

Detroit Wayne Integrated Health Network

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Finance Committee Meeting Wednesday, November 4, 2020 Virtual Conference (BlueJeans) 1:00 p.m.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Committee Member Remarks
- IV. Approval of Agenda
- V. Follow-Up Items
 - A. Operational Efficiency Plan Update Plan with savings for each category and provide an overall total for all categories. Provide recommendation of categories for removal from plan. (S. Durant)
- VI. Approval of Minutes October 7, 2020
- VII. Presentation of the Monthly Finance Report
- VIII. Unfinished Business:

Staff Recommendations:

IX. New Business:

Staff Recommendations:

- a. BA #21-47 Michigan Consortium of Healthcare Excellence (MCHE)
- b. BA #21-49 Milwaukee COVID-19 Building Renovations
- c. BA #21-50 Employee Health Care FY 21

X. Good and Welfare/Public Comment

Members of the public are welcome to address the Board during this time for no more than two minutes. (The Board Liaison will notify the Chair when the time limit has been met.) Individuals are encouraged to identify themselves and fill out a comment card to leave with the Board liaison; however, those individuals that do not want to identify themselves may still address the Board. Issues raised during Good and Welfare/Public Comment that are of concern to the general public and may initiate an inquiry and follow-up will be responded to and may be posted to the website. Feedback will be posted within a reasonable timeframe (information that is HIPAA related or of a confidential nature will not be posted but rather responded to on an individual basis).

XI. Adjournment

FINANCE COMMITTEE

MINUTES

OCTOBER 7, 2020

VIRTUAL 1:00 P.M. CONFERENCE(BLUEJEANS)

| MEETING CALLED BY | I. Commissioner Tim Killeen, Chair called the meeting to order at 1:02 p.m. |
|----------------------|--|
| TYPE OF MEETING | Finance Committee Meeting |
| FACILITATOR | Commissioner Tim Killeen, Chair – Finance Committee |
| NOTE TAKER | Lillian M. Blackshire, Board Liaison |
| ATTENDEES | Commissioner Tim Killeen, Chair Mr. McNamara, Vice Chair Ms. Dorothy Burrell Ms. Dora Brown Mr. Angelo Glenn Committee Members Excused: None Board Members Present: Mr. William Riley, III and Dr. Cynthia Taueg; Board Members Excused: None Staff: W. Brooks, CEO; E. Doeh, DCEO/COO; S. Durant, CFO; C. Ollie, Deputy Legal Counsel; B. Blackwell, Chief of Staff; S. Zawisa; M. Singla, CIO; Dhannetta Brown, DCFO; J. Davis; J. Pascaretti and J. Mira; Guests: None |

AGENDA TOPICS

II. Roll Call

Ms. Lillian Blackshire, Board Liaison

DISCUSSION

Roll Call was taken by Ms. Blackshire and a quorum was present.

III. Committee Member Remarks

The Chair, Commissioner Killeen called for any Committee remarks. There were no Committee remarks.

IV. Approval of Agenda

The Chair, Commissioner Killeen called for any changes to the agenda. There were no changes to the agenda. The Chair called for a motion. Motion: It was moved by Mr. Glenn and supported by Ms. Brown approval of the agenda. Motion carried.

V. Follow-up Items: Items Follow-up

Item A: Update Operational Efficiency Plan (S. Durant) A written report was provided for the record. The following was reported:

Substance Use Disorder – Rates for two codes H0023 and T102 were - Peer Directed Services and Recovery Supports respectfully.

Home Help – There were no substantive changes reported for Home Help.

Autism – As a result of the RFP there will be a Board Action presented to the Program Compliance Committee for two providers for assessment services.

Shared Living Arrangements – There were no changes reported; however, discussion ensued regarding the audit recoupment.

Utilization Guidelines - K. Flowers and J. Pascaretti reporting —An overview was provided and it was reported that training has taken place and a number of questions were asked – answers have been posted to the website under frequently asked questions.

Habilitation Waiver —An overview was provided of those that met the requirements and the amount of monies that would be garnered when individuals are placed in the correct categories. Effective July 1, 2020 DWIHN implemented an MDHHS approved incentive payment program for the HSW program. There are two components to the incentive program (1) the T1016 Supports Coordination will receive an enhanced rate and (2) the second component includes a one-time \$1,000 payment of which a minimum of 50% must be shared with the support coordinator, for any new HSW consumer approved by MDHHS. This will allow DWIHN to adhere to the 95% PIHP contractual requirement and reduce the risk of of DWIHN losing HSW slots.

