



## **Detroit Wayne Integrated Health Network**

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**Finance Committee Meeting  
Hotel St. Regis  
3071 W. Grand Blvd.  
Detroit, MI 48202  
Wednesday, March 1, 2023  
1:00 p.m.  
**AGENDA****

- I. Call to Order**
- II. Roll Call**
- III. Committee Member Remarks**
- IV. Approval of Agenda**
- V. Follow-Up Items**
- VI. Approval of Minutes – February 1, 2023**
- VII. Presentation of the Monthly Finance Report**
- VIII. FY 23 1<sup>st</sup> Quarter Board Purchasing Non-Competitive under 50K and Cooperative Purchasing**
- IX. Unfinished Business:**  
Staff Recommendations:
  - a. Board Action #23-05 (Revision 3) – DWIHN FY 2022-2023 Operating Budget
- X. New Business:**  
Staff Recommendations:
  - a. Board Action #23-59 – Diligent – Board Portal Subscription Service
  - b. Board Action #23-60 – Sterling Security, LLC.

### **Board of Directors**

Angelo Glenn, Chairperson  
Dorothy Burrell  
Kevin McNamara

Kenya Ruth, Vice Chairperson  
Lynne F. Carter, MD  
Bernard Parker

Dora Brown, Treasurer  
Eva Garza Dewaelsche  
William Phillips

Dr. Cynthia Tauog, Secretary  
Jonathan C. Kinloch

**XI. Good and Welfare/Public Comment**

Members of the public are welcome to address the Board during this time for no more than two minutes. (The Board Liaison will notify the Chair when the time limit has been met.) Individuals are encouraged to identify themselves and fill out a comment card to leave with the Board liaison; however, those individuals that do not want to identify themselves may still address the Board. Issues raised during Good and Welfare/Public Comment that are of concern to the general public and may initiate an inquiry and follow-up will be responded to and may be posted to the website. Feedback will be posted within a reasonable timeframe (information that is HIPAA related or of a confidential nature will not be posted but rather responded to on an individual basis).

**XII. Adjournment**

# FINANCE COMMITTEE

## MINUTES

FEBRUARY 1, 2023

1:00 P.M.

3071 W. GRAND BLVD.  
DETROIT, MI 48202  
(HYBRID/ZOOM)

MEETING CALLED BY	I. Ms. Dora Brown, Chair, called the meeting to order at 1:11 p.m.
TYPE OF MEETING	Finance Committee Meeting
FACILITATOR	Ms. Dora Brown, Chair
NOTE TAKER	Nicole Smith, Finance Management Assistant
ATTENDEES	<p><b>Finance Committee Members Present:</b> Ms. Dora Brown, Chair Mr. Kevin McNamara, Vice Chair Ms. Eva Garza Dewaelsche</p> <p><b>Committee Members Excused:</b> Mr. Bernard Parker Ms. Kenya Ruth</p> <p><b>Board Members Present:</b> None</p> <p><b>Board Members Excused:</b> None</p> <p><b>Staff:</b> Ms. Stacie Durant, CFO; Mr. Manny Singla, Chief Network Officer; Mr. Jamal Aljahmi, Chief Information Officer; Monifa Gray, Legal Counsel; Sheree Jackson, Corporate Compliance Officer; Ms. Brooke Blackwell, Chief of Staff; Mike Maskey, Facilities Director</p> <p><b>Staff Attending Virtually:</b> Jody Connally, Chief of Human Resources; Ms. Yolanda Turner, Deputy Legal Counsel;</p> <p><b>Guests:</b> None</p>

## AGENDA TOPICS

**Roll Call** Ms. Lillian Blackshire, Board Liaison

<b>II. Roll Call</b> Roll Call was taken by Ms. Lillian M. Blackshire, Board Liaison and a quorum was present.	
<b>III. Committee Member Remarks</b> Ms. Brown, Chair called for Committee member remarks. There were no committee remarks.	

#### **IV. Approval of Agenda**

The Chair, Ms. Brown called for a motion on the agenda. There were no changes or modifications requested to the agenda. **Motion:** It was moved by Mr. McNamara and supported by Ms. Dewaelsche approval of the agenda. **Motion carried.**

#### **V. Follow-up Items:**

a. DWIHN to investigate securing an Ambassador/Social Influencer to assist DWIHN with Social Media messaging in the community. It was reported that research is ongoing by the DWIHN Communications Department.

b. Research to be conducted to obtain a three (3) digit number for Mental Health services and attached to a slogan that identifies Mental Health services. Discussion ensued regarding the State rollout of the text/call #988. DWIHN and all PIHP's are attached to the line, but the rollout has not been successful. It was determined this item was resolved.

#### **VI. Approval of the Meeting Minutes**

The Chair called for a motion on the Finance Committee minutes from the meeting of Monday, January 17, 2023. **Motion:** It was moved by Mr. McNamara and supported by Ms. Dewaelsche approval of the Finance Committee minutes from the meeting of Monday, January 17, 2023. There were no corrections to the minutes. **Motion carried.** Minutes accepted as presented.

#### **VII. Presentation of the Monthly Finance Report**

S. Durant, CFO presented the Monthly Finance report. A written report for the three months ended December 31, 2022 was provided for the record. There were no Network Finance accomplishments and noteworthy items to report.

Cash and Investments – comprise of funds held by three (3) investment managers, First Independence CDARS, Comerica, and Flagstar accounts. This amount includes the cash held in collateral for the two building loans.

