



**Detroit Wayne  
Integrated Health Network**

707 W. Milwaukee St.  
Detroit, MI 48202-2943  
Phone: (313) 833-2500  
[www.dwihn.org](http://www.dwihn.org)

FAX: (313) 833-2156  
TDD: (800) 630-1044 RR/TDD: (888) 339-5588

**Finance Committee Meeting  
Wednesday, July 7, 2021  
Virtual Conference (Zoom)  
1:00 p.m.  
**AGENDA****

- I. **Call to Order**
- II. **Roll Call**
- III. **Committee Member Remarks**
- IV. **Approval of Agenda**
- V. **Follow-Up Items**
- VI. **Approval of Minutes – June 2, 2021**
- VII. **Presentation of the Monthly Finance Report**
- VII. **Unfinished Business:**  
Staff Recommendations: None
- IX. **New Business:**  
Staff Recommendations:
  - a. Board Action #21-67 – WIT Inc
  - b. Board Action #21-71 – American Society of Employees
  - c. Board Action #21-72 – Plante & Moran PLLC
- X. **Good and Welfare/Public Comment**  
Members of the public are welcome to address the Board during this time for no more than two minutes. (The Board Liaison will notify the Chair when the time limit has been met.) Individuals are encouraged to identify themselves and fill out a comment card to leave with the Board liaison; however, those individuals that do not want to identify themselves may still address the Board. Issues raised during Good and Welfare/Public Comment that are of concern to the general public and may initiate an inquiry and follow-up will be responded to and may be posted to the website. Feedback will be posted within a reasonable timeframe (information that is HIPAA related or of a confidential nature will not be posted but rather responded to on an individual basis).
- XI. **Adjournment**

**Board of Directors**

William T. Riley, III, Chairperson  
Dorothy Burrell  
Kevin McNamara

Angelo Glenn, Vice Chairperson  
Lynne F. Carter, MD  
Bernard Parker

Dora Brown, Treasurer  
Michelle Jawad  
Kenya Ruth

Dr. Cynthia Tauog, Secretary  
Jonathan C. Kinloch



# FINANCE COMMITTEE

**MINUTES**

**JUNE 2, 2021**

**1:00 P.M.**

**VIRTUAL CONFERENCE  
(ZOOM)**

<b>MEETING CALLED BY</b>	I. Ms. Dora Brown, Chair called the meeting to order at 1:01 p.m.
<b>TYPE OF MEETING</b>	Finance Committee Meeting
<b>FACILITATOR</b>	Ms. Dora Brown, Chair – Finance Committee
<b>NOTE TAKER</b>	Nicole Smith, Management Assistant
<b>ATTENDEES</b>	<p><b>Finance Committee Members Present:</b>                      Ms. Dora Brown, Chair                      Mr. Kevin McNamara, Vice Chair                      Commissioner Jonathan C. Kinloch                      Mr. Bernard Parker                      Kenya Ruth</p> <p><b>Committee Members Excused:</b>                      Mr. Angelo Glenn</p> <p><b>Board Members Present:</b>                      Chief William T. Riley, III, Chairperson</p> <p><b>Board Members Excused:</b> None</p> <p><b>Staff:</b> Eric Doeh, Interim CEO/COO; Dhannetta. Brown, Deputy CFO; Yolanda Turner, Deputy Chief Legal Counsel; Jean Mira, Procurement Administrator</p> <p><b>Guests:</b> none</p>

**AGENDA TOPICS**

**II. Roll Call**            Ms. Lillian Blackshire, Board Liaison

<b>DISCUSSION</b>	Roll Call was taken by Ms. Blackshire and a quorum was present.
<b>III. Committee Member Remarks</b>	
<p>The Chair, Ms. Brown, called for any Committee remarks. Mr. Parker gave remarks on the State of Michigan reopening due to the pandemic. He confirmed MDHHS orders for continued virtual work until June 30, 2021.</p>	
<b>IV. Approval of Agenda</b>	
<p>The Chair, Ms. Brown called for any amendments to the agenda. There were no changes requested to the agenda. The Chair called for a motion. <b>Motion:</b> It was moved by Mr. Kinloch and supported by Mr. Riley approval of the agenda. <b>Motion carried.</b></p>	

**V. Follow-up Items:**

There were no follow up items noted on the agenda. The Chair requested status of previous follow up items. Ms. Blackshire gave an update that the Fund Balance Policy was still being reviewed by the Policy Committee.