Eligibility and Benefits Unit — It was reported the FY2020 Operating Budget included establishing an Eligibility and Benefits unit with three staff whereby the duties would include but not be limited to (1) ensuring consumers are properly enrolled in Medicaid (i.e. DAB); (2) managing the DHS Outstation workers and (3) working with the Provider Network to ensure consumers recertify their Medicaid benefits and reduce lapse in coverage. To date, dual eligible consumers are automatically considered DAB consumers; DWIHN has submitted a list of 520 dual eligible consumers listed on the eligibility file as HMP/TANF to MDHHS. — MDHHS has switched 135 consumers to DAB; 315 consumers were identified with the incorrect insurance — MDHHS has switched over 79 consumers to DAB; and a new list of 925 individuals were identified as potential DAB.

The Chair asked that a chart be added at the end of the Operational Efficiency Report that shows the total amount of dollars saved for each category and a grand total of dollars saved. (Action)

Discussion ensued regarding the Operational Efficiencies list and items that should be removed; it was recommended by the Chair that the discussion be held at the Board Executive Committee meeting and the chart with the summary information be presented at the Full Board meeting. (Action)

VI. Approval of the Meeting Minutes

The Chair called for a motion on the Finance Committee minutes from the meeting of Wednesday, September 2, 2020. **Motion:** It was moved by Ms. Brown and supported by Ms. Burrell approval of the Finance Committee minutes from the meeting of Wednesday, September 2, 2020. There were no corrections to the minutes. **Motion carried**. Minutes accepted as presented.

VII. 3rd Quarter FY19/20 Board Report for Procurements under \$50,000 and all Cooperative Purchasing

J. Mira, Procurement Director reporting. A written document was provided for the record. The report shows Comparative Source and Cooperative Purchases. It was reported that contracts over \$50,000 were not included in the report as procurements were previously approved by the Board via Board Action. The report shows Purchase Orders and Blanket Orders – a Purchase Order is a one-year contract that expires at the end of the fiscal year and a Blanket Order is a multi-year contract. It was reported that 17.40% of contracts were with Wayne County and 82.60% were out Wayne County. A brief discussion ensued regarding the IT contracts. The Chair called for a motion on the 3rd Quarter FY19/20 Board Report for Procurements under \$50,000 and Cooperative Purchasing. Motion: It was moved by Ms. Brown and supported by Mr. McNamara to Receive and File the 3rd Quarter FY 19/20 Board Report for Procurements under \$50,000 and all Cooperative Purchasing. Motion carried.

VIII. Strategic Plan Pillars – Finance/IT/Workforce

D. Brown, DCFO reported on the Finance Pillar. A written document was provided for the record. The Finance Pillar is under the direction of S. Durant, CFO. It was reported that Finance has three high-level goals and overall Finance is at 33% completion on this Pillar. The goals range from 9% to 68% completion. The three high level goals are Ensure Facilities Management by December 31st 2019 which is at 68%; ensure fiscal accountability internally and of partners – 100% by December 31st, 2021 which is at 0% and maximize efficiencies/control costs by December 31, 2021 which is at 31%. An overview of the sub goals under each Pillar was provided. Discussion ensued regarding the Risk assessment tool. The Chair asked when a discussion regarding the tool would take place with the Board – E. Doeh noted the tool came from the Program Compliance Committee and that the tool would be implemented throughout the Network. The Committee Chair requested that a discussion be held with the Finance Committee regarding the tool so that the committee has a working knowledge of the risk assessment tool. A report on the Risk Assessment Tool is to be provided at the January Finance Committee meeting (Action).

Workforce Pillar – B. Blackwell, Chief of Staff, Workforce Pillar Lead and Andrea Smith, Director of Workforce Development reported. A written document was provided for the record. It was reported the Workforce Pillar has two high-level organizational goals – Create a Happy, Healthy and Engaged Workforce and secondly to Create a Learning Health System; overall the Workforce Pillar is at 48% completion. The goals range from 25% to 54% completion. An overview of each of the sub goals was provided. An overview of the trainings and process of moving platforms to virtual meetings was discussed. They have also developed methods for providing continuing Professional development courses to individuals.