Due from other governments and accounts receivable – comprise various local, state and federal amounts due to DWIHN. Approximately \$3.4 million due from Fiscal Intermediaries related to FY22 cost settlement. Approximately \$6.2 million in pass through HRA revenue for Q1 2023. Approximately \$5.8 million for PIBP for FY22. In addition, approximately \$1.0 due from the ICO's for cost settlements. DWIHN recorded \$.5 million in an allowance for two SUD providers due to length of amount owed and likelihood of collections.

Capital assets – Includes \$8.2 million in construction work in progress related to the two building projects.

IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through December 31, 2022, including DCW hazard pay and 10% rate increase, was approximately \$193.8 million however actual payments were approximately \$119.4 million. The difference represents claims incurred but not reported and paid of \$74.4 million.

Due to other governments – includes \$8 million due to MDHHS for death recoupment and \$1.8 million due to MDHHS for FY20 general fund carryover in excess of 5%. In addition, approximately \$2.7 million for estimated 3<sup>rd</sup> quarter IPPA tax payment due January 30, 2023.

Federal/State grants and contracts– The variance is primary due to timing, in addition variance includes the funding set aside for the 707-Care Center that shall incur expenses in the latter part

of the fiscal year. CFO will evaluate whether a budget adjustment to increase revenues is necessary based on actual cash receipts through 1/31/23.

Local grants - \$1.1 million related to timing of receipt in PA2 funding as DWIHN does not receive the first quarter payment from Wayne County. Payment used for former Cobo Hall.

SUD, Autism, Adult, IDD, and Children Services – combined \$3.4 million variance between the line of business and due to timing of services.

Note – the fiscal year September 30, 2022 account balances will affect the amounts reported in the balance sheet and income statements; amounts will change based on the continued closing of the books.

Discussion ensued regarding IBNR, the cash flow statement and items due from other governments. There was no further discussion. The Chair, Ms. Brown noted the Finance Monthly Report ending December 31, 2022 was received and filed.

**IX. Unfinished Business – Staff Recommendations:**

**a. Board Action #21-72 (Revision2) – Plante Moran PLLC** Ms. Durant, CFO reported. DWIHN is requesting approval to increase the contract amount by \$40,000 for the remaining two years of the contract term to an amount not to exceed \$501,535. Currently DWIHN has a three (3) year with a two-year option for renewal for the annual financial statement audit, Single Audit, and Compliance Examination for the fiscal years ended September 30, 2021, 2022, and 2023 consistent with the terms of the RFP. The RFP contemplated that DWIHN has two major federal programs for the Single Audit. Since that time, DWIHN received two major federal grants that require single audit testing. As such the scope of the Single Audit has increased and the auditor is requesting \$10,000 each year for each major program. Discussion ensued regarding the audit process and the length of time Plante Moran has been the Auditor for DWIHN. There was no further discussion. The Chair called for a motion. **Motion:** It was moved by Ms. Dewaelsche and supported by Mr. McNamara approval of BA #21-72 (Revision) to Full Board. **Motion carried.**

**b. Board Action #23-43 (Revision) – NCO Temporary Office Space** Mr. Mike Maskey, Facilities Director reported. This board action is requesting approval to increase the initial contract by \$320,667 and extend the contract for one additional month. The increase is for an additional 13,000 square feet for the related increased monthly rental costs to accommodate staff onsite trainings, daily increase of staff presence, mandatory State meetings and parking. The previous monthly rental of \$9,551 (1,762 sq. ft) will increase to \$22,776 (14,774 sq. ft). The new total for the contract will be \$410,065.80 through November 30, 2023. There was no further discussion. The Chair called for a motion. **Motion:** It was moved by Ms. Dewaelsche and supported by Mr. McNamara approval of BA #23-43 (Revision 2) to Full Board. **Motion carried.**

**X. New Business – Staff Recommendations: None**

**XI. Good and Welfare/Public Comment** – The Chair read the Good and Welfare/Public Comment statement. There were no members of the public addressing the committee.

**XII. Adjournment** – There being no further business; The Chair, Ms. Brown called for a motion to adjourn. **Motion:** It was moved by Mr. McNamara and supported by Ms. Dewaelsche to adjourn the meeting. **Motion carried.** The meeting adjourned at 1:39 p.m.

**FOLLOW-UP  
ITEMS**

a. DWIHN to investigate securing an Ambassador/Social Influencer to assist DWIHN with Social Media messaging in the community. -Search ongoing

**DWIHN Division of Management and Budget  
Monthly Finance Report  
For the four months ended January 31, 2023**

**DWIHN Finance accomplishments and noteworthy items:**

1. DWIHN is presenting a revised board action to certify additional Medicaid revenue totaling approximately \$75 million. The estimate is based on the first four months of actual revenue received. The budget included a 2% reduction on revenue (\$25 million) based on a MDHHS rate reduction. DWIHN's is not expecting a reduction in revenue. In addition, MDHHS no longer cost settled hazard pay therefore DWIHN has recognized that revenue estimated at approximately \$8 million. The additional amount represents an increase in Medicaid revenue compared to prior year.
2. Effective October 1, 2022, DWIHN mandated a retroactive \$1.00/hr. rate increase for direct care workers. In addition, DWIHN will provide an additional \$2.00/hr. rate increase for Peer support services however implementation guidance is being developed. The estimated cost is approximately \$19 million a year. The October – December 31, 2022 payment went out this week. DWIHN will disburse January and February in May 2023. Effective March 1, 2023, rates will be increased and payments will be disbursed upon billing of claims opposed to retroactive payments.