**VI. Approval of the Meeting Minutes**

The Chair, Ms. Brown called for a motion on the Finance Committee minutes from the meeting of Wednesday, May 5, 2021. **Motion:** It was moved by Commissioner Kinloch and supported by Mr. Riley approval of the Finance Committee minutes from the meeting of Wednesday, May 5, 2021. There were no corrections to the minutes. **Motion carried.** Minutes accepted as presented.

**VII. DWIHN Proposed General Fund Program Allocation**

Eric Doeh, Interim CEO/COO presented the Proposed General Fund Program Allocation to the Committee. A written document was provided for the record.

Per Mr. Doeh the Proposed General Fund Program allocation was developed by the CFO, Interim CEO/COO, and the DWIHN Executive Staff Team. Discussion ensued regarding the programming; funding and lapse of funding.

It was noted that there is a clause in the Proposed General Fund Program Allocation that states “DWIHN will request that funds can be re-allocated between these specific programs in the event a program is under/over funded up to the total allocation of \$5 million. This flexibility will ensure the funding will be spent by September 30, 2021 and reduce the risk of lapsing funds to the MDHHS”.

The Committee has recommended that any reallocations be reviewed and or consultation takes place with the Committee Chair and Vice Chair before staff makes any decisions regarding the re-allocation of funds.

The Chair, Ms. Brown called for a recommendation to move the DWIHN Proposed General Fund Program Allocation to Full Board for approval. **Motion:** It was moved by Mr. Parker and supported by Mr. McNamara to move the DWIHN Proposed General Fund Program Allocation to Full Board for approval. There was no further discussion. **Motion carried.**

**VIII. Presentation of the Monthly Finance Report**

S. Durant, CFO presented the Monthly Finance report. A written report ending March 31, 2021 was provided for the record. Authority Finance accomplishments and noteworthy items were as follows:

Based on projections as of December 31, 2020, CFO determines DWIHN has a minimum of \$5 million in additional general fund to allocate to eligible programs. Management has presented a list of recommendations for immediate consideration; board actions will be presented at the June Program Compliance Committee meeting. CFO will review general fund spending in August to determine additional state general fund that will likely be available for allocation and spent by September 30, 2021. Contract initiation - **TIME IS OF THE ESSENCE.**

Finance has developed the attached schedule for the FY22 budget preparation, submission, review and approval. The dates identified in the schedule are consistent with the prior years. The joint Finance and PCC meeting is scheduled for Wednesday, August 4, 2021.

DWIHN submitted a financial stability letter to thirteen (13) skill building providers requiring certain data by May 31st in an effort to evaluate the amount of financial assistance

that DWIHN will provide immediately. Skill building providers have incurred over 75% loss in revenue post pandemic. This immediate assistance is necessary to ensure the providers remain in business to serve our consumers once the pandemic subsides.

Finance and Children's division are working on developing a payment incentive model for Children providers. We anticipate the framework will be developed, provider review, and MDHHS approval, in time for an October 1, 2021 implementation.

Cash flow is very stable and should continue to remain stable throughout the year as liquidity ratio = 2.44.

Cash and Investments – comprise of funds held by three (3) investment manager, First Independence CDARS, Comerica, and Flagstar accounts.

Due from other governments/ Accounts Receivable – comprise various local, state and federal amounts due to DWIHN. The account balance primarily related to \$9.6 million due from MDHHS for four months of HRA revenue.

IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through April 2021, including COVID-19 impact, was approximately \$389.5 million however actual payments were approximately \$347.9 million. The difference represents claims incurred but not reported and paid of \$41.6 million.

Due to other governments – includes \$8 million due to MDHHS for death recoupment and \$4.6 million for DCW overpayment at 9/30/20. In addition, the amount includes \$2.3 million IPA tax payment due April 30th but did not clear the account until May 4th. In addition, the amount includes \$3.7 million due to MDHHS for FY20 general fund carryover in excess of 5%.

Federal revenue/grant program expenses – variance due to timing of incurred expenses related to SUD, PASSAR and HUD grants. In addition, SUD BG grant expenses are well underbudget due to the pandemic.

