



# Detroit Wayne Integrated Health Network

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**Finance Committee Meeting  
Wednesday, June 2, 2021  
Virtual Conference (BlueJeans)  
1:00 p.m.  
AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Committee Member Remarks**
- IV. Approval of Agenda**
- V. Follow-Up Items**
- VI. Approval of Minutes – May 5, 2021**
- VII. DWIHN Proposed General Fund Program Allocation**
- VIII. Presentation of the Monthly Finance Report**
- IX. Budget Submission Timeline**
- X. 2<sup>nd</sup> Quarter FY21 Board Report for Contracts \$50,000 and Cooperative Purchasing**
- XI. Unfinished Business:**  
Staff Recommendations: None
- XII. New Business:**  
Staff Recommendations: None
- XIII. Good and Welfare/Public Comment**  
Members of the public are welcome to address the Board during this time for no more than two minutes. (The Board Liaison will notify the Chair when the time limit has been met.) Individuals are encouraged to identify themselves and fill out a comment card to leave with the Board liaison; however, those individuals that do not want to identify themselves may still address the Board. Issues raised during Good and Welfare/Public Comment that are of concern to the general public and may initiate an inquiry and follow-up will be responded to and may be posted to the website. Feedback will be posted within a reasonable timeframe (information that is HIPAA related or of a confidential nature will not be posted but rather responded to on an individual basis).
- XIV. Adjournment**

### Board of Directors

William T. Riley, III, Chairperson  
Dorothy Burrell  
Kevin McNamara

Angelo Glenn, Vice Chairperson  
Lynne F. Carter, MD  
Bernard Parker

Dora Brown, Treasurer  
Michelle Jawad  
Kenya Ruth

Dr. Cynthia Taueg, Secretary  
Jonathan C. Kinloch



# FINANCE COMMITTEE

**MINUTES**

**MAY 5, 2021**

**1:00 P.M.**

**VIRTUAL  
CONFERENCE(BLUEJEANS)**

<b>MEETING CALLED BY</b>	I. Ms. Dora Brown, Chair called the meeting to order at 1:08 p.m.
<b>TYPE OF MEETING</b>	Finance Committee Meeting
<b>FACILITATOR</b>	Ms. Dora Brown, Chair – Finance Committee
<b>NOTE TAKER</b>	Nicole Smith, Management Assistant
<b>ATTENDEES</b>	<p><b>Finance Committee Members Present:</b>                      Ms. Dora Brown, Chair                      Mr. Kevin McNamara, Vice Chair                      Mr. Angelo Glenn                      Commissioner Jonathan C. Kinloch                      Mr. Bernard Parker                      Ms. Kenya Ruth</p> <p><b>Committee Members Excused: None</b></p> <p><b>Board Members Present:</b>                      Chief William T. Riley, III, Chairperson                      Ms. Dorothy Burrell</p> <p><b>Staff:</b> E. Doeh, Interim CEO/COO; S. Durant, CFO; D. Brown, Deputy CFO; M. Singla, Chief Information Officer; Yolanda Turner, Deputy Chief Legal Counsel</p> <p><b>Guests:</b> Plante Moran Staff: Stacey Reeves, Britni McDole, Chad Schafer</p>

**AGENDA TOPICS**

**II. Roll Call**            Ms. Lillian Blackshire, Board Liaison

<b>DISCUSSION</b>	Roll Call was taken by Ms. Blackshire and a quorum was present.
<b>III. Committee Member Remarks</b>	
The Chair, Ms. Brown, called for any Committee remarks. There were no remarks from committee members.	
<b>IV. Approval of Agenda</b>	
The Chair, Ms. Brown called for any amendments to the agenda. There were no changes to the agenda. The Chair called for a motion. <b>Motion:</b> It was moved by Mr. Glenn and supported by Ms. Ruth approval of the agenda. <b>Motion carried.</b>	
<b>V. Follow-up Items: There were no follow up items.</b>	

## **VI. Approval of the Meeting Minutes**

The Chair, Ms. Brown called for a motion on the Finance Committee minutes from the meeting of Wednesday, April 7, 2021. **Motion:** It was moved by Commissioner Kinloch and supported by Mr. Glenn approval of the Finance Committee minutes from the meeting of Wednesday, April 7, 2021. There were no corrections to the minutes. **Motion carried.** Minutes accepted as presented.

## **VII. Presentation of the FY20 Financial Statement, Single Audit and Compliance Examination Report.**

S. Durant introduced Plante Moran staff members Stacey Reeves, Britni McDole, and Chad Schafer. Plante Moran reported and presented to the Committee the Statement letter, Financial Statements, Single Audit and Compliance examination reports. For the record CFO Durant identified the types of reports presented and gave an overview. Plante Moran noted the Financial Statements Audit ensure that our financial statements are materially accurate which pertains primarily to the overall operations of the organization. The Single Audit pertains solely to the finances on federal revenues received and disbursed by DWIHN. The Compliance Examination is specific to Community Mental Health (CMH). The audit is dictated by our contract with Michigan Department of Health and Human Services, and the overall operations of the organization. The AU260 letter is the required communication letter to the board. CFO Durant encouraged board members to review the MD&A letter. Plante Moran provided an analysis of the financials; revenues and expenses. Discussion ensued regarding the financials and statements. The Committee Chair, Ms. Brown along with several committee members thanked Plante Moran for the presentation as well as Ms. Durant on a successful audit. Ms. Durant extended kudos to her team and Ms. T. Jones on a job well done.