**Financial analysis- (refer to Authority balance sheet and income statement)**

- Cash flow is very stable and should continue to remain strong throughout the year as liquidity ratio = 2.58.

	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
DWIHN	2.44	2.72	2.75	3.08	2.78	3.32	3.56	1.81	1.81	2.05	2.65	2.58

- (A) Cash and Investments – comprise of funds held by three (3) investment manager, First Independence CDARS, Comerica, and Flagstar accounts. This amount includes the cash held in collateral for the two building loans.
- (B) Due from other governments and accounts receivable – comprise various local, state and federal amounts due to DWIHN. Approximately \$2 million in SUD and MH block grant due from MDHHS. Approximately \$11.6 million in pass through HRA revenue for Q1 2023 and January 2023. Approximately \$5.8 million for PIBP for FY22. DWIHN recorded \$.5 million in an allowance for two SUD providers due to length of amount owed and likelihood of collections.
- (C) Capital assets – Includes \$10.1 million in construction work in progress related to the two building projects.
- (D) IBNR Payable – represents incurred but not reported (IBNR) claims from the provider network; historical average claims incurred through January 31, 2023, including DCW hazard pay, 10% rate increase and \$1.00/hr. DCW wage increase, was approximately \$264.9 million however actual payments were approximately \$190.5 million. The difference represents claims incurred but not reported and paid of \$74.4 million.
- (E) Due to other governments – includes \$8 million due to MDHHS for death recoupment and \$1.8 million due to MDHHS for FY20 general fund carryover in excess of 5%. In addition, there is approximately \$2 million due to MDHHS for state hospitals and IPA tax payment.
- (F) Federal/State grants and contracts– The variance is primary due to timing in addition, variance includes the funding set aside for the 707-care center that shall incur expenses in the latter part of the fiscal year. Refer to budget adjustment for certification of \$75 million in additional Medicaid revenue.

- (G) Local grants - \$1.1 million related to timing of receipt in PA2 funding as DWIHN does not receive the first quarter payment from Wayne County. Payment used for former Cobo Hall debt service payments.
- (H) SUD, Autism, Adult, IDD, and Children services – combined \$6 million variance between the line of business and due to timing of services.

Note – the fiscal year September 30, 2022 account balances will affect the amounts reported in the balance sheet and income statements; amounts will changes based on the continued closing of the books.

# DETROIT WAYNE INTEGRATED HEALTH NETWORK

## Statement of Net Position

As of January 31, 2023

### Assets

Cash and investments	\$ 227,041,227	A
Investments in Internal Service Fund	58,700,763	A
Other cash and investments	1,000	
Receivables		
Due from other governmental units	22,300,956	B
Accounts receivable	6,930,343	B
Less: allowance for uncollectible	(487,838)	B
Prepayments and deposits	369,098	
Total current assets	<u>314,855,549</u>	
Capital assets, net of accumulated depreciation	<u>21,444,090</u>	C
<b>Total Assets</b>	<b><u>\$ 336,299,639</u></b>	

### Liabilities and Net Position

#### Liabilities

Accounts payable	\$ 18,572,067	
IBNR Payable	74,366,105	D
Due to Wayne County	2,189,454	
Due to other governments	11,844,985	E
Accrued wages and benefits	1,901,321	
Unearned revenue	241,967	
Accrued compensated balances	1,739,000	
Total current liabilities	<u>110,854,899</u>	
Notes Payable	<u>642,079</u>	
<b>Total Liabilities</b>	<b><u>111,496,978</u></b>	

#### Net Position

Net investment in capital assets	20,802,012	
Unrestricted - PA2 funds	6,264,131	
Internal Service Fund	58,700,763	
Unrestricted	<u>139,035,755</u>	
<b>Total Net Position</b>	<b><u>224,802,661</u></b>	
<b>Liabilities and Net Position</b>	<b><u>\$ 336,299,639</u></b>	



**DETROIT WAYNE INTEGRATED HEALTH NETWORK**  
**Statement of Revenues, Expenses and Changes to Net Position**  
**For the Four Months Ending January 31, 2023**