State revenue and contracts – The \$30.6 million budget verse actual variance is related to \$28.8 million reported in the Medicaid reserve account.

Autism, SUD, Adult, and Children services – \$38 million variance due to impact of COVID on certain lines of business and timing in services (i.e. summer programs).

The Chair, Ms. Brown noted the Monthly Finance Report would be received and filed.

#### **IX. Budget Submission Timeline**

Presented by D. Brown, Deputy CFO. A written document was provided for the record. The timeline was presented to the committee. Finance has developed the attached schedule for the FY22 budget preparation, submission, review and approval. The dates identified in the schedule are consistent with the prior years. The joint Finance and PCC meeting – Budget Hearing is scheduled for Wednesday, August 4, 2021.

#### **X. 2<sup>nd</sup> Quarter FY21 Board Report for Contracts \$50,000 and Cooperative Purchasing**

The 2nd Quarter Procurement Report was presented by staff J. Mira, Procurement Administrator. The report was provided to the Finance Committee and is included in the agenda packet for informational purposes. Noteworthy information includes purchasing

percentages: Contract Percentage for Wayne County is 43.2% and Out of County is 56.8%; Funding Percentage w/o IT for Wayne County is 58.1% and Out of County is 41.9%. The 2<sup>nd</sup> Quarter FY21 Board Report for Contracts \$50,00 and Cooperative Purchasing was Received and filed.

**XI. Unfinished Business – Staff Recommendations: None**

**XII. New Business – Staff Recommendations: None**

**XIII. Good and Welfare/Public Comment –** The Chair read the Good and Welfare/Public Comment statement. There were no members of the public to address the committee.

**XIV. Adjournment –** There being no further business; The Chair, Ms. Brown called for a motion to adjourn. **Motion:** It was moved by Mr. Kinloch and supported by Mr. Parker to adjourn the meeting. **Motion carried.**

The meeting adjourned at 1:54 p.m.

<b>FOLLOW-UP ITEMS</b>	A. Send the fund balance policy to the Policy Committee and Board for review.

**DWIHN Division of Management and Budget  
Monthly Finance Report  
For the eight months ended May 31, 2021**

**DWIHN Finance accomplishments and noteworthy items:**

1. In response to a request made to thirteen (13) skill building providers, seven (7) of the submitted a request for assistance; and on June 18, 2021, DWIHN issued \$1 million in stability payments to the 7 providers.
2. In 2019, MDHHS established a workgroup whereby the focus was on standardized costs allocation methodology across all services and administrative costs. One change that will impact DWIHN relates to how we account for the Workforce Development and Residential departments budget. The change will require certain employees cost to be reported as administrative opposed to service. DWIHN has reflected this change in the FY22 budget submission.
3. In January 2020, DWIHN withdraw \$16 million from Independence Bank to assist with cash flow; CFO will replenish a portion of the cash.

**Financial analysis- (refer to Authority balance sheet and income statement)**

- Cash flow is very stable and should continue to remain stable throughout the year as liquidity ratio = 2.95.

	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
DWIHN	1.48	1.90	2.08	1.90	2.01	2.50	2.25	2.11	2.29	2.41	2.44	2.95

- (A) Cash and Investments – comprise of funds held by three (3) investment manager, First Independence CDARS, Comerica, and Flagstar accounts.
- (B) Due from other governments/ Accounts Receivable – comprise various local, state and federal amounts due to DWIHN. The account balance primarily related to \$2.0 million and \$2.1 million due from MDHHS for SUD revenue and PA2 due from Wayne County, respectively.
- (C) IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through May 2021, including COVID-19 impact, was approximately \$441.5 million however actual payments were approximately \$400.9 million. The difference represents claims incurred but not reported and paid of \$40.6 million.
- (D) Due to other governments – includes \$8 million due to MDHHS for death recoupment and \$4.6 million for DCW overpayment at 9/30/20. In addition, the amount includes \$1.5 million for 2 months for the IPA tax payment due June 30. In addition, the amount includes \$3.7 million due to MDHHS for FY20 general fund carryover in excess of 5%.
- (E) Federal revenue/grant program expenses – variance due to timing of incurred expenses related to SUD, PASSAR and HUD grants. In addition, SUD BG grant expenses are well underbudget due to the pandemic.
- (F) State revenue and contracts – The \$30.6 million budget verse actual variance is related to \$28.8 million reported in the Medicaid reserve account.