The Chair, Ms. Brown called for a motion on the Plante Moran Audit Reports. **Motion:** It was moved by Mr. McNamara and supported by Ms. Ruth to move the FY20 Financial Statement, Single Audit and Compliance Examination to Full Board for approval. There was no further discussion. **Motion carried.**

## **VIII. Presentation of the Monthly Finance Report**

S. Durant, CFO presented the Monthly Finance report. A written report ending March 31, 2021 was provided for the record. Authority Finance accomplishments and noteworthy items were as follows:

CFO is presenting a revised board action to certify additional funds as follows: (a) \$26.2 million (net) in Medicaid and HMP for the DCW hazard pay approved by the Governor for the nine months January -September 30, 2021; (b) \$2.4 million in ICO revenue and expenses; and (3) Projected Autism Medicaid based on actual cash receipts through March 2021.

Plante Moran will present the three (3) audit reports mandated by the State of Michigan and federal government.

Cash flow is very stable and should continue to remain stable throughout the year as liquidity ratio = 2.41.

Cash and Investments – comprise of funds held by three (3) investment managers, First Independence CDARS, Comerica, and Flagstar accounts. In addition, in February, MDHHS remitted the January and February DCW hazard pay totaling approximately \$7.2 million. There is a corresponding increase in Accounts payable to reflect the payments not yet made to providers. The payment was disbursed to DWIHN providers on April 20, 2021; CLS is expected to disburse funds to their providers by the end of the April 2021. It was requested that on a quarterly basis a report be provided that indicated where cash was being held.

Due from other governments/ Accounts Receivable – comprise various local, state and federal amounts due to DWIHN primarily related to PBIC for \$4.7 million and \$11.5 million due from MDHHS for 3 months of HRA revenue, respectively.

IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through March 2021, including COVID-19 impact, was approximately \$332.6 million however actual payments were approximately \$290.8 million. The difference represents claims incurred but not reported and paid of \$41.9 million.

Due to other governments – includes \$8 million due to MDHHS for death recoupment and \$4.6 million for DCW overpayment at 9/30/20. In addition, the amount includes \$2.3 million IPA tax payment incurred but due on April 30, 2020.

Federal revenue/grant program expenses – variance due to timing of incurred expenses related to SUD, PASSAR and HUD grants. In addition, SUD BG grant expenses are well underbudget due to the pandemic.

State revenue and contracts – The \$40.6 million budget verses actual variance is due to (1) approximately \$9 million in additional Autism revenue received through March (refer to revised budget board action under unfinished business); (2) January and February \$7.2 million DCW hazard pay received in February; and (3) \$16 million of the \$32 million in reserves approved with the March 2021 revised budget board action.

Autism, SUD, Adult, and Children services – \$20 million variance due to impact of COVID on certain lines of business and timing in services (i.e. summer programs).

Discussion ensued on the Fund Balances and reserves and the budget adjustments. It was requested that the Fund Balance Policy that has been developed be sent to the committee.

The Chair, Ms. Brown called for a motion on the Monthly Finance Report. **Motion:** It was moved by Commissioner Kinloch and supported by Mr. Glenn to accept the Monthly Finance Report. There was no further discussion. **Motion carried.**

### **IX. 2021 Finance/IT Pillar Report**

D. Brown, Deputy CFO presented the 2021 Finance/ IT Pillar report to the Committee. A written report was provided for the record. Ms. Brown presented the three high level goals and noted the overall levels of completion for each goal. It was reported that overall, the pillar was at 49 % completion; there are three (3) high-level goals which range from 22% - 74% completion.

The Chair, Ms. Brown noted the 2021 Finance/IT Pillar report would be received and filed.

### **X. Unfinished Business – Staff Recommendations:**

a. **Board Action #20-54 (Revision 3): HEDIS/NCQA Professional Consultant Service (Joseph J. Barr).** M. Singla, Chief Information Officer reported. Staff requested approval for an extension of contractual Professional IT services for the period from 7/1/21 - 12/31/21, at the amount of \$41,470.00 for a total amount of \$187,940. The Chair, Ms. Brown called for a motion on Board Action #20-54 (Revision 3). **Motion.** It was moved by Commissioner Kinloch and supported by Mr. Glenn approval of Board Action #20-54 (Revision 3). **Motion carried.**

**b. Board Action #20-59 (Revision 2): Peter Chang Enterprises (PCE).** M. Singla, Chief Information Officer reported. Staff requested approval to revise the contract to add \$828.00 to funding source. Previous contract amount was incorrect - \$1,163,220 was invalid amount. The Chair, Ms. Brown called for a motion on Board Action #20-59 (Revision 2). **Motion.** It was moved by Commissioner Kinloch and supported by Mr. Glenn approval of Board Action #20-59 (Revision 2). **Motion carried.**

**c. Board Action #21-25 (Revision 3): DWIHN FY 2020-2021 Operating Budget.** S. Durant, CFO reported. Staff requests approval to amend BA 21-25 R3 per budget adjustment #21-35-018 -- certification of Medicaid revenue of \$42,227,389 (includes Autism Medicaid of \$15,937,046) per the revenue projection of actual receipts as of March 31, 2021. Additionally, the certification of Medicare revenue of \$2,400,000 per a projection, also as of 03/31/2021. The board action certifies additional revenue totaling \$44,627,389. The Chair, Ms. Brown called for a motion on Board Action #21-25 (Revision 3). **Motion.** It was moved by Mr. Glenn and supported by Ms. Ruth approval of Board Action #21-25 (Revision 3). **Motion carried.**

**XI. New Business – Staff Recommendations: None**

**XII. Good and Welfare/Public Comment** – The Chair read the Good and Welfare/Public Comment statement. There were no comments for Good and Welfare.