	January 2023			Year to Date			
	Budget	Actual	Variance	Budget	Actual	Variance	
<b>Operating Revenues</b>							
Federal grants	\$ 2,227,854	\$ 2,614,642	\$ 386,788	\$ 8,911,415	\$ 5,140,168	\$ (3,771,247)	F
State grants and contracts	74,456,658	84,124,446	9,667,788	297,826,632	323,581,802	25,755,170	F
MI Health Link	823,844	1,163,555	339,711	3,295,374	3,936,410	641,036	
Local grants and contracts	1,830,665	1,498,271	(332,394)	7,322,662	5,919,882	(1,402,780)	G
Other charges for services	3,333	3,041	(292)	13,333	4,125	(9,208)	
<b>Total Operating Revenues</b>	<b>79,342,354</b>	<b>89,403,955</b>	<b>(10,061,600)</b>	<b>317,369,416</b>	<b>338,582,387</b>	<b>(21,212,972)</b>	
<b>Operating Expenses</b>							
Salaries	2,248,417	2,086,037	162,380	8,993,666	9,221,283	(227,617)	
Fringe benefits	866,810	794,522	72,288	3,467,239	3,218,816	248,423	
Substance abuse services	5,676,982	5,124,710	552,272	22,707,929	17,365,903	5,342,026	H
Autism Services	5,749,122	6,390,181	(641,059)	22,996,489	24,106,927	(1,110,438)	H
MI HealthLink	823,010	903,141	(80,131)	3,292,041	3,472,692	(180,651)	
Adult Services	23,320,898	30,197,109	(6,876,211)	93,284,601	104,130,608	(10,846,007)	H
Children Services	7,208,450	7,767,569	(559,119)	28,833,798	25,271,933	3,561,865	H
Intellectual Developmental Disabled	29,919,025	32,250,343	(2,331,318)	119,676,099	122,455,930	(2,779,831)	H
Grant Programs	895,178	891,152	4,026	3,559,908	2,245,502	1,314,406	
State of Michigan	1,569,175	1,406,510	162,665	6,276,700	6,123,656	153,044	
Depreciation	147,233		147,233	588,931	259,918	329,013	
Other operating	1,001,387	915,995	85,392	4,025,348	2,173,904	1,851,444	
<b>Total Operating Expenses</b>	<b>79,425,687</b>	<b>88,727,269</b>	<b>(9,249,839)</b>	<b>317,702,749</b>	<b>320,047,072</b>	<b>(2,112,743)</b>	
Operating Revenues over (under) Expenses	(83,333)	676,686	(811,761)	(333,333)	18,535,315	19,100,229	
<b>Non-operating Revenues (Expenses)</b>							
Investment Earnings	83,333	785,642	702,309	333,333	1,986,146	1,652,813	
<b>Total Non-operating Revenues (Expenses)</b>	<b>83,333</b>	<b>785,642</b>	<b>(702,309)</b>	<b>333,333</b>	<b>1,986,146</b>	<b>(1,652,813)</b>	
<b>Change in Net Position</b>	<b>-</b>	<b>1,462,328</b>	<b>(1,514,070)</b>	<b>-</b>	<b>20,521,461</b>	<b>17,447,416</b>	
Net Position - Beginning of year					204,281,200	204,281,200	
<b>Net Position - End of Year</b>	<b>\$ -</b>	<b>\$ 1,462,328</b>	<b>\$ (1,514,070)</b>	<b>\$ -</b>	<b>\$ 224,802,661</b>	<b>\$ 221,728,616</b>	

**DETROIT WAYNE INTEGRATED HEALTH NETWORK**  
**Statement of Cash Flows**  
For the Four Months Ending January 31, 2023

<b>Cash flows from operating activities</b>	
Cash receipts from the state and federal governments	\$ 339,732,986
Cash receipts from local sources and customers	5,924,008
Payments to suppliers	(395,749,108)
Payments to employees	(13,780,041)
	<hr/>
<b>Net cash provided by (used in) operating activities</b>	<b>(63,872,155)</b>
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<b>Cash flows from capital and related financing activities</b>	
Acquisition of capital assets	(2,605,609)
Principle and interest paid on capital debt	(4,320,574)
	<hr/>
<b>Net cash provided by (used in) capital and related financing activities</b>	<b>(6,926,183)</b>
	<hr/>
<b>Cash flows from investing activities</b>	
Interest received on investments	1,986,146
Proceeds from sale of assets	-
	<hr/>
<b>Net cash provided by investing activities</b>	<b>1,986,146</b>
	<hr/>
<b>Net increase (decrease) in cash and cash equivalents</b>	<b>(68,812,192)</b>
	<hr/>
<b>Cash and investments - beginning of period</b>	<b>354,555,182</b>
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<b>Cash and investments - end of period</b>	<b>285,742,990</b>
	<hr/>
<b>Reconciliation of operating income (loss) to net cash provided by (used in) operating activities</b>	
Operating income (loss)	18,535,315
Adjustments to reconcile operating income (loss) to net cash used in operating activities:	
Depreciation	259,918
Decreases (increases) in current assets:	
Accounts receivable	4,322,717
Prepayments and deposits	403,558
Due from other governmental units	2,776,289
Due from Wayne County	
Other assets	
Increases (decreases) in current liabilities:	
Accounts and contracts payable	(164,683,329)
IBNR Payable	74,366,105
Accrued wages	(1,159,030)
Due to Wayne County	2,189,454
Due to other governmental units	(858,752)
Unearned revenue	(24,400)
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<b>Net cash provided by (used in) operating activities</b>	<b>\$ (63,872,155)</b>
	<hr/>



**Detroit Wayne  
Integrated Health Network**

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**MEMO**

**Date:** January 31, 2023

**To:** Ms. Dora Brown, Chair  
Finance Committee

**From:** Jean Mira  
Procurement Administrator

**Re:** 1st Quarter FY23 – Board Report for Procurements  
Non-Competitive Under \$50,000 and All Cooperative Purchasing and  
Emergency Procurements

In accordance with DWHN Procurement Policy (Article 2.B.1 (b) Article 2.B.2 (c) and Article 2.B.7 (g)) the attached report is being submitted for all non-competitive procurements under \$50,000 for the 1st Quarter FY 2023 (October 1, 2022 to December 31, 2022). This report includes all cooperative purchases, including those over \$50,000 and the total of all non-competitive procurements made in this quarter.

Contracts over \$50,000 are not included individually, as those procurements were previously approved by the Board via a Board Action, nor any other procurements previously approved per an approved Board Action. Additionally, the report shows “PO” (Purchase Orders) and “BO” (Blanket Orders). A “PO” is a one-year contract that expires at the end of the fiscal year, whereas, a “BO” is a multi-year or crossing fiscal years contract.