IT Pillar – M. Singla, CIO and IT Lead reported. A written document was provided for the record. It was reported the IT Pillar has fourteen high-level goals and is at 73% completion. An overview of each of the sub goals was provided. Key initiatives being addressed are in developing and implementing an automated provider score, and collaborating with Finance in developing a financial forecasting model. IT has been working diligently to develop a system to track over/underutilization and is focused on achieving our aim on our TOTAL HIE (Health Information Exchange) platform with our major providers (CRSPS) by the new fiscal year.

The Chair called for a motion to accept the Strategic Plan – Finance/IT/Workforce Pillars **Motion:** It was moved by Ms. Brown and supported by Mr. McNamara to accept the Strategic Plan Finance/IT/Workforce Pillars. **Motion carried.**

IX. Presentation of the Monthly Finance Report

S. Durant, CFO presented the Monthly Finance report. A written report was provided for the record for the eleven months ended August 31, 2020 which noted the Network Finance accomplishments and noteworthy items and financial statements.

- 1. Per MDHHS mandate, effective October 1, 2020 Community Living Supports (H0043 per diem) is longer in use and services must be transitioned to H2015 (15 minutes). This is a significant change and will result in a reduction in revenue to residential providers in unlicensed homes. The reduction is due to the MDHHS model requiring PIHP's to take into consideration the shared living concept, which is valid and necessary. However, the model does not take into consideration the acuity of the consumer (number of staff persons), which is not valid and a concern. DWIHN is developing a 90 days interim approach to ensure providers are not negatively impacted while we address the valid concerns yet adhere to MDHHS mandates. The CFO noted there will be a working session with Providers to address the valid concerns.
- Finance will begin its year end closing process. As a result, CFO will not report the September 30, 2020 financial statement at the November meeting. Consistent with the past, the September 30, 2020 audited statements will be presented on/around April 2021.
- 3. DWIHN leaders will be developing a provider stability plan for approximately 26 autism, skill building and supportive employment providers as they have been disproportionally affected by the pandemic due to their inability to provide telehealth services. DWIHN has notified the providers and requested specific information to evaluate their need. In January 2021, CFO will be in a better position to estimate the unspent Medicaid revenue available to allocate for these purposes. (Refer to the attachment for financial impact in various lines of business). Telehealth provided most lines of business the opportunity to sustain operations. S. Zawisa provided a written document on Telehealth Trends and gave a comparison of the non-telehealth services to telehealth services. The report showed that some services were not able to pivot to Telehealth which has impacted Providers and there is a difference in some programs being able to transfer to Telehealth. Discussion ensued regarding the Stability Plan and the efficacy of evaluating Telehealth.
- 4. DWIHN identified approximately 8,000 consumers that (1) had a LOCUS level of 1 and 2 (mild to moderate); and (2) had no LOCUS level in the system. Similar to the process in October 2017, DWIHN will disenroll all consumers with no LOCUS and mild to moderate consumers and notify their respective health plans, if applicable. The COO and CCO is working with departments to develop a process to ensure DWIHN serves the consumers we are responsible for serving in accordance with our PIHP contract with the MDHHS.
- 5. DWIHN received the July 1 September 30, 2020 \$2.00/hr. Direct Care Worker (DCW) increase on September 24, 2020. DWIHN has requested all services shall be billed in MHWIN by October 9; payments to the provider should be made by the end of October. DWIHN will reimburse providers based on hours billed in MHWIN; MDHHS has yet to clarify hours worked verses billed. In an effort to pay providers, DWIHN will follow the same method as prior distribution which is the same as other PIHP's.
- 6. MDHHS has yet to respond to the letter sent on July 20, 2020 requesting a waiver of the CMHSP contract limiting the 5% carryover of General Fund. If approved, this waiver would allow the unspent General Fund to be carried over to FY2021 with no dollar limitations.

- MDHHS has yet to respond to the letter sent in February 2020 (follow up letter in July 2020) requesting to cost settle FY18 and FY19 Autism program.
- MDHHS continues to put death recoupment on hold until further notice. Detroit Wayne owes \$8 million to MDHHS which includes the January 2020 recoupment at \$900,000. The recoupment has been reported in the financial statements.

Discussion ensued on the Financial statements. CFO Durant reported on and discussed the cash and investments; the IBNR Payable which represented incurred by not reported claims from the provider network; the cash flow statements; the balance sheet; and statement of revenues.