**XII. Adjournment** – There being no further business; The Chair, Ms. Brown called for a motion to adjourn. **Motion:** It was moved by Mr. Parker and supported by Mr. Glenn to adjourn the meeting. **Motion carried.**

The meeting adjourned at 2:43 p.m.

<p><b>FOLLOW-UP ITEMS</b></p>	<p>A. Quarterly, provide a statement where cash is being held.</p>
	<p>B. Send the fund balance policy to the Committee and Board for review.</p>

## DWIHN Proposed General Fund Program Allocation

Pursuant to the CFO’s review of the expenses incurred through December 31, 2020, DWIHN is projected to have, at a minimum, an additional \$5 million in State General Fund to allocate to non-Medicaid and/or other funding sources (i.e. grants) programs. The primary reason for the current underspending of state general funds are due to the MDHHS, directed by CMS, moratorium on the continuation of Medicaid insurance during the pandemic; consumers cannot be cut-off of Medicaid. At this time, the moratorium does not have an expiration and is “until further notice”.

The programs selected must meet the requirements set forth in 2CFR Part 200 Subpart E, *Cost Principles*, which is the guidance set forth in the MDHHS CMHSP contract, Section 6, *Financial Management System*, for the use of state general fund dollars. For programs identified eligible for reimbursement to the three identified providers, the CFO has confirmed that the programs are not currently funded with any DWIHN funding source. In addition, the programs must have incurred the actual expenses and the equipment must be delivered and received by September 30, 2021.

Wayne County Jails	\$	1,000,000	
Summer Youth Program	\$	200,000	
Laptops/tablets for telehealth	\$	1,000,000	
Jail Diversion	\$	500,000	
Mobile health units	\$	685,000	
Black Family Development	\$	50,000	
Starfish	\$	715,000	
The Children's Center	\$	850,000	
	\$	5,000,000	

The following is a description of the program and the estimated costs/reimbursement for each recommendation:

1. Wayne County Jails – DWIHN reduced the WC Jail funding from the prior year allocation of \$6 million to \$4,250,000 in response to the FY21 MDHHS \$4.5 million reduction in state general fund. DWIHN is recommending the funding allocation increase by **\$1,000,000** to a total allocation of \$5,250,000. Based on the claims data submitted, the aforementioned amount will cover their projected costs incurred through September 30, 2021.
2. Summer Youth Employment – DWIHN reduced the Summer Youth Employment from the prior year allocation of \$2.1 million to \$1.9 million in response to the FY21 MDHHS \$4.5 million reduction in state general fund. DWIHN is recommending the funding allocation increase by **\$200,000** to a total allocation of \$2.1 million.
3. Laptops and/or tablets for consumers in residential settings - In response to the need for equipment, including reliable built-in Wi-Fi service, DWIHN is recommending the funding allocation of approximately **\$1,000,000** to supply laptops and/or tablets to consumers. The program will allow consumers the ability to continue to perform telehealth services and promote integrated care within the residential settings. The laptops will be procured through our cooperative agreements.
4. Jail Diversion – Currently, DWIHN has a partnership with the City of Detroit Police Department for mental health diversion. DWIHN is recommending the funding allocation of **\$500,000** to the expansion efforts in Out-Wayne County. Specifically, DWIHN has identified existing programs in place with the Southgate PD, Inkster PD, Livonia PD, and Grosse Pointe City PD. The Wayne County Airport Authority will also be explored as a potential partner.
5. Mobile Health Services – DWIHN is partnering with Wayne Health to provide preventive physical and behavioral health services using population health data. The program consists of a several mobile vans traveling throughout Wayne County areas identified as high needs based on the data. The mobile units will

consist of clinical staff from both physical and behavioral health lines of business. The services will include but not limited to pre and post crisis services, care coordination, health screening, along with any other emergency care required. The general fund dollars will be used to fund the staff (and fringes), supplies, and the use of the equipment (i.e. depreciation cost). DWIHN is recommending the funding allocation of approximately **\$685,000** to the program.