Please feel free to contact me if you have any questions.

Attachment

**Board of Directors**

Angelo Glenn, Chairperson  
Karima Bentounsi  
Jonathan C. Kinloch

Kenya Ruth, Vice Chairperson  
Dorothy Burrell  
Kevin McNamara

Dora Brown, Treasurer  
Lynne F. Carter, MD  
Bernard Parker

Dr. Cynthia Tueg, Secretary  
Eva Garza Dewaelsche  
William Phillips

<u>Vendor Name</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>	<u>Document Date</u>	<u>PO Number</u>	<u>Subtotal</u>	<u>Comment ID</u>	<u>Comment[1]</u>	<u>PolicyId</u>	<u>Description</u>	<u>DepartmentId</u>
Accuform Printing & Graphics, Inc.	Detroit	MI	48228	10/26/2022	PO22300025	\$ 1,650.00	CS	Comparative Source	ADMIN	Pens	ADMIN
Accuform Printing & Graphics, Inc.	Detroit	MI	48228	10/26/2022	PO22300026	\$ 8,100.00	SM PUR	Small Purchase under 10k Non Competitive	ADMIN	Folding Stadium Chairs	ADMIN
Amazon Capital Services, Inc.	Seattle	WA	98109	10/14/2022	PO22300004	\$ 1,317.99	SM PUR	Small Purchase under 10k Non Competitive	TECH	Surface Pro / Keyboard / Warranty	TECH
Amazon Capital Services, Inc.	Seattle	WA	98109	10/26/2022	PO22300029	\$ 25.58	SM PUR	Small Purchase under 10k Non Competitive	TECH	Battery Charging Stations	TECH
Amazon Capital Services, Inc.	Seattle	WA	98109	11/1/2022	PO22300034	\$ 29.96	SM PUR	Small Purchase under 10k Non Competitive	TECH	Anker Adapter USB A to Type C	TECH
Amazon Capital Services, Inc.	Seattle	WA	98109	11/16/2022	PO22300063	\$ 157.54	SM PUR	Small Purchase under 10k Non Competitive	UTILMGMT	Durable Medical Equipment	ADMIN
Amazon Capital Services, Inc.	Seattle	WA	98109	12/2/2022	PO22300110	\$ 278.45	SM PUR	Small Purchase under 10k Non Competitive	UTILMGMT	Durable Medical Equipment	ADMIN
Amazon Capital Services, Inc.	Seattle	WA	98109	12/7/2022	PO22300117	\$ 137.99	SM PUR	Small Purchase under 10k Non Competitive	UTILMGMT	Durable Medical Equipment	FIN
Amazon Capital Services, Inc.	Seattle	WA	98109	12/7/2022	PO22300118	\$ 474.95	SM PUR	Small Purchase under 10k Non Competitive	UTILMGMT	Durable Medical Equipment	FIN
Amazon Capital Services, Inc.	Seattle	WA	98109	12/7/2022	PO22300119	\$ 474.95	SM PUR	Small Purchase under 10k Non Competitive	UTILMGMT	Durable Medical Equipment	FIN
Amazon Capital Services, Inc.	Seattle	WA	98109	12/7/2022	PO22300120	\$ 1,081.50			INTEG	FY23 Prolonged Exposure Therapy for PTSD Required Training Manuals	INTEG
Amazon Capital Services, Inc.	Seattle	WA	98109	12/9/2022	PO22300137	\$ 319.84	SM PUR	Small Purchase under 10k Non Competitive	TECH	Wired Headsets	TECH
AT&T	Carol Stream	IL	60197-5080	12/13/2022	BO22390015	\$ 9,600.00	CS	Comparative Source	TECH	AT&T Business Fiber Services at NCO	TECH
Biddle Consulting Group, Inc	Folsom	CA	95630	10/12/2022	PO22300002	\$ 1,600.00	SM PUR	Small Purchase under 10k Non Competitive	PERSONNEL	Renewal of Test Genius testing program	ADMIN
Black Family Development	Detroit	MI	48202	10/21/2022	PO22300019	\$ 10,000.00	CS	Comparative Source	CHILDREN	Parent Management Training Oregon Model (PMTO)	CHILD
BSB Communications Inc	Sterling Heights	MI	48314	10/26/2022	PO22300031	\$ 1,116.00	C	Cooperative Purchase	TECH	IP Phone Systems for Call Center	TECH
Burpee Man LLC	Garden City	MI	48135	10/11/2022	PO22300000	\$ 1,400.00	SM PUR	Small Purchase under 10k Non Competitive	ADMIN	Shining Star Awards	ADMIN
Burpee Man LLC	Garden City	MI	48135	10/26/2022	PO22300022	\$ 117.00	SM PUR	Small Purchase under 10k Non Competitive	ADMIN	Acrylic, Glass or Crystal Award	ADMIN
Burpee Man LLC	Garden City	MI	48135	10/26/2022	PO22300022	\$ 117.00	SM PUR	Small Purchase under 10k Non Competitive	ADMIN	Acrylic, Glass or Crystal Award	ADMIN
Burpee Man LLC	Garden City	MI	48135	10/26/2022	PO22300023	\$ 67.00	SM PUR	Small Purchase under 10k Non Competitive	ADMIN	Nameplates	ADMIN
Burpee Man LLC	Garden City	MI	48135	11/15/2022	PO22300056	\$ 298.75	SM PUR	Small Purchase under 10k Non Competitive	CHILDREN	Connections Report to the Community Annual Event Awards	CHILD
Burpee Man LLC	Garden City	MI	48135	12/15/2022	PO22200434	\$ 2,155.00	SM PUR	Small Purchase under 10k Non Competitive	ADMIN	Plastic Signs and Plaques for Groundbreaking Ceremony	ADMIN
Canon Solutions America, Inc.	Novi	MI	48375	10/26/2022	BO22390005	\$ 27,576.00	C	Cooperative Purchase	TECH	Therefore and IrisPowerscan Maintenance/Support	TECH
Canon Solutions America, Inc.	Novi	MI	48375	11/30/2022	BO22390014	\$ 3,698.88	C	Cooperative Purchase	TECH	Uniflow Online Print Management Services	TECH
CDW Government LLC	Vernon Hills	IL	60061	10/11/2022	BO22290062	\$ 45,794.58	C	Cooperative Purchase	TECH	Microsoft Renewal SEL Plus License	TECH
CDW Government LLC	Vernon Hills	IL	60061	10/20/2022	BO22390003	\$ 16,954.00	C	Cooperative Purchase	TECH	Zoho Manage Engine DT Central Annual Renewal	TECH
CDW Government LLC	Vernon Hills	IL	60061	10/21/2022	BO22390004	\$ 7,700.00	C	Cooperative Purchase	TECH	Zoho Manage Engine ADService Desk Plus Annual Renewal	TECH

