHC Supplemental);
- \$154,399,894 (HMP and Substance Abuse);
- \$12,289,936 (MI Health Link);
- \$23,486,447 (Wayne County Local Match Funds);
- \$4,723,521 (PA2 Funds);
- \$13,051,601 (State Grant Portion of OBRA, SUD);
- \$30,741,969 (Federal Grants/ Federal Block Grants/ SUD);
- \$376,800 (Local Grants);
- \$5,000,000 (Interest Income); and
- \$40,000 (Miscellaneous Revenue).

Outstanding Quality Issues (Y/N)? If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 23/24	Annualized
MULTIPLE	\$ 1,015,212,530.00	\$ 1,015,212,530.00
	\$	\$
Total Revenue	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Modify

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: MULTIPLE

In Budget (Y/N)? N

Approved for Submittal to Board:

Eric Doeh, President/CEO

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

Eric Doeh

Stacie Durant

Board Action #: 24-07R3

Signed: Friday, February 2, 2024

Signed: Friday, February 2, 2024

**DETROIT WAYNE INTEGRATED HEALTH NETWORK
BOARD ACTION**

Board Action Number: 24-52 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 2/21/2024

Name of Provider: LAZ Karp Associates, LLC

Contract Title: Milwaukee Building Parking - LAZ Parking

Address where services are provided: None

Presented to Finance Committee at its meeting on: 2/7/2024

Proposed Contract Term: 3/1/2024 to 2/28/2026

Amount of Contract: \$ 354,740.00 Previous Fiscal Year: \$ 0.00

Program Type: New

Projected Number Served- Year 1: Persons Served (previous fiscal year):

Date Contract First Initiated: 3/1/2024

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

This board action is requesting board approval to expand employee parking for the 707 Milwaukee care center facility to utilizing 100 parking spaces at the 645 W. Baltimore Parking Deck. The deck is located at the rear of our Milwaukee building on Baltimore St and 3rd Ave and will provide gated 24 hours access to staff. MDHHS code guidelines require at a minimum 70 additional spaces. The current parking lots will be used for the mobile crisis vans, member/family crisis center parking and small number of employee spots.

Rate Structure:

March 1, 2024 - January 31, 2025 - \$145.00 per space per month. February 1, 2025 – February 28, 2026 - \$150.00 per space per month

\$145.00 x 11 Months = \$159,500

\$150.00 x 13 Months = \$195,000

\$354,500

Invoice Fee \$240

Total \$354,740

Facilities is requesting a **not-to-exceed amount of \$354,740, for a term beginning March 1, 2024 and ending February 28, 2026.**

Outstanding Quality Issues (Y/N)? If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 23/24	Annualized
Multiple	\$ 354,740.00	\$
	\$	\$
Total Revenue	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64950.861250.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, President/CEO

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

Eric Doeh

Stacie Durant

Signed: Friday, February 2, 2024

Signed: Friday, February 2, 2024

**DETROIT WAYNE INTEGRATED HEALTH NETWORK
BOARD ACTION**

Board Action Number: 24-53 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 2/21/2024

Name of Provider: Efficient Office Solutions LLC

Contract Title: Temporary Office Furniture at New Center One Building

Address where services are provided: None

Presented to Finance Committee at its meeting on: 2/7/2024

Proposed Contract Term: 12/1/2023 to 4/30/2024

Amount of Contract: \$ 63,112.84 Previous Fiscal Year: \$ 46,418.56

Program Type: Continuation

Projected Number Served- Year 1: Persons Served (previous fiscal year):

Date Contract First Initiated: 10/24/2022

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

DWIHN Administration is requesting Board approval to extend the timeframe and add additional funds in the amount of \$16,694.28 (\$2,782.38 monthly rate x 6 months) to the existing contract with Efficient Office Solutions. EOS is providing the temporary office furniture needed for our leased space at the New Center One Building. The original contract was paid under expired Blanket Orders BO22300144 and B022390022.)

Approval of this Board Action will increase the existing contract by \$16,694.28, for a new total contract amount not to exceed \$63,112.84; and extend the contract end date by five (5) months, through April 30, 2024.

Outstanding Quality Issues (Y/N)? If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 23/24	Annualized
MULTIPLE	\$ 63,112.84	\$ 63,112.84
	\$	\$
Total Revenue	\$	\$

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64924.943000.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, President/CEO

Stacie Durant, Vice President of Finance

Signature/Date:

Signature/Date:

Eric Doeh

Stacie Durant

Signed: Friday, February 2, 2024

Signed: Friday, February 2, 2024

Board Action #: 24-53