6. Black Family Development (BFDI) – DWIHN is recommending a total allocation of **\$50,000**. The program consists of counseling and case management support, to at-risk children and their families navigating through the mental health impacts of COVID-19, in need of support, and for whom specific services are not Medicaid billable.
7. Starfish Family Services (SFS) – DWIHN is recommending a total allocation of **\$715,000**.
  - (i) Behavioral Health Consultants (\$625,000): Behavioral Health Consultants (BHC) employed by Starfish (SFS) are embedded in the medical practice (Pediatrics, Family Medicine and OB/GYN Offices) and they serve patients in the community by providing mental health and trauma screening, appropriate level of care mental health referrals including assistance in navigation to services and access to the mental health system. By partnering one of SFS's BHC mental health professionals with a physical health professional in the comfort of the patient's medical home, patients receive better access to services, more professional services during a single visit at one location and physicians are better able to focus on the patient's physical health care in a more efficient and effective manner.
  - (ii) Trauma Informed Care (\$50,000): Led by our Manager of Trauma Informed Care, this program ensures that clients are provided with age appropriate information about stress, trauma (ACEs – adverse childhood experiences), emotional/behavioral regulation and social-emotional skills. The program also provides opportunities to help clients and their families to develop new coping tools, identify positive childhood experiences in order to heal and to develop resilience. Outcomes include helping our clients to feel physically, emotionally and psychologically safe. The program also stresses to caregivers that they need to consider what may have happened to a client rather than asking what is wrong with a client, a subtle but important way of interacting with them to help with the elements noted above.
  - (iii) Speech and Occupational Therapy (ST/OT) (\$40,000): The ST/OT program provides early intervention for children ages 0-5, parent training and classroom support for children at SFS who have a developmental delay, but who do not meet the eligibility requirements for DWIHN services, Early On services or Special Education (part C and B). It is important to intervene in the developmental delay as early as possible to ensure that children are prepared for kindergarten at the same social, emotional and developmental levels as their peers who do not have developmental delays.
8. The Children's Center (TCC) – DWIHN is recommending a total allocation of **\$850,000**.
  - (i) Adoptions (\$535,000) – TCC staff continued efforts to either reunite children and youth with their birth families or adoptive families. However, with the local courts being closed for extended times during the pandemic, it was next to impossible to get the necessary court approvals to finalize the adoption process.
  - (ii) Enrichment Program (\$315,000) – At TCC, we provide enrichment services for our children and families that are not fully underwritten. We were able to convert provision of these services to virtual platforms during the pandemic when necessary. These services include but are not limited to:
    - Virtual Homework Assistance for children and youth
    - Virtual Tutoring/Mentoring
    - Virtual Summer Camp
    - Virtual Healthy Cooking (we deliver ingredients to the family homes)
    - Virtual Exercise and Art Activities

- Computer Lab for children, youth, and families to utilize on campus
- Literacy Center with books, computers, and other resources to support families
- September Back to school supplies give-away

**DWIHM will be requesting that funds can be re-allocated between these specific programs in the event a program is under/over funded up to the total allocation of \$5 million. This flexibility will ensure the funding will be spent by September 30, 2021 and reduce the risk of lapsing funds to the MDHHS.**

**DWIHN Division of Management and Budget  
Monthly Finance Report  
For the seven months ended April 30, 2021**

**Authority Finance accomplishments and noteworthy items:**

1. Based on projections as of December 31, 2020, CFO determines DWIHN has a minimum of \$5 million in additional general fund to allocate to eligible programs. Management has presented a list of recommendations for immediate consideration; board actions will be presented at the June PCC meeting. CFO will review general fund spending in August to determine additional state general fund that will likely be available for allocation and spent by September 30, 2021. Contract initiation - **TIME IS OF THE ESSENCE.**
2. Finance has developed the attached schedule for the FY22 budget preparation, submission, review and approval. The dates identified in the schedule are consistent with the prior years. The joint Finance and PCC meeting is scheduled for August 4, 2021.
3. DWIHN submitted a financial stability letter to thirteen (13) skill building providers requiring certain data by May 31 in an effort to evaluate the amount of financial assistance DWIHN will provide immediately. Skill building providers have incurred over 75% loss in revenue post pandemic. This immediate assistance is necessary to ensure the providers remain in business to serve our consumers once the pandemic subsides.
4. Finance and Children’s division are working on developing a payment incentive model for Children providers. We anticipate the framework will be developed, provider review, and MDHHS approval, in time for an October 1, 2021 implementation.

**Financial analysis- (refer to Authority balance sheet and income statement)**

- Cash flow is very stable and should continue to remain stable throughout the year as liquidity ratio = 2.44.

	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Authority	1.47	1.48	1.90	2.08	1.90	2.01	2.50	2.25	2.11	2.29	2.41	2.44

- (A) Cash and Investments – comprise of funds held by three (3) investment manager, First Independence CDARS, Comerica, and Flagstar accounts.
- (B) Due from other governments/ Accounts Receivable – comprise various local, state and federal amounts due to DWIHN. The account balance primarily related to \$9.6 million due from MDHHS for 4 months of HRA revenue.
- (C) IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through April 2021, including COVID-19 impact, was approximately \$389.5 million however actual payments were approximately \$347.9 million. The difference represents claims incurred but not reported and paid of \$41.6 million.
- (D) Due to other governments – includes \$8 million due to MDHHS for death recoupment and \$4.6 million for DCW overpayment at 9/30/20. In addition, the amount includes \$2.3 million IPA tax payment due April 30 but didn’t clear the account until May 4. In

addition, the amount includes \$3.7 million due to MDHHS for FY20 general fund carryover in excess of 5%.

- (E) Federal revenue/grant program expenses – variance due to timing of incurred expenses related to SUD, PASSAR and HUD grants. In addition, SUD BG grant expenses are well underbudget due to the pandemic.
- (F) State revenue and contracts – The \$30.6 million budget verse actual variance is related to \$28.8 million reported in the Medicaid reserve account.
- (G) Autism, SUD, Adult, and Children services – \$38 million variance due to impact of COVID on certain lines of business and timing in services (i.e. summer programs).