CDW Government LLC	Vernon Hills	IL	60061	10/26/2022	BO22390006	\$ 29,872.00	C	Cooperative Purchase	TECH	Nutanix Annual Rewal	TECH
CDW Government LLC	Vernon Hills	IL	60061	10/26/2022	BO22390007	\$ 750.00	C	Cooperative Purchase	TECH	Cerberus Software Annual Renewal	TECH
CDW Government LLC	Vernon Hills	IL	60061	10/26/2022	PO22300030	\$ 87.98	C	Cooperative Purchase	TECH	Apricorn Aegis Secure Key USB Flash Drive	TECH
CDW Government LLC	Vernon Hills	IL	60061	11/1/2022	BO22390008	\$ 8,139.42	C	Cooperative Purchase	TECH	CISCO SmartNet Annual Renewal 2023	TECH
CDW Government LLC	Vernon Hills	IL	60061	11/1/2022	BO22390009	\$ 4,807.29	C	Cooperative Purchase	TECH	AutoCAD 3yr Software Subscription Renewal	TECH
CDW Government LLC	Vernon Hills	IL	60061	11/3/2022	BO22390011	\$ 6,320.00	C	Cooperative Purchase	TECH	Veeam Availability Suite Universal License Renewal	TECH
CDW Government LLC	Vernon Hills	IL	60061	11/9/2022	BO22390013	\$ 994.50	C	Cooperative Purchase	TECH	Veeam Backup O365 additional licenses	TECH
CDW Government LLC	Vernon Hills	IL	60061	11/15/2022	PO22300057	\$ 18,466.30	C	Cooperative Purchase	TECH	APC Symmetra Power Supply	TECH
Community Publishing & Marketing LTD	Taylor	MI	48180	11/17/2022	PO22300067	\$ 12,000.00	CS	Comparative Source	ADMIN	DWIHN Messaging Ads	ADMIN
Detroit Wayne County Association of Substance Abuse Providers	Detroit	MI	48212	11/9/2022	PO22200428	\$ 2,500.00	SM PUR	Small Purchase under 10k Non Competitive	SUD	DWASAP Conference	SUD
Dice.com	Chicago	IL	60693	11/29/2022	PO22300090	\$ 1,995.00	SM PUR	Small Purchase under 10k Non Competitive	PERSONNEL	Advertisement for job positions	ADMIN
Executive Speaker Bureau	Germantown	TN	38138	10/13/2022	PO22300003	\$ 7,000.00	SM PUR	Small Purchase under 10k Non Competitive	PERSONNEL	Executive Speaker to address Staff	ADMIN
Hamtramck Review	Hamtramck	MI	48212	10/26/2022	PO22300028	\$ 10,392.00	CS	Comparative Source	ADMIN	Media Services	ADMIN
Hegira Health Inc	Livonia	MI	48150	11/10/2022	PO22300046	\$ 4,000.00	CS	Comparative Source	CHILDREN	Parent Management Training Oregon Model (PMTO)	CHILD
Hughes, Brandon	Southgate	MI	48195	12/6/2022	PO22300114	\$ 2,000.00	SM PUR	Small Purchase under 10k Non Competitive	CHILDREN	Videography-Connections Report to the Community Event	CHILD
Integral Enterprise LLC	Lathrup Villa	MI	48076	11/16/2022	PO22300061	\$ 750.00	SM PUR	Small Purchase under 10k Non Competitive	ADMIN	DJ Services - Staff Appreciation Event	ADMIN
Latino Press, Inc	Detroit	MI	48210	10/26/2022	PO22300024	\$ 13,000.00	CS	Comparative Source	ADMIN	Media Services	ADMIN
Levy Premium Foodservice LP	Detroit	MI	48226	11/22/2022	PO22300088	\$ 16,997.18	CS	Comparative Source	ADMIN	Venue Rental for DWIHN Holiday Party	ADMIN
Lincoln Behavioral Services	Redford	MI	48239	11/16/2022	PO22300062	\$ 33,000.00	CS	Comparative Source	CHILDREN	Parent Management Training Oregon Model (PMTO)	CHILD
Livonia Marriott, LLC	Livonia	MI	48152	11/9/2022	PO22300045	\$ 3,656.25	MODIFICATION	--NOTICE-- THIS IS NOT THE ORIGINAL PURCHASE	CHILDREN	Connections System of Care Report to the Community Event	CHILD
Michigan Assoc for Infant Mental Health	Southgate	MI	48195	10/11/2022	PO22300001	\$ 41,500.00	CS	Comparative Source	CHILDREN	Michigan Association for Infant Mental Health (MI-AIM)	CHILD
Michigan Chronicle Publishing Co.	Detroit	Mi	48226	10/21/2022	PO22300021	\$ 15,500.00	CS	Comparative Source	ADMIN	Michigan Chronicle Media Services	ADMIN
Neighborhood Serv. Organization	Detroit	MI	48238	10/27/2022	PO22300032	\$ 25,000.00	CS	Comparative Source	MCO	Neighborhood Services Organization	MCO
NJE Enterprises	Detroit	MI	48243	10/26/2022	PO22300027	\$ 3,406.96	CS	Comparative Source	ADMIN	Hand Sanitizers	ADMIN
NJE Enterprises	Detroit	MI	48243	10/26/2022	PO22300027	\$ 3,406.96	CS	Comparative Source	ADMIN	Hand Sanitizers	ADMIN
Oleksiak, Carol A.	Dearborn	MI	48124	11/9/2022	PO22300044	\$ 12,900.00	CS	Comparative Source	CHILDREN	C. Oleksiak Professional Service Agreement	CHILD
President and Fellows of Harvard College	Cambridge	MA	02138	12/20/2022	PO22300140	\$ 16,000.00	CS	Comparative Source	PERSONNEL	Training for staff	ADMIN
Qualtrics, LLC	Provo	UT	84604	11/9/2022	BO22390012	\$ 33,603.25	Q	Obtained Quotes	INTEG	Qualtrics FY23 Training Survey Platform	INTEG