(G) Autism, SUD, Adult, and Children services – \$47 million variance due to impact of COVID on certain lines of business and timing in services (i.e. summer programs).

**DETROIT WAYNE INTEGRATED HEALTH NETWORK**  
Statement of Net Position  
As of May 31, 2021

**Assets**

Cash and investments	\$ 244,351,347	<b>A</b>
Other cash and investments	1,000	
Receivables		
Due from other governmental units	5,115,583	<b>B</b>
Accounts receivable	6,767,326	<b>B</b>
Prepayments and deposits	49,719	
Total current assets	<u>256,284,975</u>	
Capital assets, net of accumulated depreciation	<u>13,333,661</u>	
<b>Total Assets</b>	<u><u>\$ 269,618,636</u></u>	

**Liabilities and Net Position**

**Liabilities**

Accounts payable	\$ 16,785,452	
IBNR Payable	40,611,554	<b>C</b>
Due to Wayne County	3,982,549	
Due to other governments	18,770,088	<b>D</b>
Accrued wages and benefits	265,407	
Unearned revenue	434,920	
Accrued compensated balances	1,782,504	
Total current liabilities	<u>82,632,474</u>	
Notes Payable	5,344,771	
<b>Total Liabilities</b>	<u>87,977,245</u>	
<b>Net Position</b>		
Net investment in capital assets	7,988,890	
Unrestricted - PA2 funds	4,619,781	
Unrestricted	<u>169,032,720</u>	
<b>Total Net Position</b>	<u>181,641,391</u>	
<b>Liabilities and Net Position</b>	<u><u>\$ 269,618,636</u></u>	

Cash remaining if all liabilities were paid with no consideration of the sell of capital assets      \$      156,375,102



**DETROIT WAYNE INTEGRATED HEALTH NETWORK**  
**Statement of Revenues, Expenses and Changes to Net Position**  
**For the Eight Months Ending May 31, 2021**

	Year to Date					
	Budget	Actual	Variance	Budget	Actual	Variance
<b>Operating Revenues</b>						
Federal grants	\$ 1,774,767	\$ 353,631	\$ (1,421,136)	\$ 14,198,133	\$ 9,027,794	\$ (5,170,339) <b>E</b>
State grants and contracts	69,727,780	71,502,315	1,774,535	557,822,236	588,433,627	30,611,391 <b>F</b>
Medicaid savings and GF carryover	-	-	-	-	23,688,402	23,688,402
MI Health Link	823,844	861,146	37,302	6,590,749	7,660,929	1,070,180
Local grants and contracts	1,886,636	2,895,669	1,009,033	15,093,091	15,037,081	(56,010)
Other charges for services	3,333	6,520	3,187	26,667	33,688	7,021
<b>Total Operating Revenues</b>	<b>74,216,360</b>	<b>75,619,281</b>	<b>1,402,921</b>	<b>593,730,876</b>	<b>643,881,521</b>	<b>50,150,645</b>
<b>Operating Expenses</b>						
Salaries	\$ 1,879,866	\$ 1,642,078	\$ 237,788	\$ 15,038,930	\$ 12,685,743	\$ 2,353,187
Fringe benefits	727,353	562,909	164,444	5,818,821	5,052,097	766,724
Substance abuse services	4,413,940	3,177,506	1,236,434	35,311,520	26,721,284	8,590,256 <b>G</b>
Autism Services	5,108,970	4,671,018	437,952	40,871,761	36,576,060	4,295,701 <b>G</b>
MI HealthLink	823,010	750,942	72,068	6,584,082	6,483,476	100,606
Adult Services	24,311,762	19,570,525	4,741,237	194,891,712	171,860,204	23,031,508 <b>G</b>
Children Services	6,749,748	5,435,342	1,314,406	53,997,981	43,895,665	10,102,316 <b>G</b>
Intellectual Developmental Disabled	26,742,568	19,297,998	7,444,570	213,940,544	204,025,404	9,915,140
Grant Programs	703,080	423,711	279,369	5,624,640	3,450,232	2,174,408
State of Michigan	1,736,682	2,237,677	(500,995)	13,893,459	13,003,124	890,335
Depreciation	147,233	147,233	0	1,177,862	653,076	524,786
Other operating	955,481	155,288	800,193	7,246,231	6,103,798	1,142,433
<b>Total Operating Expenses</b>	<b>74,299,693</b>	<b>57,924,994</b>	<b>16,374,699</b>	<b>594,397,543</b>	<b>530,510,143</b>	<b>63,887,400</b>
Operating Revenues over (under) Expenses	(83,333)	17,694,287	(14,971,778)	(666,667)	113,371,378	114,038,045
<b>Non-operating Revenues (Expenses)</b>						
Investment Earnings	83,333	61,755	(21,579)	666,667	222,769	(443,898)
<b>Total Non-operating Revenues (Expenses)</b>	<b>83,333</b>	<b>61,755</b>	<b>(21,579)</b>	<b>666,667</b>	<b>222,769</b>	<b>(443,898)</b>
<b>Change in Net Position</b>	-	<b>17,756,042</b>	<b>(14,993,357)</b>	-	<b>113,594,147</b>	<b>113,594,147</b>
Net Position - Beginning of year					68,047,244	68,047,243
<b>Net Position - End of Year</b>	<b>\$ -</b>	<b>\$ 17,756,042</b>	<b>\$ (14,993,357)</b>	<b>\$ -</b>	<b>\$ 181,641,391</b>	<b>\$ 181,641,390</b>