**DETROIT WAYNE INTEGRATED HEALTH NETWORK**

## Statement of Net Position

As of April 30, 2021

**Assets**

Cash and investments	\$ 233,623,192
Other cash and investments	1,000
Receivables	
Due from other governmental units	12,331,518
Accounts receivable	3,824,997
Prepayments and deposits	49,719
Total current assets	<u>249,830,426</u>
Capital assets, net of accumulated depreciation	<u>12,952,839</u>
<b>Total Assets</b>	<b><u>\$ 262,783,265</u></b>

**Liabilities and Net Position****Liabilities**

Accounts payable	\$ 26,171,834
IBNR Payable	41,584,333
Due to Wayne County	5,006,734
Due to other governments	20,923,512
Accrued wages and benefits	-
Unearned revenue	463,672
Accrued compensated balances	1,782,504
Total current liabilities	<u>95,932,589</u>
Notes Payable	<u>5,390,586</u>
<b>Total Liabilities</b>	<b><u>101,323,175</u></b>
<b>Net Position</b>	
Net investment in capital assets	7,562,253
Unrestricted - PA2 funds	4,619,781
Unrestricted	149,278,056
<b>Total Net Position</b>	<b><u>161,460,090</u></b>
<b>Liabilities and Net Position</b>	<b><u>\$ 262,783,265</u></b>

Cash remaining if all liabilities were paid with no consideration of the sell of capital assets \$ 132,301,017

**DETROIT WAYNE INTEGRATED HEALTH NETWORK**  
**Statement of Revenues, Expenses and Changes to Net Position**  
**For the Seven Months Ending April 30, 2021**

	April 2021			Year to Date		
	Budget	Actual	Variance	Budget	Actual	Variance
<b>Operating Revenues</b>						
Federal grants	\$ 1,774,767	\$ 852,019	\$ (922,748)	\$ 12,423,367	\$ 6,261,910	\$ (6,161,457)
State grants and contracts	69,727,780	71,028,894	1,301,114	488,094,457	518,665,478	30,571,021
Prior year Medicaid savings carryover	-	-	-	-	21,941,229	21,941,229
MI Health Link	823,844	744,286	(79,558)	5,766,905	6,799,783	1,032,878
Local grants and contracts	1,886,636	513,793	(1,372,843)	13,206,454	12,141,413	(1,065,041)
Other charges for services	3,333	4,188	855	23,333	27,168	3,835
<b>Total Operating Revenues</b>	<b>74,216,360</b>	<b>73,143,180</b>	<b>(1,073,180)</b>	<b>519,514,516</b>	<b>565,836,981</b>	<b>46,322,465</b>
<b>Operating Expenses</b>						
Salaries	\$ 1,879,866	\$ 1,648,338	\$ 231,528	\$ 13,159,064	\$ 11,137,561	\$ 2,021,503
Fringe benefits	727,353	567,830	159,523	5,091,468	4,527,899	563,569
Substance abuse services	4,413,940	3,346,230	1,067,710	30,897,580	23,543,518	7,354,062
Autism Services	5,108,970	4,682,991	425,979	35,762,791	31,905,042	3,857,749
MI HealthLink	823,010	684,817	138,193	5,761,072	5,732,534	28,538
Adult Services	24,311,762	17,873,481	6,438,281	170,579,949	152,289,679	18,290,270
Children Services	6,749,748	5,536,246	1,213,502	47,248,234	38,460,323	8,787,911
Intellectual Developmental Disabled	26,742,568	30,891,503	(4,148,935)	187,197,976	184,727,406	2,470,570
Grant Programs	703,080	457,283	245,797	4,921,560	2,893,914	2,027,646
State of Michigan	1,736,682	1,122,446	614,236	12,156,776	10,765,447	1,391,329
Depreciation	147,233	-	147,233	1,030,629	653,076	377,553
Other operating	955,481	773,851	181,630	6,290,750	5,948,749	342,001
<b>Total Operating Expenses</b>	<b>74,299,693</b>	<b>67,585,016</b>	<b>6,757,804</b>	<b>520,097,849</b>	<b>472,585,148</b>	<b>47,416,971</b>
Operating Revenues over (under) Expenses	(83,333)	5,558,164	(7,830,984)	(583,333)	93,251,833	93,739,436
<b>Non-operating Revenues (Expenses)</b>						
Investment Earnings	83,333	53,540	(29,793)	583,333	161,014	(422,319)
<b>Total Non-operating Revenues (Expenses)</b>	<b>83,333</b>	<b>53,540</b>	<b>(29,793)</b>	<b>583,333</b>	<b>161,014</b>	<b>(422,319)</b>
<b>Change in Net Position</b>	<b>-</b>	<b>5,611,704</b>	<b>(7,860,777)</b>	<b>-</b>	<b>93,412,847</b>	<b>93,317,117</b>
Net Position - Beginning of year					68,047,243	68,047,243
<b>Net Position - End of Year</b>	<b>\$ -</b>	<b>\$ 5,611,704</b>	<b>\$ (7,860,777)</b>	<b>\$ -</b>	<b>\$ 161,460,090</b>	<b>\$ 161,364,360</b>