Rain Tree Productions LLC	Riverview	MI	48193	11/16/2022	PO22300060	\$ 725.00	MODIFICATION	--NOTICE-- THIS IS NOT THE ORIGINAL PURCHASE	ADMIN	Entertainment - Staff Appreciation	ADMIN
Rehmann Robson CPAs & Consultants	Saginaw	MI	48606	12/7/2022	PO22300123	\$ 3,130.00	CS	Comparative Source	FINANCE	Rehmann Robson for FSR template	MGTBUD
Smartsheet Inc	Bellevue	WA	98004-4312	10/13/2022	BO22290065	\$ 5,400.00	SM PUR	Small Purchase under 10k Non Competitive	TECH	Smartsheet Annual Subscription Renewal	TECH
Starfish Family Services (MH)	Inkster	MI	48141-1089	12/16/2022	PO22300138	\$ 3,000.00	CS	Comparative Source	CHILDREN	Parent Management Training Oregon Model (PMTO)	CHILD
The Arab American Media & Culture Center LLC	Dearborn	MI	48126	11/16/2022	PO22300064	\$ 15,000.00	CS	Comparative Source	ADMIN	Media Messaging	ADMIN
USA Plumbing & Sewer Service Inc	Washington	MI	48096	10/21/2022	PO22300020	\$ 9,314.60	SM PUR	Small Purchase under 10k Non Competitive	FACILITIES	Replace primary & secondary sanitary pumps	FACILITIES

<b>Contract Percentage</b>
Wayne County - 48.79
Out County - 51.21

<b>Total</b>	<b>\$ 506,857.65</b>
<b>WC Total</b>	<b>\$ 247,289.10</b>
<b>IT Total</b>	<b>\$ 188,970.32</b>

<b>Funding Percentage w/o IT</b>
Wayne County - 77.79
Out County - 22.21

**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 23-05R3 Revised: Requisition Number:

Presented to Full Board at its Meeting on: 3/15/2023

Name of Provider: Detroit Wayne Integrated Health Network

Contract Title: FY 2022-2023 Operating Budget

Address where services are provided: None

Presented to Finance Committee at its meeting on: 3/1/2023

Proposed Contract Term: 10/1/2022 to 9/30/2023

Amount of Contract: \$ 1,031,626,410.00 Previous Fiscal Year: \$ 927,640,119.00

Program Type: Continuation

Projected Number Served- Year 1:    Persons Served (previous fiscal year):

Date Contract First Initiated: 10/1/2022

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

This is a request for Board approval to amend the FY23 Operating Budget as follows:

1. Certification of \$75,115,547 - Medicaid and Healthy MI revenue -- per projection of FY23 actual revenue received (October-January, 2023) and the FY 22 actual revenue received for the entire fiscal year;
2. Certification of Federal Grant revenue per MDHHS award to DWIHN of additional SUD Treatment, Prevention and Women Specialty Services COVID funds in the amount of \$4,067,614 and the allocation of \$335,000 for the ARPA Treatment (COVID 3);
3. Increase Salary and fringe benefit in the amount of \$330,611 (\$237,167 and \$93,444, salary and fringe benefits, respectively) per the Executive Compensation Study; and,
4. A newly created Social Media Strategist position in the Communications Department that is estimated to cost \$92,562.00 (\$66,400 and \$26,162.00 salary and fringe benefits, respectively).