DETROIT WAYNE INTEGRATED HEALTH NETWORK  
**Statement of Cash Flows**  
For the Eight Months Ending May 31, 2021

<b>Cash flows from operating activities</b>	
Cash receipts from the state and federal governments	\$ 616,227,502
Cash receipts from local sources and customers	15,070,769
Payments to suppliers	(531,384,567)
Payments to employees	<u>(17,951,526)</u>
<b>Net cash provided by (used in) operating activities</b>	<u><b>81,962,178</b></u>
<b>Cash flows from capital and related financing activities</b>	
Acquisition of capital assets	(823,882)
Principle and interest paid on capital debt	<u>(352,938)</u>
<b>Net cash provided by (used in) capital and related financing activities</b>	<b>(1,176,820)</b>
<b>Cash flows from investing activities</b>	
Interest received on investments	222,769
Proceeds from sale of assets	<u>-</u>
<b>Net cash provided by investing activities</b>	<u><b>222,769</b></u>
<b>Net increase (decrease) in cash and cash equivalents</b>	<b>81,008,127</b>
<b>Cash and investments - beginning of period</b>	<u><b>163,344,220</b></u>
<b>Cash and investments - end of period</b>	<u><u><b>\$ 244,352,347</b></u></u>
<b>Reconciliation of operating income (loss) to net cash provided by (used in) operating activities</b>	
Operating income (loss)	\$ 113,371,378
Adjustments to reconcile operating income (loss) to net cash used in operating activities:	
Depreciation	653,076
Decreases (increases) in current assets:	
Accounts receivable	1,303,938
Prepayments and deposits	279,835
Due from other governmental units	14,386,733
Increases (decreases) in current liabilities:	
Accounts and contracts payable	(66,280,728)
IBNR Payable	40,611,554
Accrued wages	(99,000)
Due to Wayne County	2,136,124
Due to other governmental units	3,873,189
Unearned revenue	<u>(28,273,921)</u>
<b>Net cash provided by (used in) operating activities</b>	<u><u><b>\$ 81,962,178</b></u></u>
Bank balance comprise the following @ May 31, 2021:	
Flagstar (\$2.1 million restricted for loan account)	208,882,983
Investment Managers	31,533,625
First Independence Bank (CDARS)	2,931,855
Comerica	<u>1,003,884</u>
	<u><u><b>\$ 244,352,347</b></u></u>

**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 21-67 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 7/21/2021

Name of Provider: WIT, Inc

Contract Title: Hudson-Webber Dashboard Project

Address where services are provided: 'None'

Presented to Finance Committee at its meeting on: 7/7/2021

Proposed Contract Term: 3/1/2021 to 3/31/2023

Amount of Contract: \$ 137,500.00 Previous Fiscal Year: \$ 0.00

Program Type: New

Projected Number Served- Year 1: 800 Persons Served (previous fiscal year): 0

Date Contract First Initiated: 3/1/2021

Provider Impaneled (Y/N)? N

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

DWIHN is requesting board approval a two year contract for an amount not to exceed \$137,500 in a local grant from Hudson-Webber foundation. DWIHN will allocate the funds to WIT, Inc. The project will provide a public facing Dashboard as it relates to data specific to the Wayne County Jail and non-public Dashboards and analysis the data as it relates to DWIHN and Wayne County Sheriff's Office for ad hoc analysis to increase jail diversion, reduce jail recidivism, and enhance provider notification of consumers released from incarceration.

Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: Local Funds

Fee for Service (Y/N): Y

<b>Revenue</b>	<b>FY 20/21</b>	<b>Annualized</b>
Local Grant	\$ 137,500.00	\$ 137,500.00
	\$ 0.00	\$ 0.00
<b>Total Revenue</b>	<b>\$ 137,500.00</b>	<b>\$ 137,500.00</b>

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: TBD

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, Interim CEO

Stacie Durant, Chief Financial Officer

Signature/Date:

Signature/Date:

***Eric Doeh***

***Stacie Durant***

Signed: Wednesday, June 23, 2021

Signed: Wednesday, June 23, 2021

**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 21-72 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 7/21/2021

Name of Provider: Plante & Moran, PLLC

Contract Title: Annual Financial Statement Audits

Address where services are provided: 'None'

Presented to Finance Committee at its meeting on: 7/7/2021

Proposed Contract Term: 9/1/2021 to 6/30/2024

Amount of Contract: \$ 461,535.00 Previous Fiscal Year: \$ 453,063.00

Program Type: New

Projected Number Served- Year 1: 70,000 Persons Served (previous fiscal year): Not applicable

Date Contract First Initiated: 8/1/2021

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

DWIHN is requesting the approval of a three (3) contract with a two year option for renewal for the annual financial statement audit, Single Audit, and Compliance Examination for the fiscal years ended September 30, 2021, 2022, and 2023.

In response to RFP Control #2021-004 issued on 4/27/2021 whereby three proposals were received, Plante Moran PLLC. was recommended as the most responsive bidder for an amount not to exceed \$461,535 for the three year period.

Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N): Y

<b>Revenue</b>	<b>FY 20/21</b>	<b>Annualized</b>
Multiple	\$ 461,535.00	\$ 461,535.00

	\$ 0.00	\$ 0.00
<b>Total Revenue</b>	\$ 461,535.00	\$ 461,535.00

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64923.813000.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, Interim CEO

Stacie Durant, Chief Financial Officer

Signature/Date:

Signature/Date:

*Eric Doeh*

*Stacie Durant*

Signed: Monday, June 28, 2021

Signed: Monday, June 28, 2021

**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 21-71 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 7/21/2021

Name of Provider: American Society of Employees, Inc.

Contract Title: Leadership Training Services

Address where services are provided: 707 W. Milwaukee

Presented to Finance Committee at its meeting on: 7/7/2021

Proposed Contract Term: 3/1/2021 to 9/30/2022

Amount of Contract: \$ 106,000.00 Previous Fiscal Year: \$

Program Type: Modification

Projected Number Served- Year 1: 0 Persons Served (previous fiscal year): 0

Date Contract First Initiated: 10/1/2017

Provider Impaneled (Y/N)? N

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

*The Detroit Wayne Integrated Health Network is requesting approval of a modification to our Agreement with the American Society of Employers (ASE) for training services.*

*The modification is needed to increase funding by \$66,000.00 to retain ASE to provide leadership and supervision training for executive leadership, directors and managers at DWIHN. In addition, DWIHN would like to extend the contract through 9/30/22.*

*The total amount of the Agreement will be \$106,000.00, which was initially \$40,000 and ended on 9/30/21.*

Outstanding Quality Issues (Y/N)? N If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N): N

Revenue	FY 21/22	Annualized
Multiple	\$ 106,000.00	\$ 106,000.00
	\$	\$ 0.00

<b>Total Revenue</b>	\$ 106,000.00	\$ 106,000.00
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Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64910.817000.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, Interim CEO

Stacie Durant, Chief Financial Officer

Signature/Date:

Signature/Date:

*Eric Doeh*

*Stacie Durant*

Signed: Monday, June 28, 2021

Signed: Monday, June 28, 2021