## DETROIT WAYNE INTEGRATED HEALTH NETWORK

## Statement of Cash Flows

For the Seven Months Ending April 30, 2021

<b>Cash flows from operating activities</b>	
Cash receipts from the state and federal governments	\$ 536,840,295
Cash receipts from local sources and customers	12,168,580
Payments to suppliers	(461,867,988)
Payments to employees	(16,271,748)
	<u>70,869,139</u>
<b>Net cash provided by (used in) operating activities</b>	<b>70,869,139</b>
<b>Cash flows from capital and related financing activities</b>	
Acquisition of capital assets	(443,060)
Principle and interest paid on capital debt	(307,123)
	<u>(750,183)</u>
<b>Net cash provided by (used in) capital and related financing activities</b>	<b>(750,183)</b>
<b>Cash flows from investing activities</b>	
Interest received on investments	161,014
Proceeds from sale of assets	-
	<u>161,014</u>
<b>Net cash provided by investing activities</b>	<b>161,014</b>
<b>Net increase (decrease) in cash and cash equivalents</b>	<b>70,279,971</b>
<b>Cash and investments - beginning of period</b>	<b>163,344,220</b>
<b>Cash and investments - end of period</b>	<b><u>\$ 233,624,192</u></b>
<b>Reconciliation of operating income (loss) to net cash provided by (used in) operating activities</b>	
Operating income (loss)	\$ 93,251,831
Adjustments to reconcile operating income (loss) to net cash used in operating activities:	
Depreciation	653,076
Decreases (increases) in current assets:	
Accounts receivable	4,246,266
Prepayments and deposits	279,835
Due from other governmental units	7,170,798
Increases (decreases) in current liabilities:	
Accounts and contracts payable	(56,519,371)
IBNR Payable	41,584,333
Accrued wages	(514,599)
Due to Wayne County	3,160,309
Due to other governmental units	5,801,831
Unearned revenue	(28,245,169)
	<u>\$ 70,869,140</u>
<b>Net cash provided by (used in) operating activities</b>	<b>\$ 70,869,140</b>
Bank balance comprise the following @ April 30, 2021:	
Flagstar (\$2.1 million restricted for loan account)	198,823,117
Investment Managers	31,533,625
First Independence Bank (CDARS)	2,931,855
Comerica	1,003,884
	<u>234,292,481</u>

### **Budget Submission Timeline**

June 11, 2021	Budget Administrator provides budget templates to CFO
July 2, 2021	Initial Budget submission to Finance and PCC
July 12, 2021	Board return questions to staff
July 19, 2021	Staff to complete questions and forward to Finance
July 28, 2021	Budget with responses to questions submitted to Finance and PCC
August 4, 2021	Annual Budget hearing (Finance and PCC)
September 1, 2021	Presentation of Recommended Budget to Finance Committee
September 15, 2021	Full board approval of Recommended Budget



## **Detroit Wayne Integrated Health Network**

707 W. Milwaukee St.  
Detroit, MI 48202-2943  
Phone: (313) 833-2500  
[www.dwihn.org](http://www.dwihn.org)

FAX: (313) 833-2156  
TDD: (800) 630-1044 RR/TDD: (888) 339-5588

### **MEMO**

**Date:** May 17, 2021

**To:** Ms. Dora Brown, Chair  
Finance Committee

**From:** Jean Mira  
Procurement Administrator

**Re:** First Quarter FY21 – Board Report for Procurements  
Under \$50,000, All Cooperative Purchasing, and Emergency  
Procurements

In accordance with DWIHN Procurement Policy (Article 2.B.1 (b) Article 2.B.2 (c) and Article 2.B.7 (g)) the attached report is being submitted for all procurements under \$50,000 for the 2nd Quarter FY 2021 (January 1, 2021 to March 31, 2021). This report includes all cooperative purchases, including those over \$50,000, and emergency procurements, as well as the overall total of all procurements made in this quarter.

Contracts over \$50,000 are not included individually, as those procurements were previously approved by the Board via “Board Action.” Additionally, the report shows “PO” (Purchase Orders) and “BO” (Blanket Orders). A “PO” is a one-year contract that expires at the end of the fiscal year, whereas, a “BO” is a multi-year or crossing fiscal years contract.

Please feel free to contact me if you have any questions.