The Chair, Commissioner Killeen called for a motion on the Monthly Finance Report.

Motion: It was moved by Ms. Brown and supported by Mr. McNamara to accept the Monthly Finance Report. There was no further discussion. Motion carried.

X. Unfinished Business – Staff Recommendations: None

XI. New Business - Staff Recommendations:

- a. BA #21-37 Michigan Department of Health and Human Services and Detroit Wayne Integrated Health Network and Community Mental Health Service Programs (CMHSP) (Grant agreement) C. Ollie, Deputy Corporate Counsel reported. This contract is for CMHSP and is for approval to approve the execution of the agreement which is the General Fund dollars. This CMHSP controls our service programs where there may be a shortfall of Medicaid dollars The Chair called for a motion. Motion: It was moved by Mr. McNamara and supported by Ms. Brown to move Board Action #21-37 to Full Board for approval. Motion carried unanimously.
- b. BA #21-41 Scripps Media, Inc. T. Devon, Director of Communications reporting. This Board action is requesting approval of a one-year contract for an amount not to exceed \$50,000. This Board action will allow DWIHN to continue media efforts regarding mental Health services. The Chair called for a motion. Motion: It was moved by Ms. Brown and supported by Mr. McNamara to move Board action #21-41 to Full Board for approval. There was no further discussion. Motion carried unanimously.
- c. BA #21-42 Graham Media- WDIV -TV 4 T. Devon, Director of Communications reporting. This Board action is requesting approval of a one-year contract for a not to exceed amount of \$50,000. Services provided will include education messaging and will focus on disability, autism and mental health awareness. The Chair called for a motion. Motion: It was moved by Ms. Brown and supported by Mr. McNamara to move Board action #21-42 to to Full Board for approval. Motion carried unanimously.
- XII. Good and Welfare/Public Comment The Chair read the Good and Welfare/Public Comment statement.

There were no members of the public to address the committee verbally and there were no written comments.

XIII. Adjournment – There being no further business; the Chair called for a motion to adjourn. Motion: It was moved by Mr. McNamara and supported by Ms. Brown to adjourn the meeting. Motion carried.

The meeting adjourned at 2:59 p.m.

| | A. Update the Operational Efficiency Plan with a chart that shows the total amount of dollars saved for each category and a grand total of overall dollars saved. (S. Durant) |
|--------------------|--|
| FOLLOW-UP ITEMS | B. Place Operational Efficiency Plan on Board Executive Committee agenda under Finance Report to discuss items that can be removed from Efficiency Plan report. Requested chart to be presented at Full Board meeting. |
| | C. Provide a report on the Risk Assessment Tool at the January Finance Committee meeting. |
| | |

DWIHN Division of Management and Budget Monthly Finance Report For the twelve months ended September 30, 2020

Authority Finance accomplishments and noteworthy items:

1. DWIHN continues to work with unlicensed residential providers on the H2015 transition. For the entire month of October, DWIHN held training sessions Monday, Wednesday and Friday to assist with questions and concerns. DWIHN rates are higher than Macomb (23%) and, in most cases, higher than Oakland. However, DWIHN will review the rates to determine if sufficient and reasonable. Following chart details the tri-county rates for H2015:

| | Ma | comb | Oa | kland | D | WIHN | % Macomb % 0 | Dakland |
|----------------|----|------|----|-------|----|------|--------------|---------|
| H2015 (no mod) | \$ | 3.76 | \$ | 4.30 | \$ | 4.64 | 23% | 8% |
| UN | \$ | 1.88 | \$ | 2.26 | \$ | 2.32 | 23% | 3% |
| UP | \$ | 1.26 | \$ | 1.58 | \$ | 1.55 | 23% | -2% |
| UQ | \$ | 0.94 | \$ | 1.25 | \$ | 1.16 | 23% | -7% |
| UR | \$ | 0.76 | \$ | 0.95 | \$ | 0.93 | 22% | -2% |

- 2. MDHHS is cost settling with the PIHP's on the DCW increase from April September 30, 2020 which will result in approximately \$4 million returned to MDHHS. In an attempt to disburse the funds to the network, DWIHN specifically requested if the funds could be used for the following: (1) workers paid based on actual hours worked opposed to billed; (2) could workers be paid the hazard pay for overtime hours or (3) could workers be paid more than \$2.00/hr. MDHHS stated the funds can not be used for any of the aforementioned purposes.
- 3. DWIHN summary of the operational efficiency plan for the fiscal year September 30, 2020 (does not include HSW retro payments awaiting receipt from MDHHS).