The revised FY23 Operating Budget of \$1,031,626,410 consists of the following revenue: \$21,630,181 (State General Funds, CCBHC General Funds); \$798,256,944 (Medicaid, DHS Incentive, Medicaid-Autism; Children's/SED Waiver, HAB); \$9,886,123 (MI Health Link); \$140,914,218 (Healthy MI-Mental Health and Substance Abuse); \$17,686.447 (Wayne County Local Match Funds); \$4,040,539 (PA2 Funds); \$7,294,100 (State

Grant Portion of OBRA, SUD); \$31,136,858 (Federal Grants/Federal Block Grants); \$241,000 (Local Grant Revenue); \$500,000 (Interest Income); and \$40,000 (Misc. Revenue).

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Outstanding Quality Issues (Y/N)?    If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 22/23	Annualized
MULTIPLE	\$ 1,031,626,410.00	\$ 1,031,626,410.00
	\$ 0.00	\$ 0.00
<b>Total Revenue</b>	\$ 1,031,626,410.00	\$ 1,031,626,410.00

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: MULTIPLE

In Budget (Y/N)?

Approved for Submittal to Board:

Eric Doeh, Chief Executive Officer

Stacie Durant, Chief Financial Officer

Signature/Date:

Signature/Date:

**Eric Doeh**

**Stacie Durant**

Signed: Thursday, February 16, 2023

Signed: Thursday, February 16, 2023



**DETROIT WAYNE INTEGRATED HEALTH NETWORK  
BOARD ACTION**

Board Action Number: 23-59 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 3/15/2023

Name of Provider: Diligent Corporation

Contract Title: Board Portal Renewal

Address where services are provided: None

Presented to Finance Committee at its meeting on: 3/1/2023

Proposed Contract Term: 3/20/2023 to 3/19/2025

Amount of Contract: \$ 62,303.00 Previous Fiscal Year: \$ 42,008.49

Program Type: Modification

Projected Number Served- Year 1:    Persons Served (previous fiscal year):

Date Contract First Initiated: 4/1/2022

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

This Board action is requesting board approval for additional funds to continue the Board Portal Service subscription with Diligent. The cost of the service for the first year is \$9,900.00 and the cost for the second year is \$10,395.00. Total cost for the two (2) year subscription is \$20,295.00. The total amount of the modifications total \$62,303.

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Outstanding Quality Issues (Y/N)?    If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 22/23	Annualized
Multiple	\$ 20,295.00	\$ 20,295.00
	\$ 0.00	\$ 0.00
<b>Total Revenue</b>	\$ 20,295.00	\$ 20,295.00

Recommendation for contract (Continue/Modify/Discontinue): Modify

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64915.727020,00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, Chief Executive Officer

Stacie Durant, Chief Financial Officer

Signature/Date:

Signature/Date:



Signed: Thursday, February 23, 2023

Signed: Thursday, February 23, 2023

<b>BOARD ACTION NUMBER / Contract Terms</b>	<b>CONTRACTOR / Account Number</b>	<b>PROGRAM</b>	<b>PROPOSED BUDGET</b>
03/20/2023 to 03/19/2024	Dilligent Corporation <b>64915.727020.00000</b>	Board Portal Service -Yr 1	\$ 9,900.00
		Board Portal Service - Yr 2	10,395.00
<b>BA #: 23-59</b>		<b>TOTAL</b>	<b>\$ 20,295.00</b>

## DETROIT WAYNE INTEGRATED HEALTH NETWORK BOARD ACTION

Board Action Number: 23-60 Revised: N Requisition Number:

Presented to Full Board at its Meeting on: 3/15/2023

Name of Provider: Sterling Security LLC

Contract Title: Security Services at 707 W. Milwaukee

Address where services are provided: None

Presented to Finance Committee at its meeting on: 3/1/2023

Proposed Contract Term: 2/1/2023 to 9/30/2023

Amount of Contract: \$ 68,022.00 Previous Fiscal Year: \$ 162,927.00

Program Type: New

Projected Number Served- Year 1:    Persons Served (previous fiscal year):

Date Contract First Initiated: 2/1/2023

Provider Impaneled (Y/N)?

Program Description Summary: Provide brief description of services provided and target population. If propose contract is a modification, state reason and impact of change (positive and/or negative).

DWIHN Facilities is requesting board approval to contract with Sterling Security, LLC to provide security services at 707 W. Milwaukee for the period February 1-September 30, 2023, in an amount not to exceed \$68,022.00. The previous security company was unable to continue providing the required services due to staffing shortages. DWIHN had a previous contract with Sterling Security for security services for the Woodward and the two new center buildings. DWIHN will issue a formal RFP upon completion of the care center however time was of the essence.

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Outstanding Quality Issues (Y/N)?    If yes, please describe:

Source of Funds: Multiple

Fee for Service (Y/N):

Revenue	FY 22/23	Annualized
Multiple	\$ 68,022.00	\$ 68,022.00
	\$ 0.00	\$ 0.00
<b>Total Revenue</b>	\$ 68,022.00	\$ 68,022.00

Recommendation for contract (Continue/Modify/Discontinue): Continue

Type of contract (Business/Clinical): Business

ACCOUNT NUMBER: 64922.817040.00000

In Budget (Y/N)? Y

Approved for Submittal to Board:

Eric Doeh, Chief Executive Officer

Stacie Durant, Chief Financial Officer

Signature/Date:

Signature/Date:



Signed: Thursday, February 23, 2023

Signed: Thursday, February 23, 2023