Attachment

#### **Board of Directors**

William T. Riley, III, Chairperson  
Dorothy Burrell  
Kevin McNamara

Angelo Glenn, Vice Chairperson  
Lynne F. Carter, MD  
Bernard Parker

Dora Brown, Treasurer  
Michelle Jawad  
Kenya Ruth

Dr. Cynthia Taueg, Secretary  
Jonathan C. Kinloch

Department	Vendor Name	City	State	Zip Code	Document Date	PO Number	Amount	Description	Comment ID	Comment[1]	% of Total
INFORMATION TECHNOLOGY	Amazon Capital Services, Inc.	Seattle	WA	98109	1/6/2021	PO22100109	\$ 2,505.57	iPad cases w/wireless keyboard, ipad screen protecto	SM PUF	Small Purchase .	
INFORMATION TECHNOLOGY	Amazon Capital Services, Inc.	Seattle	WA	98109	1/7/2021	PO22190015	\$ 817.16	iPhone cases, screen protectors, hard drives	SM PUF	Small Purchase .	
INFORMATION TECHNOLOGY	Amazon Capital Services, Inc.	Seattle	WA	98109	1/12/2021	PO22100117	\$ 408.00	Dell Hard drives	SM PUF	Small Purchase .	
INFORMATION TECHNOLOGY	Amazon Capital Services, Inc.	Seattle	WA	98109	3/2/2021	PO22100209	\$ 737.03	Laptop memory upgrade component	SM PUF	Small Purchase .	
INFORMATION TECHNOLOGY	Amazon Capital Services, Inc.	Seattle	WA	98109	3/24/2021	PO22100224	\$ 198.76	Web Cameras			
PERSONNEL	American Society of Employers, Livonia	Livonia	MI	48152	3/12/2021	BO2200172	\$ 18,632.62	Pre-Employment Services	MODIFI	--NOTICE-- THI.	
CLINICAL PRACTICE IMPROVEM	Another Phase, Inc.	Livonia	MI	48152-2	1/15/2021	PO22100131	\$ 35,000.00	Arnold Wicker - MHFA-Crisis Intervention Team (CIT)	CS	Comparative Source	
CLINICAL PRACTICE IMPROVEM	BLAC Inc	Detroit	MI	48202	3/26/2021	PO22100226	\$ 16,000.00	BLAC, Inc. - Community Outreach and Education - Ad	CS	Comparative Source	
CLINICAL PRACTICE IMPROVEM	Bronner, LaKeidra	Clinton Town	MI	48038	3/26/2021	PO22100227	\$ 5,200.00	LaKeidra Bronner - Health Resources and Services Ad	CS	Comparative Source	
INFORMATION TECHNOLOGY	BSB Communications Inc	Sterling Heig	MI	48314	1/8/2021	BO22090035	\$ 7,801.00	Model 6930 WLAN (Phone) Bundles	MODIFI	--NOTICE-- THI.	
INFORMATION TECHNOLOGY	BSB Communications Inc	Sterling Heig	MI	48314	1/29/2021	BO22190024	\$ 4,924.00	NexVortex Adtran	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	BSB Communications Inc	Sterling Heig	MI	48314	1/29/2021	PO22100143	\$ 8,285.00	Model 6930 WLAN (Phone) Bundles: phones, power c	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	BSB Communications Inc	Sterling Heig	MI	48314	2/18/2021	PO22100178	\$ 412.50	Phone Cords for Call Center expansion	C	Cooperative Purchase	
ADMINISTRATION	Calling Post Communications Ir	Augusta	GA	30907	2/23/2021	PO22100201	\$ 342.45	Staff Emergency Notifications	SM PUF	Small Purchase .	
INFORMATION TECHNOLOGY	CDW Government Inc.	Vernon Hills	IL	60061	1/11/2021	PO22100116	\$ 4,837.00	MS Office 365 licenses	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	CDW Government LLC	Vernon Hills	IL	60061	1/20/2021	BO22190020	\$ 49,202.00	ProofPoint Email Protection Annual Renewal through	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	CDW Government LLC	Vernon Hills	IL	60061	1/20/2021	PO22100136	\$ 9,649.94	Computer & business supplies for daily operations	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	CDW Government LLC	Vernon Hills	IL	60061	1/28/2021	PO22100141	\$ 5,429.89	PRTG Monitoring Software - 1 Year	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	CDW Government LLC	Vernon Hills	IL	60061	1/29/2021	PO22100142	\$ 917.18	Adobe Acrobat Licenses: 5 months	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	CDW Government LLC	Vernon Hills	IL	60061	2/5/2021	PO22100167	\$ 61.08	Microsoft Teams Dial-in Numbers	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	CDW Government LLC	Vernon Hills	IL	60061	2/8/2021	PO22100169	\$ 3,269.10	Desk Monitors	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	CDW Government LLC	Vernon Hills	IL	60061	2/12/2021	PO22100175	\$ 2,722.98	Zoho Manage Engine Desktop Central Additional Lice	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	CDW Government LLC	Vernon Hills	IL	60061	3/15/2021	PO22190215	\$ 2,996.36	Dell Servers	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	CDW Government LLC	Vernon Hills	IL	60061	3/19/2021	PO22100218	\$ 3,766.50	Azure P2 Licenses for Power BI Dashboard Access	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	CDW Government LLC	Vernon Hills	IL	60061	3/23/2021	BO22190036	\$ 11,487.60	Sophos Endpoint Anti-virus Protection Software - anr	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	Cellco Partnership	Basking Ridg	NJ	07920-1	1/13/2021	PO22100119	\$ 108,000.00	FY 20/21 (Qtr2-4) Verizon Cellular Services	C	Cooperative Purchase	
CUSTOMER SERVICES	Deaf C.A.N.	Sylvan Lake	MI	48320	1/5/2021	PO22100108	\$ 266.00	Translation Services- Deaf C.A.N	SM PUF	Small Purchase .	
INFORMATION TECHNOLOGY	Dell Marketing LP	Dallas	TX	75267	2/9/2021	PO22100171	\$ 19,339.20	Dell Laptops for Call Center	C	Cooperative Purchase	
INFORMATION TECHNOLOGY	Diligent Corporation	Washington	DC	20036	3/23/2021	BO22190035	\$ 9,371.25	Directorpoint Board Portal Software	SM PUF	Small Purchase .	
FACILITIES	Elite Builders LLC	Fenton	MI	48430	3/16/2021	PO22190216	\$ 9,855.00	Upgrading the Existing HVAC System	SM PUF	Small Purchase .	
CLINICAL PRACTICE IMPROVEM	Exhalation Integrative Wellness	Detroit	MI	48235	3/23/2021	PO22100220	\$ 3,000.00	Karla Mitchell - Network Accreditations - Ethics and P	CS	Comparative Source	
ADMINISTRATION	Great Lakes Trophies & Engravii	Garden City	MI	48135	3/3/2021	PO22100211	\$ 1,045.00	Staff Appreciation Pins from Vendor Great Lakes Awa	SM PUF	Small Purchase .	
CLINICAL PRACTICE IMPROVEM	Great Lakes Trophies & Engravii	Garden City	MI	48135	3/25/2021	PO22100225	\$ 505.00	Great Lakes Awards, LLC - Purchase of Trophies	SM PUF	Small Purchase .	
SUBSTANCE USE DISORDERS	Greater Detroit Area Health Cou	Bingham Farr	MI	48025	1/20/2021	PO22100137	\$ 7,390.00	Heroin/ Opioid Conference Platform 11-20	C	Cooperative Purchase	