| Substance Use Disorder | \$ 2,550,000 |
|--|-----------------|
| Shared Living Arrangements | \$ 1,097,601 |
| Estimated Insurance Changes (i.e. DAB) | \$ 770,400 |
| HSW Incentive (note) | \$ 2,357,046 |
| Positive Financial Impact | \$ 6,775,047 |

- 4. Finance continues its year end closing process and request our next meeting be schedule in January 2021.
- 5. DWIHN received the July 1 September 30, 2020 \$2.00/hr. DCW increase on September 24, 2020. DWIHN has requested all services shall be billed in MHWIN by October 9; payments to the provider should be made by the end of the October. DWIHN paid all providers for claims submitted through October 9 on November 3, 2020. A final sweep will take place sometime in early December and a payment will be made prior to the Christmas holiday.
- 6. MDHHS has yet to respond to the letter sent on July 20, 2020 requesting a waiver of the CMHSP contract limiting the 5% carryover of General Fund. If approved, this waiver would the unspent General Fund to be carried over to FY2021 with no dollar limitations.

- 7. MDHHS has yet to respond to the letter sent in February 2020 (follow up letter in July 2020) requesting to cost settle FY18 and FY19 Autism program.
- 8. MDHHS continues to put death recoupment on hold until further notice. DW owes \$8 million to MDHHS which includes the January 2020 recoupment @ \$900,000. The recoupment has been reported in the financial statements.

Detroit Wayne Integrated Health Network Cash Flow Projections December 31, 2020

| | Actual Oct-19 | Actual Nov-19 | Actual Dec-19 | Actual Jan-20 | Actual Feb-20 | Actual Mar-20 | Actual Apr-20 | Actual May-20 | Actual Jun-20 | Actual Jul-20 | Actual Aug-20 | Actual Sep-20 | Projected Oct-20 | Projected Nov-20 | Projected Dec-20 |
|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Cash flows from operating activities Cash receipts from the state and federal governments Cash receipts from the county of Wayne and others Payments to suppliers and providers Payments to employees | 58,490,508 4,234,528 (82,292,714) (1,998,481) | 67,596,090 5,073,183 (76,715,423) (1,917,410) | 71,764,764 5,842,163 (45,570,959) (1,957,312) | 56,102,518 1,964,788 (81,190,808) (3,068,832) | 65,923,039 579,653 (64,391,246) [2,038,407) | 71,876,093 3,349,466 (65,791,894) (1,919,112) | 82,602,435 1,915,390 (67,065,695) (1,920,523) | 66,920,035 1,804,796 (66,718,880) (2,036,936) | 83,757,885 4,603,638 (60,366,911) (2,376,386) | 68,645,870 2,604,665 (74,707,394) (2,204,166) | 67,894,624 2,633,636 (61,055,454) (2,074,337) | 77,352,960 4,449,608 (56,249,437) (2,148,383) | 66,195,404 2,115,131 (59,149,437) (2,148,383) | 73,195,404 2,633,636 (79,649,437) (2,148,383) | 66,195,404 3,933,636 (61,055,454) (2,148,383) |
| Net cash provided by (used in) operating activities | (21,566,159) | (5,963,560) | 30,078,656 | (26,192,334) | 73,039 | 7,514,553 | 15,531,607 | (30,985) | 25,618,226 | (5,661,025) | 7,398,469 | 23,404,748 | 7,012,715 | (5,968,780) | 6,925,203 |
| Cesh flows from capital and related financing activities Acquisition of capital assets Payments on notes payable | (42,372) | (19,043) | (115,832) (43,666) | (328,283) (43,901) | (76,300) | 90,000 (42,132) | (43,650) | (42,463) | (85,468) | (43,424) | (47,379) (39,557) | (44,516) (43,043) | (35,000) | (100,000) | (100,000) |
| Net cash provided by (used in) capital and related financing activities | (42,372) | (59,644) | (159,498) | (372,184) | (118,339) | 47,868 | (43,650) | (42,463) | (125,106) | (43,424) | (96,936) | (87,559) | (75,000) | (140,000) | (140,000) |
| Cash flows from investing activities investment earnings Proceeds from sale of assets | 128,002 | 65,238 | (59,941) | 23,293 | 199,724 | 204,135 201,456 | 106,299 | 61,580 | 143,810 | 52,229 | 81,015 | 47,180 | 80,000 | 80,000 | 80,000 |
| Net cash provided by investing activities | 128,002 | 65,238 | (59,941) | 23,293 | 199,724 | 405,591 | 106,299 | 61,580 | 143,810 | 52,229 | 81,015 | 47,180 | 80,000 | 80,000 | 80,000 |
| Net incresse (decresse) in cash and cash equivalents | (21,480,529) | (996'256'5) | 712,859,217 | (26,541,225) | 154,424 | 7,968,012 | 15,594,256 | (11,868) | 25,636,930 | (5,652,220) | 7,392,548 | 23,364,369 | 7,017,715 | (6,028,780) | 6,865,203 |
| Cash and investments - beginning of period | 108,846,345 | 87,365,816 | 81,407,850 | 111,267,067 | 84,725,842 | 84,880,266 | 92,848,278 | 108,442,534 | 108,430,666 | 134,067,596 | 128,415,376 | 135,807,924 | 159,172,293 | 166,190,008 | 160,161,228 |
| Cesh and investments - end of period | 87,365,816 | 81,407,850 111,267,067 | 111,267,067 | 84,725,842 | 84,880,266 | 92,848,278 | 108,442,534 | 108,430,666 | 134,067,596 | 128,415,376 | 135,807,924 | 159,172,293 | 166,190,008 | 160,161,228 | 167,026,431 |
| | | | | | | | | | | | | | | | |