FACILITIES	Interior Environments Inc.	Novi	MI	48374	1/22/2021	BO22190021	\$	100,161.78	Workstation Improvements	C	Cooperative Purchase	
FACILITIES	Knoche, Frederick W.	Detroit	MI	48201	1/7/2021	PO22100110	\$	6,000.00	Locksmith/Key Services	SM PUF	Small Purchase .	
FACILITIES	KONE, Inc	Moline	IL	61265	2/24/2021	BO22190030	\$	31,600.00	Elevator Maintenance and Repairs	C	Cooperative Purchase	
CLINICAL PRACTICE IMPROVEM	Luttrell, Phillip	Livonia	MI	48152	2/11/2021	PO22100174	\$	7,300.00	Phillip Luttrell - Health Resources and Services Admin	CS	Comparative Source	
UTILIZATION MANAGEMENT	Michigan Peer Review Organiza	Farmington F	MI	48335	3/31/2021	PO22100229	\$	45,000.00	Michigan Peer Review Organization	CS	Comparative Source	
FACILITIES	National Business Supply	Troy	MI	48083	1/8/2021	BO22090034	\$	22,200.00	Fogging/Covershield Building Treatments	NO CH/	Contract quanti .	
CLINICAL PRACTICE IMPROVEM	Oleksiak, Carol A.	Dearborn	MI	48124	2/25/2021	PO22100202	\$	12,900.00	Carol A. Oleksiak - Expanding Access /Monitoring Ou	CS	Comparative Source	
CHILDREN'S INITIATIVES	R. A. Dinkel & Associates Inc	Holt	MI	48842	2/8/2021	PO22100170	\$	11,242.00	Mi. Model for Health Clearinghouse	CS	Comparative Source	
FINANCE	Rehmann Robson CPAs & Cons	Saginaw	MI	48606	2/4/2021	PO22100155	\$	4,165.00	Rehmann Robson CPAs & Consultants	SM PUF	Small Purchase .	
FACILITIES	RNA Michigan Holdings LLC	Tampa	FL	33606	2/11/2021	BO22190028	\$	20,000.00	Janitorial Services	EM	Emergency	
INFORMATION TECHNOLOGY	The KR Group	Grand Rapids	MI	49504	3/4/2021	BO22190032	\$	6,800.00	Firewall installation and implementation	SM PUF	Small Purchase .	
CLINICAL PRACTICE IMPROVEM	Vanni, Linda Mary	Troy	MI	48083	3/23/2021	PO22100221	\$	6,000.00	Linda Vanni - Network Accreditations - Ethics and Pai	CS	Comparative Source	
CLINICAL PRACTICE IMPROVEM	Videolinq Streaming Services LL	Jacksonville	FL	32202	2/4/2021	BO22190027	\$	10,650.00	Videolinq - On-Demand Video Streaming Service to S	CS	Comparative Source	
FACILITIES	W.W. Grainger, Inc.	Lake Forest	IL	60045-5	3/3/2021	BO22190031	\$	18,000.00	Various Building Supplies & Misc Building Needs	C	Cooperative Purchase	
CLINICAL PRACTICE IMPROVEM	WIT, Inc	Troy	MI	48098	3/9/2021	BO22190034	\$	48,900.00	WIT, Inc. - DWIHN Website Design, Development	CS	Comparative Source	
<b>TOTAL UNDER \$50k OR CO-OP</b>								\$	793,152.95		1.5%	
<b>ALL OTHER</b>								\$	52,490,439.48			98.5%
<b>OVERALL TOTAL</b>								\$	53,283,592.43			100.0%
<b>Wayne County</b>								\$	100,382.62			
<b>Information Technology</b>								\$	323,831.55			

**Contract Percentage**

Wayne County - 12.7  
 Out County - 87.3

**Funding Percentage w/o IT**

Wayne County - 21.4  
 Out County - 78.6

**Overall Purchases**

Under 50K & Coop 1.5  
 All Other 98.5