Bank balance comprise the following @ August 31, 2020:
Flagstar (\$2.1 million restricted for loan account)
Investment Managers
First Independence Bank (CDARS)
Comerica

135,953,659 23,888,861 2,918,018 1,003,150 163,763,688

DETROIT WAYNE INTEGRATED HEALTH NETWORK BOARD ACTION

Board Action Number: 21-47 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 11/18/2020

Name of Provider: Michigan Consortium for Healthcare Excellence

Contract Title: Michigan Consortium for Healthcare Excellence (MCHE)

Address where services are provided: 'None'

Presented to Finance Committee at its meeting on: 11/4/2020

Proposed Contract Term: 10/3/2018 to 9/30/2021

Amount of Contract: \$464,434.00 Previous Fiscal Year: \$364,434.00

Program Type: Continuation

Projected Number Served- Year 1: 0 Persons Served (previous fiscal year): 0

Date Contract First Initiated: 10/3/2018

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

This board action is to request an increase of \$100,000 to the Michigan Consortium for Healthcare Excellence (MCHE) three-year contract amount of \$464,434, initially approved in January 2019 through exigent approval of the board chair. The amount approved in the original request was based on an anticipated cost of \$121,477.73 per year, for a total of \$364,434.19. However, the year two and three amounts were higher than anticipated. This leaves a balance of \$100,000 to cover year three of the contract.

Background: DWIHN is a member of MCHE, as are the other ten PIHPs. MCHE has a contract with MCG to provide the ten PIHPs with a utilization management software tool called Indicia. This software is a clinically validated and evidence based tool for clinical decision-making.

Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N): N

Board Action #: 21-47

| Revenue | FY 20/21 | Annualized |
|---------------|---------------|---------------|
| VARIOUS | \$ 464,434.00 | \$ 464,434.00 |
| | \$ 0.00 | \$ 0.00 |
| Total Revenue | \$ 464,434.00 | \$ 464,434.00 |

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64917.815000.00000

In Budget (Y/N)?Y

Approved for Submittel to Board

Willie E. Brooks, President/CEO Signed: Monday, October 26, 2020

Signature/Date:

Stacie Durant

Signed Wonday (October 26, 2020

Signature/Date:

DETROIT WAYNE INTEGRATED HEALTH NETWORK BOARD ACTION

Board Action Number: 21-49 Revised: Requisition Number:

Presented to Full Board at its Meeting on: 11/18/2020

Name of Provider: Detroit Wayne Integrated Health Network

Contract Title: DWIHN COVID-19 Building Renovations

Address where services are provided: 707 Milwaukee

Presented to Finance Committee at its meeting on: 11/4/2020

Proposed Contract Term: 11/1/2020 to 10/31/2022

Amount of Contract: \$500,000.00 Previous Fiscal Year: \$0.00

Program Type: New

Projected Number Served- Year 1: 0 Persons Served (previous fiscal year): 0

Date Contract First Initiated: 10/27/2020

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

Due to the effects of the COVID-19 pandemic, the DWIHN Facilities Department is asking for a separate budgeted line item to allow for renovations to 707 W. Milwaukee, the primary administrative site for DWIHN. Necessary accommodations for our workforce, administrative operations and board accommodations will be needed in order to meet the health and safety demands of our employees and the general public.

DWIHN will work with our Procurement Department in securing vendors to perform the various below services needed during the renovation process. Work is to be completed within 6 months utilizing local Wayne County vendors whenever possible in accordance with DWIHN policies.

Preliminary plans for renovation and construction to the Milwaukee Building to be COVID-19 compliant in accordance with local, state and federal guidelines include.

- Mechanical expansion of our current HVAC/Plumbing, increased building filtration in workspaces and public areas in compliance with CDC's HVAC operating recommendations.
- Electrical Relocate and rework electrical, lighting, low voltage data and audio-visual equipment throughout the board room as well as employee workstations.
- o Carpentry Drywall, metal stud, ceiling repair/replacement in employee work areas/board room area.
- o Painting Painting and refinishing of all required board room surfaces.
- o Board Room Furniture fix/modify/update existing furnishings in board room.
- o Flooring Remove and replace flooring as required in board room and employee workstations
- Workstation Furnish and install cubicle workstation layout modifications and glass partitions on all 5 floors partitions.

Board Action #: 21-49

The amount of the Milwaukee COVID-19 Building Renovations over a two year period ending October 31, 2022. This board action approval allows DWIHN to make purchases in excess of \$50,000 without board approval for an amount not to exceed \$500,000.

Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N): N

| Revenue | FY 20/21 | Annualized |
|---------------|---------------|---------------|
| Multiple | \$ 500,000.00 | \$ 500,000.00 |
| | \$ 0.00 | \$ 0.00 |
| Total Revenue | \$ 500,000.00 | \$ 500,000.00 |

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 00000.136000.00000

In Budget (Y/N)?\(\text{Y} \)

Approved for Submittal to Board:

Willie E. Brooks, President/CEO

Stacie Durant, Chief Financial Officer

Stacie Durant

Signature/Date:

July & Books.

Signature/Date:

Signed: Wednesday, October 28, 2020

Signed: Wednesday, October 28, 2020

Board Action #: 21-49

DETROIT WAYNE INTEGRATED HEALTH NETWORK BOARD ACTION

Board Action Number: 21-50 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 11/18/2020

Name of Provider: Fidelity Security Life Insurance Company, Blue Cross Blue Shield of Michigan, Golden Dental Plans, Inc., Blue

Care Network, Delta Dental Plan of Michigan Inc

Contract Title: DWIHN Employee Health Benefits

Address where services are provided: 'None'

Presented to Finance Committee at its meeting on: 11/4/2020

Proposed Contract Term: 1/1/2021 to 12/31/2021

Amount of Contract: \$3,236,358.00 Previous Fiscal Year: \$3,539,891.00

Program Type: Continuation

Projected Number Served- Year 1: 322 Persons Served (previous fiscal year): 252

Date Contract First Initiated: 1/1/2021

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

This contract is for the provision of comprehensive health (BCBS \$2,955,618), dental (Delta Dental \$188,996/Golden Dental \$68,626), and optical (EyeMed \$23,118) benefits to qualifying DWMHA employees. Current Labor agreements require that DWMHA provide healthcare coverage to all of its qualifying, active employees. Providers were selected through a bid process conducted by Daly Merritt. The estimated amount of \$3,236,358 is based on two hundred thirty six (236) actual employee count. Amounts will increase/decrease based on staffing levels however the costs are in accordance with PA152 Hard Cap.

Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N): N

| Revenue | FY 20/21 | Annualized |
|---------|-----------------|-----------------|
| VARIOUS | \$ 3,236,358.00 | \$ 3,236,358.00 |

| | \$ 0.00 | \$ 0.00 |
|---------------|-----------------|-----------------|
| Total Revenue | \$ 3,236,355.00 | \$ 3,236,358.00 |

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: VARIOUS

In Budget (Y/N)?_Y

Approved for Submittal to Board:

Willie F. Brooks, President/CEO Signed: Friday, October 30, 2020

Signature/Date:

Stacie Durant

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Signature/Date: